

MINUTES OF THE NON- COMPULSORY INFORMATION MEETING

Contract title: Framework supplies contract for the supply, delivery and assembly of traditional gasoline-powered high clearance motorcycles and boda bodas with accessories

Reference: 2800UGA-10123

The non- compulsory information meeting was held on 11th March,2024 at 11:00AM both at REP (Plot 1B lower Kololo terrace and online).

N°	Issue / question raised	Response
1.	Shall we supply all the quantities at once when we receive the award notification	<p>Section 4.10.2 ‘ Quantities to be supplied’, it states that;</p> <p>Without prejudice to the possibility for the contracting authority to terminate, the contract if the supplies delivered do not meet the requirements imposed or if they are not delivered by the deadlines asked. The public contract has no minimum quantities, the estimates given section 3.4 ‘Quantities’ are for information purposes only and regard the whole duration of the public contract. By concluding this framework contracting authority does not guarantee that estimated quantities shall be ordered from this contract.</p> <p>Order forms shall be sent when a need arises from the different projects</p>
2.	The fuel consumption of 55.6km/ litre @50km/hr is subjective	It won’t be considered on Evaluation. We shall base ourselves on the specified engine
3.	Motorcycle registration	Enable shall only take on registration of red number plates if required (Exemption and Red number plate allocation letters). Tenderers shall ensure transfer to Enable or any other partner as may be required for motorcycles with black number plates.
4.	Are we quoting unit prices	Yes, we are quoting for unit prices and multiplying them with the quantities to get the total . please see Section . 6. 3.3’ financial proposal’

5.	If I have a UGX account, can I submit that one?	Yes, you can provide a UGX account and Enabel will deposit the EUROS on that account. Enabel will notify you prior to payment so that you negotiate a better rate with your bank.
6.	Provide more clarity on the places of delivery, forexample if only one pair of safety shoes is needed shall I transport it to Fortportal?	In terms of transport, Enabel will assess at the time of ordering depending on the quantities whether the contractor will deliver to the defined place, or Enabel will make the deliveries to the different regions
7.	In case I quoted for a brand and it's out of the market at the time of ordering what do I do?	Enabel provided specifications that included majority of the brands on the market and in case this happens, you will supply what is available as long as it meet the technical specifications in the market. Our specifications did not mention any brand.
8.	Shall we supply all the quantities?	Refer to Section 4.10.2 'Quantities to be supplied', it states that; Without prejudice to the possibility for the contracting authority to terminate, the contract if the supplies delivered do not meet the requirements imposed or if they are not delivered by the deadlines asked. The public contract has no minimum quantities, the estimates given section 3.4 'Quantities' are for information purposes only and regard the whole duration of the public contract. By concluding this framework contracting authority does not guarantee that estimated quantities shall be ordered from this contract.
9.	In case the quantities get exhausted before the 4 years what is the way forward?	This framework can only be amended upto 10% of the contract value and in case we need more than the process of procurement will start again.
10.	Who shall we invoice?	Refer to section 4.14 'Invoicing and payment of services.

		The contractor sends (one copy only of) the invoices and the contract acceptance report (original copy) to the address on the order form.
--	--	---

Done in Kampala, on 12th March,2024

Signature:

Function: Public Procurement Officer