

## CLARIFICATIONS

**Procurement reference number:** UGA21002-10014

**Contract title:** Public procurement contract for the provision of consultancy services to carry out a regulatory impact assessment study for the National ICT policy with a focus on digital transformation and the improvement of the operations and capacity of stakeholders and the e-waste main collection center to collect, store, re-purpose and recycle e-waste in Uganda.

Please note that the contracting authority will not further respond to any other question as provided for under point 3.3 “Information”. As a reminder, tenders must be received **before 1<sup>st</sup> February, 2024 at 12:00 pm Kampala time at the latest**. Late bids shall not be accepted.

N°	Issue/question raised	Response
1.	The sample size will work with the Ministry of ICT and National Guidance to determine a sample size. It is difficult to prepare a financial budget without having a range on the expected sample size. Can you advise on the parameters/ range of the sample size to better prepare the financial and technical proposal?	It is envisaged that input into the draft document shall be compiled targeting the 5 Ministry of ICT departments and all its 6 Agencies as well as MDAs representing 5 to 7 key sectors e.g in education and health.  It is also envisioned that consultative workshops will be utilized to obtain additional input from the wider group of stakeholders and to validate the reports developed.
2.	What is the budget for this project? This will help resource the team properly according to the budget guidelines.	The budget shall not be availed. The consultant should quote best on his/her understanding of requirement of the assignment.

3.	It is understood from the ToR that a gap analysis was conducted in 2019 by the Ministry of ICT. Can you send a copy of the gap analysis report and a list of the current distinct policy documents?	Regrettably, we do not have a copy of the gap analysis report and various policy documents. We recommend contacting the Ministry of ICT for access to these documents, which is also the primary recipient of the assignment deliverables.
4.	The rationale of the proposed RIA is premised on the need to chart out the consolidated National ICT Policy; is it within the scope of the RIA to determine whether there has effectively been any market/regulatory failure(s) in the present setup, or should it be assumed that the failure(s) is already present, which is the trigger to the RIA?	The need for the RIA is clearly explained in the terms of reference. Kindly refer to pg 8-9 of the technical specification in the tender document.
5.	The specific objectives as enshrined in the ToR are more relevant to an ex-ante RIA; should the exercise also address ex-post to allow policy review and adaptation?	Yes, it is intended as a combination of both ex-ante RIA and ex-post RIA
6.	Has the PIT already done some groundwork regarding the RIA? In case yes, it would be appreciated if the same could be shared so as to align our point of view.	The PIT was constituted to support in the RIA process. No groundwork has been done so far, hence the need for this assignment.
7.	Is there a preferred structure for the technical proposal, i.e. to ease evaluation of proposals?	No, there is no preferred structure for the technical proposal. The technical proposal shall be presented in a free format in accordance with section 5.4 of the tender document.

8.	Do we understand correctly that the tendered assignment involves an ex ante RIA rather than an ex post RIA of the ICT Policy of 2014? Or is it intended as a combination of both?	It is intended as a combination of both ex-ante RIA and ex-post RIA. By 2014, when the policy was developed, new technologies have since emerged like Artificial Intelligence, therefore, ex-ante analytical techniques will be employed. On the other hand, there will be an evaluation/analysis of the ongoing interventions for the ICT Policy (2014) thus, ex-post analysis will be applied.
9.	For budgeting purposes: do you foresee substantial in-person data collection to be required outside of the capital area?	Yes, especially in the area of affordability, ICT usage, ICT coverage, ICT Impact e.g job creation, etc.
10.	The ToR do not specify how many policy options have been identified already or should be identified and subsequently assessed as part of this assignment. Can you provide a (rough) estimate in this regard?	The identified policy options include: <ol style="list-style-type: none"> <li>1. Do nothing</li> <li>2. Using existing powers</li> <li>3. Enhancing coordination</li> <li>4. Enhancing awareness</li> <li>5. Self-Regulation</li> <li>6. Better enforcement of existing laws/regulations</li> <li>7. Revision of existing policies, etc</li> </ol>
11.	The ToR, p. 8 suggest that “analytical studies will help prepare future country portfolios to align interventions within the Ugandan government with Belgium’s development policy priorities” – do we understand correctly that no additional analytical studies are meant to be performed beyond the deliverables listed under the respective phases (p.10-12)?	For this specific task, the studies will be conducted in alignment with the assignment’s parameters and the deliverables identified. Additional studies may be pursued at a later time.

12.	The ToR (p. 23) suggest that the contractor is responsible for the provision of equipment as well as for logistics (transport, accommodation, subsistence) of the expert team. Which party is responsible for costs related to workshops, e.g. venue (if not at the stakeholders' premises), catering, transport of participants, etc.?	The contracting authority (Enabel) is responsible for any costs that are not indicated on pg 23, (1.2.2 Other resources and logistics) in the ToR, which are entirely related to the consultant's expenses for the assignment.
13.	Are certificates of training and work experience required for the proposed experts?	Yes, the proposed expert should provide their CVs, academic transcript and experience in accordance to the required qualification in section 1.2 Requirements for the resources in the tender document
14.	Regarding the policy options: Shall these options include only such initiatives in the DTR that relate to regulatory texts or shall they also include initiatives that can be considered as ICT public investment projects?	Recommendations should be holistic covering both private and public sector initiatives, this being a RIA for the National ICT policy that will provide guidance Nationally.

**NOTE:**

The deadline for submission has been extended to **1<sup>st</sup> February, 2024 at 12:00 pm Kampala time at the latest**. Late bids shall not be accepted.