

**QUESTIONS AND ANSWERS FOLLOWING INFORMATION MEETINGS**
**Contract title:**
**Reference:** UGA22003-10023

The information meeting was held on 26<sup>th</sup> August 2024 at 9:00AM at Fairway Hotel and 27<sup>th</sup> of august at 9:00AM online.

N°	Issue / question raised	Response
1.	Conditions for applicants; the table you presented on the slides says 'yes' 'yes' for both lead and co applicant if they are NGO – but I thought there was complementarity	Applicants are not required to partner with co-applicant under this call. However, if they feel that they do not have all the expertise that is required under this call, they can team up to ensure the experience/expertise of the applicants is complementary. The table does not mean that NGOs have to partner with other NGOs, lead applicants can pick any co-applicant that is an eligible entity as mentioned in the guidelines.
2.	CBO or NGO or foundation can host trainings (if they have facilities)?	Yes, if entities are registered as NGO they can apply as applicant, providing all required annexes and organise trainings themselves.
3.	Demonstrated experience/expertise need to be in targeted geographical area?	For lead applicants the guidelines require relevant experience in Uganda. Co-applicants need to have relevant and demonstrated expertise and experience in the geographical target area for – at least – the past 2 years
4.	If we partner with government institute, does that still qualify us as lead applicant	As long as the applicants comply to the admissibility criteria of the guidelines, they are eligible. Public entities need to be 100% public, with no private capital.
5.	Accredited VTIs more explanation	Accredited VTIs are VTIs that are accredited by the Ministry of Education and Sports
6.	Profit making component needs to be explained. NGO that raises money is a problem?	NGOs that are registered in Uganda and have permit to operate are eligible to apply either as lead or as co-applicant and are considered as a private non-profit entity.

		<p>The aspect of ‘non-profit maximization’ refers to private entities registered as companies limited by shares. Such entities can only apply as co-applicants and must demonstrate through the articles of association, any other legally binding documentation (board/shareholder resolutions) and/or financial statements for the past 3 years that prove that:</p> <ul style="list-style-type: none"> <li>i. Social objectives (ie. aimed at improving human, societal and environmental wellbeing) serve the primary purpose of the entity</li> <li>ii. Generating revenue/profits is not an objective in itself, but a means to achieve social goals; hence the majority of revenue/profits are reinvested back into the company/entity for social purpose or into actions for social purpose</li> </ul>
7.	How is this call different/similar to call 2 weeks ago (same type of applicants)	<p>The call from 2 weeks ago focuses on skills development for youth that are in need of initial skills training. This call focuses on business development for youth that already have some skills but are un or (under)employed and youth who are running a micro- or small business and in need of support to maximize their business value and make their business sustainable.</p>
8.	If social enterprise that has component of raising funds – do we qualify?	<p>Social enterprises that are registered as companies limited by shares need to proof that profit maximization is not their priority objective. This has to be demonstrated through the articles of association, any other legally binding documentation (board/shareholder resolutions) and/or financial statements for the past 3 years that prove that:</p> <ul style="list-style-type: none"> <li>iii. Social objectives (ie. aimed at improving human, societal and environmental wellbeing) serve the primary purpose of the entity</li> </ul>

		iv. Generating revenue/profits is not an objective in itself, but a means to achieve social goals; hence the majority of revenue/profits are reinvested back into the company/entity for social purpose or into actions for social purpose
9.	Can lead and co-applicants apply for different calls?	Yes, applicants can apply for <b>other calls</b> as long as their concept falls within the objectives of the call and they follow the rules and admissibility criteria of the specific call. <b>Under the same call</b> , applicants cannot submit more than one application and lead applicants cannot be a co-applicant in another application at the same time
10.	Refugee-led organisations allowed to apply under this call?	As long as applicants are in line with the admissibility criteria for actors mentioned in the guidelines, they will be eligible
11.	Not required to have co-applicant – what qualifies applicant to be sole applicant? Are we allowed to form a consortium? When we apply as a consortium, is it us to decide the lead, or it will be determined by you?	It is up to applicants to decide if they have all the necessary expertise/experience themselves or if they partner with another actor to ensure complementarity of expertise to ensure proper achievement of objectives. Applicants may include one or maximum two co-applicants but are not required to do so. Applicants decide themselves who is the lead and co-applicant if they opt to act with a co-applicant.
12.	Youth already skilled but mentoring them now – do they qualify?	Yes, skilled youth can receive coaching, mentorship and upskilling within this action.
13.	Can NGO/civil society – if registered as limited by guarantee – apply?	A private non-profit entity registered as a company limited by guarantee can apply as a lead applicant and does not need to be registered as an NGO/CBO/.. if it is clear from the Articles of Association that the organization falls under the broad definition of admissible types of organizations that

		can apply as lead applicants (ie NGO, CBO, BDS provider..)
14	Certificate of NSSF – some organisations never gotten funds, might be a challenge for them	NSSF certification will be required at proposal stage for all provisionally selected applicants
15	What is under sustainable forest value chain? Why is apiary not under forestry?	Under sustainable forestry, we include timber and non-timber food products as well as agroforestry. Apiary is considered under the green agriculture lot but there is a strong link with sustainable forestry (non-timber). This link should come out clearly from the concept note. Same applies for the agriculture value chains and agroforestry.
16	Mushroom cultivation – where does it fall?	Mushrooms play a role in sustainable forestry, but it is not among the priority value chains of this call for proposals. Other value chains such as the mushroom value chain may be considered if applicants can demonstrate a tangible link with the development of the prioritized value chains and how this contributes to sustainable livelihoods.
17	Example of processor/off-taker = trainer of youth in skills area? What are examples of processors/off takers?	Off-takers that are involved at the purchase phase of the value chain (food processing companies, exporters, supermarkets, etc.) and provide a market for smallholder producers.
18	Can applicants form youth groups? Groups should already be in existence?	Yes, applicant can support youth to form groups and at the same time work with already existing youth groups.
19	Cannot spend money on meetings/conferences – need to do sensitisation but not allowed to do meetings? Are there restrictions on awareness? Some enterprises and youth need mindset change and awareness.	Actions consisting exclusively or primarily of sponsoring the participation of individuals in workshops, seminars, conferences and conventions are not eligible. However, community outreach and awareness or sensitization activities aimed at enhancing access and participation of targeted youth are eligible. Similarly, awareness-raising, study trips, benchmarking and peer-to-peer learning

		activities, job shadowing, workshops, studies and/or consultancy activities for the purpose of capacity building are equally eligible.
20	Coffee/cocoa nurseries are youth friendly entry points but we want to focus on clone technology. However, the call requires focus on business development not production? How are we going to feed processors without primary production support?	The call promotes sustainable micro- and small business development, considering <b>all segments</b> of the prioritized value chains, including production. Applicants must demonstrate that the proposed business models have potential for inclusion, contribution to environmental sustainability and are economically viable.
21	325,000EUR is enough to get skilled/supported and get new products on the market. Is it must that we have processor in the project? Allow to produce and export directly with proper trade marks?	It is not mandatory to partner with processors through sub-grants in the implementation of an action. It is only an option, taking into account the conditions and limitations for this category of sub-grants as specified in the guidelines
22	Processors/off takers have gaps – will you allow us to have capacity building for these actors?	Yes, this can be part of the project if it is relevant to the objectives of the call and value for money elements are respected. However, to be eligible for sub-grants, processors/off-takers must: <ul style="list-style-type: none"> <li>• Establish decent and sustainable sales agreements with the youth producers/suppliers they are to support (i.e. long-term contracts with decent market prices) to ensure stable and inclusive market access/supply chain integration;</li> <li>• Have existing training/extension services to producers/suppliers promoting their inclusive integration into the entity's supply chain;</li> <li>• Source raw materials locally</li> <li>• Commitment to co-finance the actions financially or through in-kind support.</li> </ul>
23	Allowable activities: cannot start from zero but take up existing	Purchase of land and buildings are ineligible.

	businesses... is infrastructure/construction allowed?	
24	Sports sector or creative sector as livelihood but not part of this call? Is it allowed? Can creative arts and digital based projects apply?	Business development initiatives in other sectors not listed in the guidelines can be eligible only if applicants can demonstrate a tangible link with the development of prioritized value chains and clearly substantiate the relevance of the promoted business models in these other sectors for sustainable livelihoods.
25	Training not allowed... is it initial training? Some training allowed?	The calls do not apply a strict definition of '(semi-)skilled youth'. It can refer to partial or full acquisition of technical and vocational skills by youth through previous formal or non-formal training, or any form of prior learning, and relating to the business models that are supported. In any case, low or non-skilled youth who are in need of initial formal or non-formal technical and vocational training are not considered as a target group under the calls. Actions concerning skills development initiatives targeting low or non-skilled youth and consisting primarily of initial technical and vocational training/non-formal skills development programmes are not admissible under the calls. Upskilling training, coaching, mentorship, peer-to-peer, etc. are all allowed as long as it adheres to above-described guidelines.
26	Would project fund conducting baseline surveys	Yes, this is allowed
27	Eligible youth should have gone through formal vocational institute? What if they learned their skills outside of formal training?	Youth do not need to be formally trained, it can also be non-formal training. Some might not have certificate but as long as they do not start from zero and have knowledge and skills they are eligible.
28	If organisation is already receiving funds from EU, are they still eligible for this funding?	Yes

29	Applicants applied in previous calls, are they still eligible to apply for this call?	Yes, as long as objectives of the application is in line with the call.
30	Target group either start-up businesses or grow existing business... can the two be integrated in one concept	Yes, the two target groups are eligible and can both be targeted in one action
31	Ineligible costs: currency exchange rates. Proposal is in EUR and operations in UGX. So exchange will happen but losses are not catered for. What happens to the exchange rate gains?	Enabel provides a guidance to use an FX rate of UGX 4000: 1 EUR. However, this is not mandatory, and applicants may use another FX rate of their choice from other reliable sources. Exchange rate losses are ineligible costs and should be covered by the grantees themselves (e.g. through structure costs). Additionally, since the purpose of the grant is not to make money, any gains (exchange or interest) made on the funds received from Enabel must be re-used for the activities after Enabel approval.
32	Overhead costs provided for in grants?	This is not eligible under operational or management costs and should be covered under structural costs
33	What if applicant has only managed 50,000EUR before, is it possible for them to receive grants? Can an organisation apply that runs on smaller budget than 150,000 annually	Yes, but this will be taken into account during scoring of applicants and during an organisation assessment conducted for provisionally selected candidates. Thus, prior experience, project management and established systems for financial management and procurement will be evaluated at proposal stage. Internationally or nationally operating entities that meet the admissibility criteria can equally apply.
34	Sub-contracting for example for baseline – is it eligible?	Tendering service providers for certain activities is eligible.
35	15 to 24 months excluding closure period... can we budget for key staff for closing period beyond 24 months?	No costs can be budgeted beyond 24 months of action implementation. Any costs incurred during 3 months grant closure period are ineligible.

36	Specific M&E budget, how much percentage?	It is up to applicants to structure their budget as long as it makes sense. For concept note stage, applicants should break down the main costs (aggregate activities, management costs and structure costs). Only at proposal stage do we require a detailed budget breakdown.
37	Inception phase before project setup?	As long as it falls within the 15 to 24 months, applicants can plan for inception phase to setup their project. All activities must fall within this implementation time to be eligible.
38	<p>MoU with OPM for refugee targeting interventions: refugee led organisations are partners with all those stakeholders. Refugee led organisations do not have this MoU, they are partners without any documents? Registered in Mukono, do they still need MoU with KCCA to target refugees?</p> <p>If our target area is KCCA and target beneficiaries are non refugees, do we still need an MoU with KCCA?</p>	<p>All applicants targeting refugees should obtain these supporting documents as it is a requirement when targeting refugees in Kampala.</p> <p>When not targeting refugees, it is not required to have an MoU with KCCA. However, it is best practice that grantees collaborate with local government to share data and ensure synergies with other programs in the district.</p>
39	Contingency fund – is it a must? Another row for contingency to be added by applicants themselves?	Template does not mention it since it is not required, but if applicants find it necessary or wish to include it, they can add it themselves
40	<p>Will the NSSF, interpol and tax compliance certificates be presented during the concept stage?</p> <p>Interpol for who? Director, founders</p>	Applicants only need to submit these supporting documents at proposal stage. No need to present them during concept note stage. The Criminal record clearances from Interpol are for the executive director and chairman of the board (and any other signatory to the grant agreement).
41	Employability / skilling / entrepreneurship – is it ok if applicant combines both actionable items instead of focusing on one	The call only focuses on entrepreneurship, business development, and upskilling where relevant. Initial skilling for unskilled youth does not fall within the scope of this call.



42	Can an organization submit two applications for different value chains under one Lot?	This call does not have different lots. Applicants cannot submit more than one (1) application under this Call for Proposals.
43	Where to submit concept note/budget?	Concept notes must be submitted through the following link: <a href="https://submit.link/2Om">https://submit.link/2Om</a>
44	Did Enabel conduct a labour market scan in the intervention districts and can share the report? Are you able to share with us the study you did on these priority value chains?	Enabel cannot share any studies. Applicants are responsible to select value chains in the targeted region based on their own expertise and experience and come up with their own analysis on how to best achieve the objectives of the call.
45	Please clarify what structural costs are. Would applicants be excluded from the evaluation process if they do not include structural costs - is it a must given the budget limitations?	Structural costs are related to the achievement of the social purpose of the beneficiary, which cannot be separated or charged to the budget of this action even though they are affected by the implementation of the action. They are a max of 7% of the eligible operational costs. For example: water & electricity & internet of the office etc. These costs are part of the budget that needs to be submitted by each applicant.
46	Does ENABEL Project cater for staff benefits e.g health, workers compensation etc.	Yes, for staff directly implementing. For support staff, a proportionate cost can be charged to structure costs. Salary bonuses are ineligible.
47	Where does withholding tax of 6% fall?	WHT on eligible costs are eligible. WHT on ineligible costs are also ineligible.
48	Do you have a ceiling for staff costs?	No, but should be within the normal range of the employees' respective contracts. The budget template distinguishes staff that is directly involved in implementation of activities (operational costs), the portion of other support staff costs go to management costs or structure costs.
49	Currently, our organisation is working with urban refugee youths in Kampala in one of our projects, do urban refugee youths qualify for this ENABEL project, or the project is meant for Ugandans ONLY	The call targets vulnerable youth within the targeted area. Vulnerable youth refers to (a combination of) different categories of youth which includes refugees (registered as refugees by OPM/UNHCR)

50	How does the lead organization share the budget with the co – applicants?	It is the responsibility of the applicant to organise their budget and implementation with co-applicant(s). Each applicant should be responsible for specific aspects of the implementation and budget allocation can follow this same structure.
51	If the co-applicant is a training institution, does the fund allow for payment of the training fee?	Yes
52	Are we submitting the budget at concept note level	Applicants only have to fill in and complete the budget template provided in the application form PART A for concept note stage. At proposal stage, applicants will be required to submit a full detailed budget excel sheet (annex B).
53	If we are interested in fish farming, is it something which can be considered?	Other value chains may be considered if applicants can demonstrate a tangible link with the development of the prioritized value chains and how this contributes to sustainable livelihoods.
54	can an organizations apply for different locations, e.g. Mukono and Wakiso in the same value chain?	Yes
55	Can one apply as lead applicant if in the previous calls they applied as co-applicants? Can an organization apply for this second call at the same time the first call?	Applicants can apply for both this call for proposal and any other call that is published by Enabel. Restrictions are only put for number of applications for one particular call.
56	Is it possible to apply to for more than one occupations as far as value chain is concern under agriculture sector	Yes, applicants can apply for more than one value chains and consider different segments of a value chain (from production to consumption).
57	Is there a maximum number beneficiaries per district?	No, there is no set number of beneficiaries per district. The call targets 650 beneficiaries across the different districts.
58	Is the target of 650 beneficiaries crosscutting for the two value chains; Agriculture and Green economy?	Yes
59	Is it mandatory to do apiary, coffee and cocoa or I need one with a link to the others?	It is not mandatory to target all value chains and do apiary, coffee and cocoa. If applicants target more than value chains, the linkages among the value chains may

		be an added value. Other value chains may be considered if applicants can demonstrate a tangible link with the development of the prioritized value chains and how this contributes to sustainable livelihoods.
60	Currently, our organisation is implementing a youths (16-35) skilling project in Wakiso, Kampala and Mukono, and some of the project participants fully qualify for this ENABEL project, is it admissible to enroll then to this ENABEL project?	It is possible to target youth from a previous skilling project if they are eligible according to this call (e.g., age, have some skills, residing in eligible districts, etc.). However, application needs to propose a standalone project that adheres to the priorities of the call (e.g., focuses on BDS – access to finance, markets, etc.)
61	Can a Women based university that uses a visionary approach for re-orientation of the mindset and generate energy around visions and possibility rather than problem solving apply for this grant as the lead applicant?	No, semi-autonomous public agencies in Research and Development, agricultural extension services or community development can only apply as co-applicants
62	Can the application focus on youth who have no businesses but can be organized to form/initiate their own businesses or you are only focusing on youth with businesses	Yes, the call targets both youth that are in need of assistance to start their businesses and/or grow their businesses.
63	The challenge most social enterprises face is that when registering their organizations they were not informed by URSB or anyone else that their articles of association should state that they were being formulated for social purposes. The term "social enterprise" is pretty new in Uganda. There are many entrepreneurs who started with social goals as their mission and have been practicing the principles that define a social enterprise for very many years with great impact on the communities they work with. But no one advised	<p>The call allows legal entities of private law for which profit maximization is not the priority objective as co-applicants.</p> <p>Under 'non-profit maximization' the following conditions apply: (1) Social objectives (ie. aimed at improving human, societal and environmental wellbeing) serve the primary purpose of the entity and (2) Generating revenue/profits is not an objective in itself, but a means to achieve social goals; hence the majority of revenue/profits are reinvested back into the company/entity for social purpose/into actions for social purpose. This is to be demonstrated</p>

	them about how social enterprises should be registered. Thus the "ad hoc" resolutions, etc. How is Enabel dealing with such entities?	through the articles of association, and any other legally binding documentation (board/shareholder resolutions) or financial statements for the past 3 years.
64	Will you share the grant agreement so that we read the annexes you were sharing?	The grant agreement is attached for information purposes as annex to this call for proposal.
65	For profit organizations including for profit BDS providers can't apply as lead applicant?	Correct, no for-profit entities can apply as lead applicants.
66	To facilitate local leadership and sustainability of interventions, would Enabel consider raising both the ceiling on "subgrants to processors/off-takers for the capacity building, training and value chain integration of youth producers/suppliers" and revising the percentage of the award that can go to such subgrants?	The guidelines cannot be changed, and any rules related to sub-granting mentioned in the guidelines are applicable to all applicants. Non-compliance will lead to ineligibility of the entire application.
67	Can Enabel please confirm that the maximum amount for the award is 325,000 EUR	Indeed, the maximum amount that applicants can request in their application is 325,000EUR
68	Will this be a contract or grant award?	Enabel will award grants to successful applicants. Annex E of the call for proposals includes a template of what that grant agreement would look like.
69	Could Enabel kindly clarify how payment is made to co-applicants of the Contracting-Beneficiary? Directly by Enabel to the co-applicant, or to the Contracting-Beneficiary on the co-applicant's behalf?	Lead applicant (contracting-beneficiary) is the main point of contact and shall represent any other beneficiaries – including co-applicants - and act in their name. The lead applicant is the only entity that will receive money from Enabel and is the responsible for distributing, implementing, reporting and accountability.
70	For purposes of agreeing to proposed structure costs, will Enabel require the balance sheets of co-applicants as well as the Contracting-Beneficiary?	Only the lead applicant (contracting beneficiary).