



Terms of Reference

**Baseline assessments**

PSE22000: Cooperation Portfolio Palestine

**August 2022**

# Intervention form

Intervention name	<b>Cooperation Portfolio Palestine</b>
Intervention Code	PSE22000
Location	Palestine: West Bank including East Jerusalem and Gaza Strip
Partner Institutions	Strategic Partners & Implementing Partners
Duration	Five years, starting in 2022
Target groups	Direct beneficiaries: Palestinian youth between 15 and 29, with a focus on vulnerable youth, including women, from disadvantaged areas.
Impact <sup>1</sup>	1. (Pillar 2) The Palestinian population makes use of the opportunities of a sustainable environment.
Outcome	<p><b>Pillar 2:</b></p> <p>Intervention 4: The conditions of the Palestinian ecosystems and their population are improved by reducing ecological footprint and GHGs emissions through the promotion of green circular economy and green urban areas, focusing on energy efficiency, renewable energy, and sustainable waste management, in the region of Hebron / Bethlehem and Nablus / Tubas, focusing on 2 or 3 selected value chains.</p> <p>Intervention 5: The conditions of the Palestinian ecosystems and their population are improved by reducing ecological footprint and GHGs emissions through the promotion of green circular economy and green urban areas, focusing on energy efficiency, renewable energy, and sustainable waste management, in the region of Gaza focusing on 1 or 2 selected value chains.</p>
Outputs	<p><b>Pillar 2:</b></p> <p>Interventions 4:</p> <ol style="list-style-type: none"> <li>1. A conducive environment for green and circular economy and for green cities is promoted at national and local levels</li> <li>2. Green cities in Palestine are promoted through resilient urban planning, green inclusive services, and green buildings, taking into account the needs of vulnerable groups (women and youth)</li> <li>3. Green and circular economy and entrepreneurship are supported in the selected value chains based on a market system approach with a special focus on women and youth</li> <li>4. Green cities and entrepreneurship for women, as well as green and decent jobs for women and youth, are promoted in the selected value chains</li> </ol> <p>Intervention 5:</p> <ol style="list-style-type: none"> <li>1. Green cities in Palestine are promoted through resilient</li> </ol>

<sup>1</sup> Impact is a synonym for global objective, Outcome is a synonym for specific objective, output is a synonym for result

	<p>urban planning, green inclusive services, and green buildings, taking into account the needs of vulnerable groups (women and youth)</p> <ol style="list-style-type: none"><li data-bbox="718 302 1396 448">2. Green and circular economy and entrepreneurship are supported in the selected value chains based on a market system approach with a special focus on women and youth</li><li data-bbox="718 459 1396 560">3. Green cities and entrepreneurship for women as well as green and decent jobs for women and youth are promoted in the selected value chains</li></ol>
--	--

## 1 Portfolio background

Enabel has started the implementation of a new cooperation portfolio for Palestine titled “Empowered youth in a green Palestine” (EYGP). This portfolio will build on the successes of governmental cooperation over the past decade on one hand and, on the other hand, also provide a response to the Palestinian and global challenges of this decade.

The new portfolio consists of 2 pillars: The first one (interventions 1-3) focuses on the empowerment of youth based on civic engagement, protection and a continuum between developing competencies, skills, access to employment and entrepreneurship. The second pillar (interventions 4 and 5), is dedicated to climate action, based on support for the development of an emerging green and circular economy with the view to contribute to a sustainable and inclusive Palestinian society and reduce environmental hazards and dependency on non-renewable natural resources.

## 2 Assignment

### 1.2 Background (of the assignment)

A baseline study of each intervention must be established at the beginning of the activities, to be submitted to the Steering Committees for approval. This baseline should validate or recommend concrete changes to the results framework (including indicators and Theory of Change) of each intervention. Given the different technical focuses of the different interventions, **Enabel is looking for a team of consultants (to support the revision and establishment of the baselines for interventions 2-5 of the portfolio).**

The public contract has two lots, each of which is indivisible. The tenderer may submit a tender for one lot or all the lots. A tender for part of a lot is inadmissible.

The lots are:

1. **Lot 1** is composed of the baseline assessment for intervention 4 (pillar 2), which focuses on **improving the conditions of the Palestinian ecosystems** and their population by **reducing the ecological footprint** and GHGs emissions through the **promotion of a green circular economy** and **green urban areas**, focusing on energy efficiency, renewable energy, and sustainable waste management in **West Bank**. The specific results include:
  - a. A conducive environment for green and circular economy and for green cities is promoted at national and local levels
  - b. Green and circular economy and entrepreneurship are supported in the selected value chains based on a market system approach
  - c. Green cities in Palestine are promoted through resilient urban planning, green inclusive services, and green buildings, taking into account the needs of vulnerable groups (women and youth)
  - d. Green cities and entrepreneurship for women, as well as green and decent jobs for women and youth, are promoted in the selected value chains
  
2. **Lot 2** is composed of the baseline assessment for intervention 5 (pillar 2), which focuses on **improving the conditions of the Palestinian ecosystems** and their population by **reducing the ecological footprint** and GHGs emissions through the **promotion of a green circular economy** and **green urban areas**, focusing on energy efficiency, renewable energy, and sustainable waste management in **the Gaza Strip**. The specific results include:
  - a. Green and circular economy and entrepreneurship are supported in the selected value chains based on a market system approach
  - b. Green cities in Palestine are promoted through resilient urban planning, green inclusive services, and green buildings, taking into account the needs of vulnerable groups (women and youth)
  - c. Green cities and entrepreneurship for women as well as green and decent jobs for women and youth are promoted in the selected value chains

### 1.3 Objectives of the assignment

The overall objective of this assignment is to provide a systematic, evidence-based assessment of the validity, and robustness of the results structure and ToC of each intervention, and to provide reliable information about the situation of the targeted population/communities before intervention begins.

The specific objectives of this assignment include:

- Review the Theory of Change elements of the design and approach of the intervention.
- Review (and modify, if necessary) the logical framework and its components.
  - Gain insight into the relevance of the set indicators of the logframe of the intervention, and propose modifications if required in an updated M&E framework
  - Provide a detailed definition to the intervention indicators.
  - Provide info on the current status of all set indicators (baseline values) of the logframe<sup>2</sup>
  - Provide benchmark measurements for all set indicators. Where applicable
  - Proposition of monitoring matrix, based on the updated logframe and indicator forms
  - Gain insight into the achievability and feasibility of the targets of the set indicators of the logframe and propose modifications if required in an updated M&E framework
- Review (and modify, if necessary) the Risk Matrix;
- Provide recommendations on follow-up mechanisms regarding the MEAL (Monitoring, Evaluation, Accountability and Learning) of the intervention, including:
  - Proposition of data collection and monitoring tools<sup>3</sup> and applications<sup>4</sup> to appreciate the satisfaction of the stakeholders, collect good practices, identify issues
  - Proposition on (missing) learning activities to be included in the action plan

## 1.4 Approach

### 1.4.1 Scope of work

This baseline study will cover the Gaza Strip and the West Bank, including East Jerusalem.

### 1.4.2 Methodology

This baseline study must be carried out in a **participatory way** by engaging relevant local stakeholders and benchmarking with similar /relevant programs at the local and international levels.

An appropriate mix of qualitative and quantitative methods is required to gather and analyse data/information.

The following phases are proposed to conduct the assignment :

#### 1.3.2.1 Inception phase:

- Briefing meeting with Enabel staff to ensure a common understanding of the ToR and the expected results of the assignment.
- Preparatory Desk review (Including a review of national indicators that the Portfolio is contributing to on the National level)
- Develop a work plan and inception report that includes strategies to collect and analyze quantitative and qualitative data. The inception report also should include a detailed methodology, and the data entry & analysis plan and the developed data collection tools and methods.

#### 1.3.2.2 Fieldwork

---

<sup>2</sup> Data must be disaggregated by gender, geographical region, sector, etc. in line with the proposed logical framework

<sup>3</sup> Can include: training reports; periodic surveys and/or questionnaires; special focus group sessions; face-to-face follow up meetings; financial reports; data collection from application platforms; etc either digital or in hard copy

<sup>4</sup> Ready to use (digital) applications like KOBO collect etc

- Test and validate the proposed tools and methods with Enabel staff to ensure the quality of the data collection tools

The methodology and tools will be appraised in the applicant's bid. The final detailed baseline methodology will be further developed and discussed during the start-up meeting with the Enabel team

## 1.5 Expected outputs and timing

This task should be implemented from the date of awarding until the end of **December 2022 by the latest**. The total amount of days (for each lot) allocated to this assignment is **30 days**. The below overview is indicative.

What	Timing
<p><b>DL 1 - Inception report</b> based on the recommendations from the inception meeting and desk review (<i>max. 12 pages, including annexes</i>):</p> <ul style="list-style-type: none"> <li>- Inception meeting with Enabel</li> <li>- Updated methodology and approach               <ul style="list-style-type: none"> <li>○ Document review summary</li> <li>○ Overview of KII (people and validated interview guidelines)</li> <li>○ Validated survey (if relevant)</li> </ul> </li> <li>- Data collection matrix (sampling techniques should be elaborated)</li> <li>- Detailed work plan and responsibility matrix (for proposed experts involved)</li> </ul>	8 days
<p><b>DL 2 - Analysis framework</b> of KII and survey or other proposed approaches, including field work</p>	10 days
<p><b>DL 3 – Updated ToC and Logframe</b></p> <ul style="list-style-type: none"> <li>- Updated ToC, based on DL1 and DL2</li> <li>- Updated Logframe (including indicator forms), based on DL1 and DL2</li> </ul>	5 days
<p><b>DL 4 - Draft version of the report</b>, according to the provided template, including:</p> <ul style="list-style-type: none"> <li>- Summary (max 1.5p)</li> <li>- Final version of the methodology and approach</li> <li>- Modified ToC</li> <li>- Modified Log frame and indicator forms</li> <li>- Monitoring Matrix</li> <li>- Modified Risk Matrix</li> <li>- Recommendations on follow-up mechanisms</li> </ul>	4 days
<p><b>DL 5 – Restitution workshop and final version of the report</b></p>	3 days
<p><b>Total amount of days</b></p>	30 days

## 1.6 Profile of the consultant

The consultancy team will comprise a **minimum of 2 experts**, of which one is based/can access the Gaza Strip. The consultancy is expected to have the following key qualifications and experience (as a team, not necessarily as an individual):

- At least 7 years' experience in monitoring and evaluation (M&E) methods and approaches (including quantitative, qualitative and participatory methods); planning, design and implementation of M&E systems; and report writing (as a requirement); with a proven record in the development and implementation of baseline assessments.
- Strong experience in evaluating projects/programs, including experience with different donors (as a requirement);
- Proven ability to engage in policy dialogue at the highest levels (considered an advantage);
- Proven experience as a field researcher, assessment surveyor, etc. (considered an advantage);
- Ability to communicate fluently in English and Arabic and write reports in English

**Specific thematic experience is required as per lot as the following:**

**For lot 1:**

- A master's degree (or equivalent through experience) in Environmental Science or Engineering (with a special focus on Energy and Solid Waste)
- Demonstrated knowledge of Climate Change national policies, plans ... etc. adaptation and mitigation.

**For Lot 2:**

- A master's degree (or equivalent through experience) in Environmental Science or Engineering (with a special focus on Energy and Solid Waste)
- Demonstrated knowledge of Climate Change national policies, plans ... etc. adaptation and mitigation.
- Demonstrated knowledge of green and circular economy (value chain approach) on the Gaza Strip
- Demonstrated experience in the context of the environmental challenges in Gaza Strip

## **2 Annexes**

### **Annex 1 : Baseline report template**

### **Annex 2: Action Document, including proposed Logical Framework**

*(original logical framework from Action Document)*

### **Annex 3: Indicator Forms (as part of the baseline report)**