



Terms of Reference

“Green West Bank”

PSE22004-10035

**Consultancy service to support the role of
the NDC In-Country facilitator in Palestine.**

January 2024

1 Intervention form	
Intervention Name	Green West Bank
Duration	2022-2026
Geographical area	Palestine: West Bank
Institutional partner	Ministry of Local Government, Environment Quality Authority: Ministry of National Economy, Palestinian Energy and Natural Resources Authority, Ministry of Agriculture, Municipal Development and Lending Fund
Implementing partners	To be identified
General objective (GO)	The Palestinian Population makes use of the opportunities offered by a sustainable environment.
Specific objective (SO)	The conditions of the Palestinian ecosystems are improved by reducing the footprint and GHGs emissions through the promotion of Green Circular Economy and Green Cities, focusing on energy efficiency, renewable energy and solid waste management in the regions of Hebron, Bethlehem, Tubas and Nablus.
Expected Results	<p>Result 1: A conducive environment for green and circular economy and for green cities is promoted at national and local levels.</p> <p>Result 2: Green and circular economy and entrepreneurship are supported in the selected value chains based on a market system approach.</p> <p>Result 3: Green cities in Palestine are promoted through resilient urban planning, green inclusive services, and green buildings, taking into account the needs of vulnerable groups (women and youth).</p> <p>Result 4: Green cities and entrepreneurship for women as well as green and decent jobs for women and youth are promoted in the selected value chains.</p>

2 Project background

The Palestine Cooperation Strategy 2022-2026 was validated on 30th June 2021. Its focus is to empower youth in an environmentally sustainable Palestine. Two general objectives have been defined:

1. Young people in Palestine develop into active and critical citizen, ready for local and global challenges, through improved education, training, guidance, and access to employment.
2. The Palestinian population makes use of the opportunities of a sustainable environment.

The second pillar of the portfolio is dedicated to climate action, based on support to the development of an emerging green and circular economy and the implementation of the National Determined Contributions (NDC), with the view to contribute to a sustainable and inclusive Palestinian society and reduce environmental hazards and dependency on non-renewable natural resources. Specific thematic priorities are as follows:

- The development and the strengthening of value chains and opportunities for socio-economic entrepreneurship and job creation in an emerging green economy, which could potentially be applied to various sectors, such as energy, water, agriculture, waste, recycling, construction, transport and industry.
- The development of sustainable cities, public services and territories.
- A focus on specific niches such as: waste management; reducing, recycling and reuse; renewable energy; and energy efficiency.

3 Assignment

3.1 Background of the assignment:

Nationally Determined Contributions (NDCs) are at the heart of the Paris Agreement and the achievement of its long-term goals. Launched at COP22 in 2016 in Marrakesh, the NDC Partnership aims to enhance cooperation so that countries have access to the technical knowledge and financial support they need to implement their NDCs. International support for fast and effective NDC implementation in the context of the Partnership implies new forms of coordination and collaboration. As of 2021, the NDC Partnership is a global coalition of nearly 200 countries and institutions that support countries on accelerating the implementation of NDCs in line with sustainable development goals (SDGs).

Palestine became a member of the NDC Partnership in September 2019, appointing focal points in the Environment Quality Authority (EQA) and the Ministry of Finance and Planning. EQA is leading national efforts in response to climate change. EQA is the Chair of the National Climate Change Committee and was nominated by the government as the National Designated Authority for the Green Climate Fund Palestine has been supported through the Partnership's Climate Action Enhancement Package (CAEP) with the support of the World Bank, Islamic Development Bank, and Ricardo Energy & Environment. Under the CAEP support, Palestine has developed NDC Implementation Action Plans for key sectors, culminating in its NDC Partnership Plan. The partners are also supporting Palestine on developing its updated NDC. Additionally, partners such as ENABEL, AFD, GIZ are channelling support to the government in order to strengthen its NDC coordination and implementation capacities and mechanisms.

Based on the initial responses to the Partnership Plan, 45% of the outputs received indication of partial support, still requiring additional support to fully achieve them. Through the Partnership Action Fund (PAF) support, six implementation plans will be developed covering six sectors; coastal & marine, food, industry, terrestrial ecosystems,

tourism, and urban & infrastructure, in addition to support enabling policy environment for the mentioned six plans as well as localization of article 6 of the Paris Agreement in Palestine. The government remains committed to improve the capacities on know-how for building climate resilience community and mobilizing additional support to carry out the activities of the Partnership plan and implementation plans.

3.2 Objectives of the Consultancy:

The Facilitator serves as the NDC Partnership's interface in country and operates as a liaison between the country and other NDC Partnership members. The Facilitator's role is purely one of coordination and supportive facilitation. Working on behalf of Palestine, the Facilitator plays a key role in ensuring the smooth implementation of the Country Engagement Process, by supporting ongoing coordination efforts between the Support Unit, the various partners in the NDC Partnership, and the Palestinian government. This involves working with EQA to refine Palestine's objectives for support over time (as reflected in the Partnership Plan); coordinating the Partnership Plan at country level (including local and subnational collaboration); and serving as an anchor to assist the NDC Partnership in communicating and coordinating services at country level. The In-Country National Facilitator will also liaise with the NDC Partnership Support Unit for vertical information-sharing, including both contributing to and accessing knowledge products.

3.3 Approach:

The following responsibilities are part of the Facilitator role in Palestine:

3.3.1 Updating NDC Partnership Plan

- While noting that the plan will remain flexible over time based on national needs, collaborate closely with EQA, government agencies, national stakeholders, and international development partners on finalizing and validating Palestine's NDC Partnership Plan.
- Collaborate with the NDC Partnership Support Unit to upload the Plan in the Online Partnership Plan Tool as desired by the government and assist the Focal Points with managing and updating the Plan in the online system, ensuring information remains up to date and accessible for key stakeholders.
- Develop a summary document of the Partnership Plan following the Partnership's NDC Partnership Plan Narrative Template, for circulation to partners with the validated Plan.
- Make use of NDC Partnership Investment Plan to enhance the investment in climate change at the national level.

3.3.2 Facilitation of NDC Partnership Plan implementation

- Draft a request for support letter to highlight gaps and needs for implementation based on the NDC implementation action plans, updated NDC, the Partnership Plan and investment plan. Collaborate with the Support Unit to circulate the Plan to members of the NDC Partnership and consolidate initial partner responses and draw a roadmap for follow up.
- Recommend a process for selecting the most appropriate implementing and development partner(s) for each priority project / action and identify roles and responsibilities of each stakeholder. Follow up with each stakeholder at the national/local level to define specific support and next steps in close communication and coordination with EQA.
- Collaborate with the Support Unit to document changes in the operating context and provide support to the government and stakeholders in decision-making processes and new development with respect to the enabling environment.

3.3.3 Mobilization of resources for implementation:

- Support the climate finance advisor at the Ministry of Finance and Planning who will follow the finalization of the Partnership Plan, support the government in following up on and mobilizing partner financing for its gaps in support for NDC implementation per the Partnership Plan.
- Update government needs and priorities for NDC implementation at least annually in the Partnership Plan as needed following the government's guidance, along with a preferred process for coordination of country engagement under the NDC Partnership. Work with the Support Unit to produce an overview of Support Gaps to make available to partners and to use when meeting bilaterally or in partner meetings.
- Engage with partners in-country, including at the local/subnational level, to link needs to services and resources in accordance with the Partnership Plan.
- Assist the Climate fund expert in coordinating with key donors, partners, and funding mechanisms (including i.e., GCF, GEF, AF, CBIT) on aligning country programs and projects with the needs and gaps identified in the Partnership Plan).
- Assist and provide guidance to International and Development Partners to align climate projects and programmatic objectives with the Partnership Plan.

3.3.4 Coordination and communication with key stakeholders:

- Ensure that communications relevant to NDC Partnership engagement are shared with relevant national, international, and local level stakeholders.
- Facilitate periodic coordination and information exchange among partners in the country, with the aim of leveraging and mobilizing their respective advantages in support of the Partnership Plan and, support integration of the

NDC Partnership work into the established mechanism and provide services to strengthen coordination and harmonization.

3.3.5 Tracking of Partnership Plan and updating the Investment Plan implementation progress

- Develop a results-based approach for tracking progress on the implementation of the Partnership Plan in the online tool, receiving regular updates from partners and ministries, and coordinating updates to the Plan on an ongoing or at minimum quarterly basis (each 3 months). Ensure alignment of the progress tracking tool with other MRV/M&E system related to NDC data (i.e., WB support).
- Prepare a brief guidance note and plan for capacity building sessions to ensure relevant government sectors and stakeholders (including implementing partners) can use the Plan in the Online Tool and provide regular updates as desired by the Focal Points.
- Monitor and assess implementation of the Partnership Plan, including tracking progress related to gender equality, and coordinate periodic reporting of partners to the NDC Partnership.
- Prepare quarterly country update reports summarizing key insights and progress updates, challenges, and recommendations for the way forward.
- Assess progress outcomes of the NDC Partnership in-country engagement and make recommendations for adjustments.

3.3.6 Organize and support NDC-related meetings as needed:

- If requested, facilitate national country specific multi-stakeholder NDC dialogues, which may serve one or more of the following objectives:
 - Intersectoral multi-stakeholder dialogues to promote whole-of-government and whole-of-society approach in implementing NDCs and their integration in national development policies;
 - With close cooperation with the Climate Fund expert the in country facilitator is expected to Support government in conducting meetings among development partners and other key stakeholders, to maximize synergies, avoid duplication and mobilize support for identified needs and gaps for successful NDC implementation;
 - Multi-stakeholder dialogues with the private sector and/or civil society organizations;
 - Multi-stakeholder dialogues within specific sectors or on a certain topic (i.e., Measurement, Reporting and Verification [MRV], gender equality, etc.).
- Support the Government in preparing for NDC-related events such as COPs, regional climate weeks, national events, and other convenings relevant to showcase NDC progress and generate support for implementation of the NDC.

3.3.7 Identifying lessons learned and results:

- Assist it in tracking the progress of in-country engagement and provide periodic progress updates to the NDC Partnership Steering Committee, through the Support Unit.
- Liaise with the Support Unit to access and/or feed into global knowledge products.
- Assist the Support Unit in the identification and dissemination of information on best practices and lessons learned from in-country engagement.

3.3.8 Capacity building

- Conduct ongoing capacity development (i.e., technical assistance and formal/informal on-the-job training) of the government in preparation for fully taking on the facilitation role in the future.
- Assist EQA (Upon it's request) in Incorporating the relevant activities into it's annual work plan to improve efficiency and effectiveness of the NDC implementation plan.

3.4 Reporting:

The Expert will work under guidance of the NDC Partnership's Focal Points (the Palestinian environmental quality authority), the expert is expected to submit quarterly report that reflect his/her work that needs to be approved by EQA and shared with the NDC partnership support unit.

The expert is expected to work one day per week at least in the EQA offices. On top of that the Expert will also coordinate closely with the Climate and fundraising expert in ministry of finance.

3.5 Expected outputs and timing:

3.5.1 Deliverables:

Enabel expects a total of 149 working days between February 2024 to December 2024 to undertake the assignment. The table below provides information on the specific deliverables, estimated level of effort, and expected timing:

#	DELIVERABLE	Number of Days	TIMEFRAME
1	Quarterly country engagement update reports (progress on the NDC Partnership Plan), using the Online Tool and the report template developed by NDC Partnership Support Unit	40 days	Q1-Q4

2	Narrative Document of the Partnership Plan	5 days	Q1 2024
3	Integration of the Partnership Plan in the Online Tool, including approach and guidance document for stakeholders, In coordination with the NDC Partnership SU	30 days	Q1-Q2 2024
4	Consolidation of NDC Partnership partner responses to the Plan and recommendations for follow-up with each partner, and support to convening of regular partner and inter-ministerial coordination meetings (possible setup or strengthening of mechanism)	40 days	Q1-Q4
5	Summary of NDC results and success stories for COP and other key regional/international events	8 days	October of each year (ahead of COP)
6	Conduct and Organization of NDC-related capacity building trainings for government officials	14 days	1-2 per year (Q2 & Q3)
7	Monthly progress reports, highlighting key interventions, exchanges and consultations, and other progress made on undertaking the duties and responsibilities in this TOR.	12 days	Monthly
	Total	149 days	149 DAYS

3.6 Profile of the consultant:

- Advanced degree in Environmental studies, Environmental Engineering, Climate change or public policy (with respect to climate/environment), economics, public finance, sustainable development, or relevant fields.
- At least 8 years of experience in climate/environment and sustainable development in Palestine.
- Demonstrable experience working in climate change / climate finance tasks in Palestine, including, but not limited to, mitigation and adaptation action, government policy and legal frameworks, MRV.
- Demonstrable experience developing Monitoring and Evaluation systems, and results-based management is preferred.
- Demonstrated skills in managing and aligning diverse groups of stakeholders, including development agencies, non-state actors / civil society, financial institutions, private sector, and other relevant groups.
- Excellent writing, editing, digital, and oral communication skills.
- Proficiency in English and Arabic.
- Demonstrable experience in working in teams and under pressure.

- Work experience with an international organization or national government agency will be an advantage.
- Must possess maturity and professional ability to handle sensitive information to respect confidentiality during and even after the contract period; and
- Experience and relevant skills in the use of the Office suite (MS Word, Excel, PowerPoint, etc.), virtual communication tools (e.g., Microsoft Teams, Zoom, Skype) and other tools and packages for project management purposes.