



**Call for Proposals under the intervention:**

**Young people especially young women are empowered to thrive in a protective and gender-equal environment, to acquire education and skills, and to pursue decent work opportunities in Kigoma Region. “Wezesha Binti”**

**TZA 22003**

**Reference: TZA22003-10066**

**Title: Institutional Strengthening and Capacity Building for Wezesha Binti Partners in Kigoma**

**Information Session- Held on 3<sup>rd</sup> Oct 2024: 1000-1230HRS**

**Questions and Answers**

	<b>Questions</b>	<b>Response</b>
	<b>Eligibility Criteria</b>	
1	Do co-applicants who were part of the previous call for proposals eligible for this call too	Yes. The same organization can be the main applicant for both calls. However, given the nature of this Call for Proposal, consortium composition for the two calls should be different.
2	What is the meaning of women rights-based organization	These are the national or international organization that their core mandate is advocating for and advancing the rights, status, and well-being of women. Issues these organizations work on may include, but are not limited to Gender Equality, Violence against women, Economic Empowerment, Political Participation, a.o..
3	What is sub-grantees and sub-beneficiaries	The Applicants can propose sub-grants to sub-beneficiaries to help achieve the objectives of the action.  when these sub-grants to sub-beneficiaries are necessary to achieve the results.  <ul style="list-style-type: none"><li>• when for reasons of efficiency, effectiveness, ownership or sustainability, it is preferable that Enabel does not award grants directly to these sub-beneficiaries.</li></ul>

		<ul style="list-style-type: none"> <li>provided that these sub-beneficiaries belong to the natural beneficiaries / partners of</li> <li>the contracting-beneficiary, consistent with its mandate and its mission</li> </ul>
4	Can an organization be a co-applicant more than once?	<p>YES- A co-applicant may be involved in more than one application(s) under this Call for Proposals.</p> <p>Although,</p> <p>The lead applicant may not submit more than one application(s) under this Call for Proposals; and the lead applicant may not be at the same time a co-applicant in another application.</p>
<b>Budget</b>		
5	Why are you not covering currency exchange losses? While it is part of operations	Enabel will not cover exchange gain/losses as this is not budgeted for in the program
6	Does Enabel have a budget guideline for monitoring and evaluation, or it is upon the organization decision	The applicant should include budget for Monitoring and evaluation as part of management
7	<b>Head Office costs:</b> does Enabel accept HO to be included in the budget	The actual head office cost can be part of management cost although the applicant must provide justification for it.
8	Will Enabel cover the shared direct costs captured through applicants Cost Allocation Methodology (CAM) for the project.	YES- This is where the staff is directly linked to the project activities
9	<b>Can an applicant include</b> the Fleet Service Charge in the Enabel's budget	YES- this can be charged as actual costs with justification
10	How do you calculate structure costs using two financial years' statements for computation of the 7% and potentially engaging a third party. Clarify this process.	<p>The structural cost percentage is obtained by dividing the total fixed costs (non-project) from the overall total costs, and the objective is to determine an average percentage over the last 2 fiscal years of the contacting beneficiary.</p> <p>The expenses to be considered are part of the fixed costs of the organization:</p> <div style="border: 1px solid black; padding: 5px; margin-left: 20px;"> <p>Fixed costs charged on projects, provisions and foreign exchange losses will not be considered in determining the percentage.</p> </div>

Commented [MJ1]: @FURTADO, Lorraine @SIZYA, Mary we missed these questions in the email. Can you please address these. The deadline for the submission of CN is 21st Oct

		<p>Examples of fixed costs to consider:  Rent office of the headquarters of the organization  Utilities and office maintenance  Office supplies  Communication costs  Organization audit costs  General and recurrent Consultancies</p> <p>Documentation:  To carry out this analysis, it will be necessary to obtain the adequate financial information according to the type of organization and to append this information to the conclusions:</p> <p>Annual accounts, tax statements, financial statements, management accounts ... as provided by the legislation applicable to the organization.</p> <p>Decision: structure costs applicable to the budget of the action and reporting</p> <p>If the average percentage is greater than or equal to 7%; the maximum ceiling of 7% of structural costs may be applied. No supporting documents will be requested later.</p> <p>If the average percentage is less than 7%; then the maximum average rate calculated can be applied. No supporting documents will be requested later.</p> <p>c) If it proves impossible to determine this average percentage (lack of accurate documentation), no structure costs can be applied.</p>
11	<p>The maximum amount for sub-grants is EUR 20,000 per sub-beneficiary, with an overall cap of EUR 60,000 for this call for proposals. Does this mean there can only be a maximum of three beneficiaries throughout the project if each receives the capped amount of EUR 20,000?</p>	<p>The Minimum number of co-applicants is ONE although the applicant can apply and work with more than one.</p> <p>The maximum amount for sub beneficiary should not exceed Euro 20,000 per each sub beneficiary and not more than Euro 60,000 per entire action. The</p>

		grant to the sub beneficiary SHOULD NOT be the main objective of the action. Please see Part 2.1.3
<b>Concept Notes and Call for Proposal</b>		
12	Does Enabel plan to select multiple Concept Notes to proceed to the full proposal stage? Or will you just select a single Concept Note	Enabel will select multiple concept notes that has met criteria's set in the application guideline and pass the evaluation threshold criteria.
13	How many concept notes will be selected for the next round of full proposals	There is not a specific number of concept notes that will be selected. Only applications that has met criteria's set in the application guideline and pass the evaluation threshold criteria will be selected
14	When asking for "Registration Status" What information do you require? Is it registration number or something else?	Registration number and has to be active
15	What is the lot number for this Call?	This is applicable only where the call for proposal has different lots. This call for proposal does not have LOTS therefor the section is non-applicable.
16	In the accreditation section, can we indicate other accreditation status like UEI/DUNS Number if not accredited by the Belgium?	Yes
17	We are required to " fill in the box (Lot number) corresponding to the work package you are applying for:" Please can you provide more clarification on work package that you want us to put in place corresponding with description of the lot	This is applicable only where the call for proposal has different lots. This call for proposal does not have LOTS therefor the section is non-applicable...
18	Does the <b>action's indicative timetable</b> mean the roadmap to implement the project to the end?	This is the timetable that indicates the flow of actions and tasks during the application stage only.
19	Can we modify and/or add more objectives to these specific calls?	NO- the objectives of the call for proposal remains the same
20	Does Enabel has a specific preference regarding the types of Women Organization that the applicant will engage with, particularly in relation to the age group of Adolescent Girls and Young Women (AGYW) that you are targeting	<p>The decision on the type of women organization that the applicant must engage lies with the applicant.</p> <p>In this call for proposal Women Organization are the national or international organizations whose core mandate is advocating for and advancing the rights, status, and well-being of women. Issues these organizations work on may</p>



		include, but are not limited to Gender Equality, Violence against women, Economic Empowerment, Political Participation, a.o
21	Which category does organizational strengthening falls within	The Organizational strengthening is Part of Action for this call for call for proposal
22	You also mentioned that the legal aspect should extend beyond capacity building and encompass service providers as well. Would it be feasible to include this as part of the services provided under the consulting mechanisms	YES: where there is a technical support needed to provide the comprehensive legal aid services the applicant may hire such expertise
23	Can the applicant submit the requested supporting documents in soft copies instead of including them as hard copies?	The application and all its attachments are required to be submitted both in soft copy and hard copy
<b>General Questions (Process)</b>		
24	Will the presentation be shared after the meeting	YES- The presentation (made during the information session) will be shared with all applicants