

## CLARIFICATIONS

**Contract title:** Framework agreement for printing services for Enabel Uganda

**Reference:** 2800UGA-10121

Please note that the contracting authority will not further respond to any other question as provided for under point 5.3 “Information”. As a reminder, tenders must be received **before 27<sup>th</sup> January, 2025 at 10:00 am Kampala time**. It must be sent to: Plot 1B. P.O Box 40131 Kampala – Uganda, Lower Kololo Terrace. **Late bids will not be accepted.**

N°	Issue / question raised	Response
1.	<b>Item 1 – Reports (Section 3):</b> The specified grammage of 250-350gsm for custom A4 paper seems quite thick for a 200-page report. Could you confirm whether this grammage should be applied to the entire report, or if a lighter weight is acceptable for certain sections? The same question applies to Section 6.	The 250-350gsm is for the cover pages. The inside pages can range from 80-100gsm.
2.	<b>Item 2 – Training Manuals (Section 3):</b> This section also lists the same grammage concern as Item 1. Could you clarify the correct paper grammage to use for the training manuals?	The grammage for the cover pages will range from 250-350gsm. The inside pages can have a grammage of between 80-100gsm
3.	<b>Item 3 – Brochures:</b> From the previous clarification, we understand that brochures are to be single sheets printed on both sides. Does this mean we should disregard the sections with page quantities ranging from 51-200 pages, as outlined in earlier documents?	Kindly disregard that. That could have been an error. Our brochure is a single A4 sized (American format) sheet printed on both sides with two parallel folds. This also means that the brochure will be a tri-fold with 3 panels (columns) per side.

4.	<p><b>Item 4 – Flyers:</b> Similar to the brochures, it was previously clarified that flyers are also single sheets printed on both sides. Does this mean we should disregard the other sections with quantities ranging from 51-200 pages? Additionally, Section 3 mentions a custom A7 size, which is business card size – is this the size you intended?</p>	<p>The flyers will be single sheets printed on both sides. Others are single folds printed on both sides. The smallest flyers will be an A4 folding into A4.</p> <p>Note: The quantities that appear for both brochures and flyers were not for page numbers but for print amounts.</p> <p>Please disregard the A7 size.</p>
5.	<p><b>Item 5 – Posters:</b> Should we consider Custom A5 as a poster too? A5 is half the size of an A4 paper and is usually categorized under flyers.</p>	<p>Yes, please consider it since other bigger sizes have also been listed. At some point, we might require posters of that size.</p>
6.	<p><b>Item 6 &amp; 7 – Folders:</b> The paper grammage of 80-100gsm is very light for a file folder, kindly advise if we should go on and consider the standard grammage for a file folder or go on with the stated grammage.</p>	<p>The grammage for folders should range from 250-350gsm.</p>
7.	<p><b>Item 11 – Calendars:</b> Section 1 specifies custom A7, which is business card size and may not provide enough space for calendar information. Was this the size you intended?</p>	<p>The smallest calendar size should be A5. Please disregard the A7.</p>
8.	<p><b>Item 14 – Dummy Tickets:</b> Could you clarify what is meant by "custom A5 cortex" under the size specifications?</p>	<p>A5 is the smallest size option, and cortex is a print material variation (fabric).</p>