

CLARIFICATIONS

Contract title: Public service contract for the establishment of functional tree nursery beds, development of nursery bed handbook, onsite training, provision of equipment and technical support in the districts of Kiryandongo, Terego, Yumbe, Adjumani and Madi-Okollo.

Reference: UGA20001-10019

Please note that the contracting authority will not further respond to any other question as provided for under point 3.3 "Information". As a reminder, tenders shall be received before 19th May, 2023 at 12:00 pm Kampala time. Late bids will not be accepted.

N°	Issue/question raised	Response
1.	<p>Do the project leader and his partner have to submit the following documents: one for each party or can the partner who is not the project leader not submit some of the requested documents? If so, which ones?</p> <ul style="list-style-type: none"> - Legal identification form - Financial Identification Form - Subcontractors form - Exclusion Criteria Form - Integrity form - Tax Clearance Certificate (e.g; URA, as applicable) - Social Security Contribution Clearance (e.g., NSFF as applicable) - Extract from the criminal record in the name of the tenderer (legal 	<p>In case of you are submitting the tender jointly, each member shall be required to submit;</p> <ul style="list-style-type: none"> - Legal identification form - Subcontractor form - Exclusion Criteria Form - Integrity form - Tax Clearance Certificate (e.g; URA, as applicable) - Social Security Contribution Clearance (e.g., NSFF as applicable) - Extract from the criminal record in the name of the tenderer (legal person) or his/her representative (natural person) <p>With exception of the Financial Identification Form, the lead partner shall be the partner to submit the Financial Identification Form.</p>

	<p>person) or his/her representative (natural person)</p>	
2.	<p>Should the extract from the criminal record be that of the company (legal person entity private) or that of the tenderer or its representative?</p>	<p>As stated in section 5.4 “Preparation and submission of the tender”, on page 35 of the procurement document; “At the latest before award, the tenderer must provide an extract from the criminal record in the name of the tenderer (legal person) or his/her representative (natural person) if there is no criminal record for legal persons (ex. certificate of good conduct from Interpol)”</p>
3.	<p>For the Articles of Association between the parties submitting the tender jointly, is there a form or standard document to be completed?</p>	<p>There is no form or standard document to be completed by parties submitting the tender jointly. However, the tenderer shall be required to provide a certified copy of the Joint Venture /consortium Agreement, which is legally binding on all partners, showing that all partners shall be jointly and severally liable and one of the partners will be nominated as being in charge (lead partner) of the joint venture/consortium.</p>
4.	<p>Does the tender for each lot have to be sent by post or can it be sent electronically? If so, what is the procedure?</p>	<p>The tender for each lot shall be submitted by mail (post) or hand delivery. The tenderer shall provide one original copy on paper (hard copy) and a soft copy of PDF files on a USB stick (the USB stick containing the soft copies shall be inserted in the envelope containing the hard copy). Bids sent electronically via email shall not be accepted</p>
5.	<p>If the offer cannot be sent to you electronically, can we send you a copy electronically (PDF files in a compressed ZIP folder) rather than via a USB stick?</p>	<p>No, you cannot send a copy electronically for the tender document provides for mail (post) or hand delivery modes of tender submission in accordance</p>

		to section 5.4.2 Submission of tenders of the tender document.
6.	If we are responding to several lots, can we send the administrative documents in one copy for all lots (see documents mentioned in question 1) rather than one copy per lot?	Yes, you can submit all the administrative documents for all the lots you are participating in one copy.
7	In the financial proposal form, the budget is not detailed by item. Would you like us to add an annex with the detailed budget per item (fees of the different experts and the costs related to the different expenses)?	As per the financial proposal form, kindly provide a lump-sum price excl. VAT however you can also add an annex with a detailed quotation of each item.