

## MINUTES OF THE OPTIONAL INFORMATION MEETING

**Contract title:** A public supplies contract for upgrading and equipping of 2 ambulances to type B standards

**Reference:** UGA180371T-10110

The optional information meeting was held on 21<sup>st</sup> September,2023 at 11:00AM to 14:00PM.

### Enabel staff present


1. Mirembe Aisha Nante  
EYUNU George Cosmas

### Ministry of Health staff present

1. Eng. David Lubayi
2. Eng. Denes Nabimanya (was online)

### Tenderers present

Name of entity	Represented by	Telephone	Email
Baylor Uganda Limited	Hildah Kintu	0784100247	<a href="mailto:hildahkintu@gmail.com">hildahkintu@gmail.com</a>
Nairobi Enterprises (U) Ltd	Joseph and Sneh Parekh	0707252866/ 0709582428	<a href="mailto:Sneh.ug@nelent.com">Sneh.ug@nelent.com</a>
City Ambulance	Drake Amutuheire Bamusime Barnabas	0700151381 077914321	<a href="mailto:contracts@cityambulance.org">contracts@cityambulance.org/</a> <a href="mailto:contracts@cityambulance.org">contracts@cityambulance.org</a>
Asan Co Ltd	Asingwire Edmund	0752398774/	<a href="mailto:asingwiredmund@gmail.com">asingwiredmund@gmail.com</a>
AEA Limited	Opio Ronny	0779617943	<a href="mailto:Ropio@aealimited.com">Ropio@aealimited.com</a>

N°	Issue / question raised	Response
1.	One of the engineers has informed us that one of the ambulances is branded and the other is not branded(new) and it's a must to brand it yet this was not included in the tender document, do we foresee the branding and if yes is the money available?	<p>BILL NO. 3</p> <p>Medical furniture Conversion, Medical Compartments AND Standard Ambulance Branding (Inclusive of Enabel's preference/Logos). <b>This is part of the scope of the works at no extra cost.</b></p>
2.	One of the attendees said that they need time extension for tender submission from 27th September, 2023 to the next 2 weeks do you agree with this given your timelines?	Due to time constraints on our side and, we can only extend by two days up to Friday 29th September 2023.
3.	Another asked the condition of the stored items from the other ambulance that got an accident pointing out that if one or some are faulty now how will they continue with the installation as this will affect the quality of work done? Can we get a status of these items or this will be established at start of implementation?	The items were safely secured, stored, and are in good condition. An inspection of the same will be conducted by the MOH (Eng JP and team) and Enabel technical team at the time of handover.
4.	A picture of Oxygen Cylinder (This must be supplied with its inbuilt key). There should not be a need to buy a separate key.	

5.	Do we need letter of authorisations for all the medical equipment?	<p>Letter of authorisations shall be provided for the following items;</p> <ul style="list-style-type: none"> <li>▪ Stretcher bed</li> <li>▪ Rechargeable Pulse Oximeter handheld</li> <li>▪ Automated External Defibrillator (AED). These letters shall be addresses to Enabel.</li> </ul> <p>For all the brands proposed by the tenderer, a letter shall be provided from the dealers of these equipment indicating their locations for future engagements</p>
6.	Emphasis was made on the Stethoscope	This has to be the Cardiology stethoscope not ordinary ones
7.	AED specs emphasized	This has to be Rechargeable type
8.	Pulse Oximeter Specs	It has to be of two probes, High sensitivity

Done in Kampala, on 25<sup>th</sup> September,2023

Signature:

Function: Public Procurement Officer

Aisha MIREMBE Nante  
Aisha MIREMBE Nante (Sep 25, 2023 08:45 GMT+3)

Done in Kampala, on 25<sup>th</sup> September,2023

Signature:

Function: Project Field Officer

George EYUNU  
George EYUNU (Sep 25, 2023 09:17 GMT+3)