

Questions and Answers

Call for Proposals: Improving the Availability and Accessibility of Youth and their Caregivers to Mental Health and Psychosocial Support Services in West Bank
 As part of the
 Intervention: Youth Protection & Civic Engagement
 Empowered Youth in a Green Palestine Portfolio

Reference: PSE22002-10015

QUESTION	ANSWER
1. Is UN agency eligible to apply?	The guidelines state that the applicant must be “a non-profit private entity or a foundation”. UN agencies are not “private non-profit entities” nor “foundations”. UN agencies are therefore not eligible in this specific call. Please refer to page 6 of the guidelines.
2. The call says over 600,000 euros; should our proposal reflect this entire amount or build our proposal based on our objectives and the amount we think it will take?	Please refer to 1.4. Amount of the financial allocation provided by the contracting authority on page 5 & 6 of the call. The total amount is 625,000 EURO. "Any grant application under this Call for Proposals must utilize the full amount of the call".
3. How many proposals have a chance to be accepted?	At the end of the review process, it is only one action proposal that will be selected for the partnership.
4. CARE Palestine and CARE Belgium are applying together, do we need to apply with a national applicant?	If CARE has the same registration in Palestine and Belgium, then it is considered as one applicant. If not, they are considered different applicants. Applicants and co-applicants need to be represented on the ground to deliver services to vulnerable youth. Therefore, it is recommended that CARE has another co-applicant based in Palestine.
5. Is it possible to add another co-applicant from Palestine?	Yes, no limitation to the number of co-applicants under this Call. You can add another co-applicant but with an office in the West Bank.
6. Does the proposed project have to target all five proposed results?	The concept note must address all proposed results in the Call.
7. Are there any guidelines in terms of overhead costs? Any limits?	Yes. The Operational costs should be about 70% of the total funds and 30% max. for both Management costs and Structure costs. The structure cost is a maximum of 7% of the total operational costs.
8. Where can we find annexes for the CfP?	Grants - Enabel - Belgian Development Agency LINK HERE
9. Can we make partnerships with non-profit universities?	Universities are eligible for submissions as main or co-applicants under this call.

10. Can we delete part B of the annex for stage 1? to avoid confusions.	Yes, but it needs to be added again if the applicant is selected for the second stage (Proposal Stage).
11. Some questions need more clarifications. Can we exceed the number of pages?	Please refer to instructions provided in the Concept Note Template regarding the number of pages allowed. Details can always be provided in the action proposal.
12. In part A of concept note, 1.1: summary of action: Should all activities be copied in the table?	Activities can be summarized as bullet points in the table. Provide more information in the narrative.
13. Would ministries be considered as partners? Elaborate on private schools?	Ministries are important strategic partners and applicants may need to develop certain understanding and discuss workplans with them. However, ministries cannot be co-applicants or fund recipients. Again, cooperation with the Ministry of Education for example is encouraged and is necessary under this call. Students at private schools are not excluded if they are considered vulnerable and in need of the services.
14. Recently, there have been some similar Calls for proposals published and sometimes eligibility is different. In this call, the focus is on non-profit entities?	What applies to one Call for Proposal does not necessarily apply to the others. Here, all applicants need to be non-profit private entities or foundations.
15. As a local organization, we are partnering with an INGO, is it ok?	Yes. Local and international organizations can partner for this call. For example, the INGO could be a lead applicant, while the local NGO can be a co-applicant, and vice versa.
16. If we already have an-existing project with Enabel, does it affect the possibility to be awarded in this call?	At this stage, there is no exclusion for any concept note on the basis of previous or ongoing applications/ projects/ partnerships. Working with Enabel could be positively evaluated. Meanwhile, Enabel will always conduct an organizational assessment before signing to ensure that the implementing partner has the capacities to implement the activities.
17. In the guidelines, there is a narrative on the context. To what extent can we use similar phrasing for the specific objectives?	You can refer to the thematic analysis and ideas. However, applicants need to have their own phrasing and analysis of the proposed actions. The guidelines only provide a reference to guide applicants while developing their action plans.
18. Can you share the recording of the session?	The recording is for internal use. However, participants will receive all the Q&A discussed in this session when the Q&A document is published on Enabel's website.
19. Could you give advice on how to develop the answers, what things to focus on while drafting the concept note?	It is recommended to follow the instructions provided in the Concept Note template, go through each question, and briefly answer. You can keep the title/question and write the answers below.
20. Does the 7% go for both applicants?	In the full proposal stage, it is the responsibility of the main applicant to submit a detailed budget which will reflect how much funds will be channelled to the co-applicant(s).

21. Is there a limit for administrative costs?

The best practice is that about 70% of the total fund covers the operational costs/activities. For the structural costs, it is 7% of the total operational costs. About 23% of the total fund covers the management costs.

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