

## CLARIFICATIONS

**Contract title:** Public procurement contract for provision of consultancy services for follow-up of pilot project for Climate Responsive Prefabricated School Facilities at Kibuye SS, Kyegegwa, and St Stephens-Budondo, Jinja

**Reference:** UGA22008-10072

Please note that the contracting authority will not further respond to any other question as provided for under point 5.3 "Information". As a reminder, tenders must be received **before 6<sup>th</sup> February 2025, 2:00PM** It must be sent to: [uga\\_csc\\_tenders@enabel.be](mailto:uga_csc_tenders@enabel.be). **Late bids will not be accepted.**

N°	Issue / question raised	Response
1.	The time frame while attached to a construction process needs to acknowledge the fluidity of the construction industry (Section 3.3). It is stated that this will cover 9 months for the construction period. However, this is very likely to be substantially longer than the stipulated 9 months. It also does not acknowledge that data is collected continually beyond the date of practical completion of construction, thus the practical time for the project is far longer than suggested. While it is stated that the Contractor is available during the defect's liability period, is the same true of the project site and users?	<p>According to section 3.3; it is foreseen the follow up contractor is to align with the execution period of the design and build contract for the works contractor equal to 9months.</p> <p>While it may be true the project could creep to over 9 months, the contracting authority foresees this as sufficient time involving design and construction 1 no –3 classroom and 1 no 4unit staff house on 2 sites</p> <p>The contractor shall be eligible to extra pay if the period exceeds the foreseen contract period by more than 20%</p> <p>Note: The works contract is a design (3months) and build(9months) tendered separately</p>
2.	The call suggests that the project needs to have someone present on site (Section 1.1.1.4). However, the two sites are 300km apart. This suggests two persons. How is this to be addressed.	<p>Yes, the contractor shall need a permanent representative on both sites</p> <p>Site Representative requirements:</p> <p>Should be a holder of at least higher diploma in Civil engineering or Architecture with 5 years experience in building works for educational facilities</p> <p><b>NB;</b> The contracting authourity shall need a permanent site representative per site, i.e. on both sites.</p>

3.	The call suggests that a researcher should be a student (Section 1.2.3), but at the same time states that they should have 5-years of experience. No student would meet this requirement, which is the same as the Sociologist. Is this a mistake?	The researcher shall be a post graduate student, i.e. they already have a bachelor's degree
4	Sociologist: Holder of a bachelor's degree in sociology or equivalent, with a minimum of 5 years expertise in user behaviour and feedback collection to conduct user survey and analyse the social impact of the housing and classroom infrastructure.	This role is dropped and replaced with permanent consultant site representative as in 2 above
4.	The payment schedule (Section 4.15.2) does not acknowledge the nature of the research practice which are very unlike a construction projects. For such projects there is a significant upfront cost associated with the initial setting up of the project for specialized equipment and mobilization. This is not acknowledged in the indicated schedule of 10:30:60. This initial payment is grossly inadequate, for which most research institutions would not be willing to support, given the sums involved (close to €40,000) which must be in place at the start of the project. For most research projects of this nature, the disbursements are proportioned as 30:30:40.	Section 4.15.2 details the requirement for advance payment. Kindly review them and see if the company or consultant qualifies and if the contract is awarded to you, you are free to apply for advance payment to facilitate the needs.
5.	On page 48 the requirement for "Certificates of Completion" do not apply for research projects. This requirement is therefore erroneous.	It is stated that 'For each of the assignments listed, the tenderer must provide in the administrative proposal as annexes to this form the certificates of completion/acceptance (statement or certificate without major reservation) and / or any supporting documents (contracts, invoices...) approved by the entity

		which awarded the contract.’ So other documents like contracts, invoices, recommendation stating the project, client, how much was involved and the duration among other documents.
6.	The call for a Performance Bond (Annex 6.2) is also not applicable for research related projects. Would you be able to shed some light on the inclusion of this item in a project that does not have an outcome without a physical asset that cannot be valued. It is not clear why this has been included here.	The performance bond is a measure to safeguard against non-performance of the contract. Its therefore a requirement that the success contractor shall furnish the contracting authority with a bond of 5% contract value within 30 calendar days following award as stated in section 4.6 “performance bond” of the tender document
7.	On page 49 the Table for the ‘Experts’ has missing information in the fourth column.	This has been completed ‘Years of experience with relevant capacity needs analysis provision’
8.	The engagement with the research will involve substantial and intrusive explorations with the consultants, contractors and sub-contractors during and after construction involving time consuming documentation of material procurement. Reading through the ToR, it is not clear if or how these are to be addressed with the contractor.	Refer to page 6/7, section 1.1.1.2-objectives of the assignments, 1.1.1.3-task and 1.1.1.4 Methodology for contextualising what the assignments requires of the follow up consultant  <b>We also attach here the tender document for design and build scope to help the bidder further understand the scope of the supervision follow up expected based on the contractor assignment.</b>
	Is this research or a construction assignment	The assignment is for consultancy services with compressive documentation follow up of the activities of the contractor. Refer to objectives and tasks for the assignment. Title: contract for provision of consultancy services for follow-up of pilot project for Climate Responsive Prefabricated School Facilities at Kibuye SS, Kyegegwa, and St Stephens-Budondo, Jinja
9.	The document seems to indicate that this must be a Building Engineer. This does not seem correct and seems to have been	Please refer to page 9/10 requirements resource:

	transposed from the list of 'Experts'. Could this be clarified please, as the brief does not seem to require this. Further, as this is a research project, why is the requirement for the Building Engineer and the Quantity Surveyor to be Registered? This does not recognise that most individuals in research institutions are not registered professionals.	This was foreseen as an Engineering expert who will at the same time play the role of coordinator, <b>This is now clarified as follows:</b> The team of proposed Experts will propose one of the Expert as the team Coordinator. The Registered Engineer is part of the experts required
11	If you ask people to show the turnover of 30,000 Euro. This suggest the budget is small	The turnover is specific to the consultancy value NOT construction works value. Also the Turnover requested is a selection criteria to assess the eligibility of tenderers and has nothing to do with the budget of the assignment.
12	What is the budget of the works, timelines and when do we start the work if we are successfully	The budget will be disclosed to the successful tenderer based on the awarded value for 2nox3classroom and 2nox4unit staff house blocks. On timelines, we expect to conclude the procurement within the 120 days bid validity period
13	On page 35, the qualitative score is 60% for award. Where is the administrative score	There is no score for this. All documents will be assessed at the eligibility stage of evaluation and this is a pass or fail basis.
14	What is the mode of and format of submission	The tenderer shall submit the administrative, technical and financial proposals as separate email attachments.  It shall be submitted by email to: uga_csc_tenders@enabel.be  Any request for participation or tender shall be received by the Contracting Authority no later than <b>6th February 2025, 2:00PM, Kampala time</b> . Requests for participation or tenders that arrive late shall not be accepted <sup>12</sup> .  <b>NOTE: Upon the electronic submission of your tender, you will receive an automatic reply from the Enabel contracts service center as confirmation of receipt of your tender.</b>  <b>In case you don't receive the automatic reply after you submit a tender, please contact Enabel immediately using the email addresses stated under the section on "information" in</b>

		<i>this tender document or through telephone No. 0393-256-370 as most likely, your tender may not have reached the Enabel servers</i>
15	You require specialised experts for both design and build tender and design follow up consultancy tender for the climate responsive design prefabricated classrooms and teacher houses. Can you consider reviewing this as these experts are not readily available	<p>The 2 tenders are separate and distinct with consultants ONLY allowed to participate in one of the 2 tenders.</p> <p>The requirements for experts as per item 1.2 Requirements for the resources under sub area 1.2.1 Composition of the team</p>

**NOTE:** Submission date has been changed from 27<sup>th</sup> January 2025 15:00 to **6th February 2025, 2:00PM, Kampala Time**. Please refer to the addendum annexed