

Tender PSE22001-10055- ADDENDUM N° 2

Public service contract for the comprehensive environmental assessment of existing school buildings in Palestine

Reference: PSE22001-10055

Question 1: Q1: Are experts required to be full-time employees stationed at your premises, working within your offices?

- *Experts are not expected to be stationed at our premises, working within our office. Expert do have to have contract with the tenderer.*

Question 2: Q2: Alternatively, would it be acceptable for these experts to be employees of our selected company, showing full availability for this project?

- *Seeking expertise both internally and externally is permissible. The link between the company that submits the offer, and the consultant must be legally arranged. The company remains responsible for delivering the expected items as described in the tender documents.*

Question 3: The utility bills (electrical, water, and fuel, if applicable): does Enabel have a copy of these bills, or do the local providing companies have bill archives for the required time period?

- *Yes, utility bills (electrical, water, and fuel, if applicable) are going to be provided by Enabel and MoE*

Question 4: As per paragraph 317, page 52, "During the implementation of the works, the site engineers have to be available on-site full time during the working hours (from 8:00 a.m. to 4:00 p.m.) per working day (from Saturday to Thursday). The Contracting Authority shall deduct an amount of 50 euros for each non-justified absence day or part of a day from the payment due to the service provider. What does the implementation of work refer to? Is it the site visits for the audit? or implementing the proposed improvement measures?

ERRATUM#1: *This paragraph does not apply to this tender and is cancelled.*

Question 5: Is the blower door test necessary? Although it is expensive and only a few companies perform it, it can be compensated for by an envelope assessment.

- *In order to facilitate logistics related to the import of equipment to Palestine and in particular to Gaza, the **blower door test equipment** and **thermal imaging camera** will be loaned by Enabel at no cost. However, it is necessary that the Energy Auditor is **well trained and experienced** in using this equipment as part of energy audit assignments. Other necessary equipment mentioned in §56 and 5.7.2 Equipment, p.*

52 shall be provided by the tenderers as part of their offer. Tenderer shall ensure the proper use and sound operating of the equipment. Any misuse of the equipment which causes malfunction, destruction, or loss will be deducted from the performance bond.

ERRATUM#2: *Thermal imaging cameras and blower doors are removed from the list mentioned in §56, p. 14 and 5.7.2 Equipment, p. 52 of the equipment to be provided as included in the price of the tenderers.*

Question 6: For the equipment list required to perform this tender, especially for the energy audit section, for example, the thermal camera. We have some concerns about the availability of these tools in Palestine and the possibility of bringing them from outside, mainly for security reasons. Is it a must to use the exact required tools, or can we use other tools for measurement and assessment with decent and acceptable accuracy?

➤ *Cf. reply to question 5 and 8.*

Question 7: Eligibility: Are NGOs allowed to submit an offer?

➤ *Yes, a tenderer can be any economic operator who is defined by law as any natural person, any legal person governed by public or private law or any group of such persons, including temporary business associations.*

Question 8: Gaza Strip: Would you be able to provide support to transfer equipment in and out of Gaza? (In many cases, equipment isn't allowed out of Gaza).

➤ *Except for the thermal camera and the blower door test which will be loaned to the consultant by Enabel in both Gaza and Westbank, the winning tenderer will be fully responsible for coordinating access of equipment in and out of the Gaza Strip rests with the relevant authorities. Enabel's role in this context would primarily involve providing supporting letters to aid in the facilitation of equipment movement.*

Question 9: General question about information availability to be able to perform the actions: Is there any collected data given? Will you provide us with As-Built plans, bills of quantities, maps, and existing aerial pictures, water consumption, energy consumption etc.?

➤ *As-built plans and BoQs have been requested to MoE and will be provided for all schools.*
➤ *For energy and water bills, see Question 3:.*

Question 10: Carbon footprint: As we understood in the ToR for the carbon footprint item, it is a life cycle analysis LCA. So, we have two questions here:

a) Do we need to build the data inventory for the Palestinian context? Or we can use relevant data inventory that represents the Palestinian case with acceptable accuracy?

➤ *Relevant data inventory will be sufficient for the initial purpose. Since the primary goal at this stage is to develop a first idea of emissions in the sector, using a data*

inventory that represents the Palestinian case with acceptable accuracy should be reasonable.

- b) For the required LCA item, what are the system boundaries? From cradle to grave? Or gate to grave? Or something else? Knowing that most of the used materials and equipment are imported to Palestine, the from cradle boundary might not be necessary.
 - *Ideally the calculation is from cradle to grave, but estimates are allowed. Considering that a lot of construction materials are very carbon intensive to produce (e.g., cement), the production of the material is important to consider. If we only consider boundary to grave, we miss a large quantity of the actual carbon footprint.*

Question 11: Award Criteria: Are the points given for the key experts designated to that person or the whole team?

- *Evaluation of Qualification and experience of key experts proposed holds 40 points of the award criteria, as mentioned in paragraph §89 The key experts are those whose involvement is instrumental to achieve the contract objectives. Thus, indeed, the evaluation of this criterion will be based on the years of experience and having experience in context of the designated person identified using (6.11 - Form 6 - Key experts, p 66).*
- *If a tenderer is proposing covering a certain function by several personnel, their CVs will be considered in the evaluation of the designated role.*

Question 12: Form 5 - Financial Offer: we believe there is a typo in the Preliminary Assessment section- number of schools is 17 not 14, right?

ERRATUM#3: *Form corrected, see annexed file (PSE22001-10055_ADDENDUM No 2 - Annex 1 - Form 5 - Financial Offer)*

Question 13: Form 6 - Key Experts:

- a) Regarding the positions of energy auditor and electrical engineer- both supporting the same Item. Can the same person perform both responsibilities?
 - *Yes, the two roles may be covered by the same key staff, if his/her qualification allows. In this case, the same CV will be evaluated and scored twice, according to the relative scoring of each position. Other required key experts must be full time.*
- b) There is no mention of the solid waste expert position.
 - *Tenderers must provide all expertise deemed necessary for the performance of the assignment, either as part of the key staff expertise or as additional staff. Their engagement should be clearly indicated in the proposed Methodology.*
- c) Regarding Mechanical/Plumbing engineer: is it possible for a civil engineer with the required expertise and years of experience to cover this position?
 - *Yes, a civil engineer with the required expertise and years of experience can certainly cover the position of a Mechanical/Plumbing engineer.*

ERRATUM#4: §313. p. 51 is modified as follows: “Mechanical/plumbing engineer: A full-time registered professional mechanical/ HVAC/plumbing/**civil** engineer with more than seven (7) years [...].
