

CLARIFICATIONS

Contract title: Framework services agreement for provision of consultancy services for Co creation of social behaviour change solutions for Enabel Projects in Uganda

Reference: 2800UGA-10140

Please note that the contracting authority will not further respond to any other question as provided for under point 5.3 “Information”. As a reminder, tenders must be received **before 28th January, 2025 at 10:00AM**. It must be sent to: Lower Kololo Terrace, Plot 1b, Kampala, Uganda. **Late bids will not be accepted.**

N°	Issue / question raised	Response
1.	Could you clarify how many workshops service providers are expected to deliver within one service order (i.e., within the 120 days)?	<p>Under section 1.2.5, the tender document mentions the number of workshops per project as indicated below.</p> <p>WeWork intervention: Estimated 4 cocreation/ideation workshops shall be conducted in the Kampala, Albertine/Rwenzori and West Nile sub-regions, bringing together diverse groups, including youth, women, girls, refugees, people with disabilities, opinion leaders, and other key stakeholders to collaboratively develop solutions to address the identified barriers.</p> <p>WeLearn: Estimated 2 cocreation workshops shall be conducted in Busoga (x1) and Rwenzori (x1) sub regions bringing together the relevant stakeholders such as parents, teachers, local leaders, opinion leaders’ students among others.</p> <p>WeCare: Estimated 4 cocreation workshops shall be conducted in Busoga (x2) and Rwenzori (x2) sub regions bringing together the relevant stakeholders such as mothers, adolescents, health workers, local leaders among others.</p> <p>Enabel shall take care of the following.</p>

		<ul style="list-style-type: none"> - Logistics related to co-creation participants (transport and per diem) - Conference facilities for co-creation and pretesting (Workshop Hall, meals, stationery).
2.	Are service providers expected to organise workshops and develop SBCC solutions for more than one project theme (e.g., skilling, education, and health) within a single service order?	<p>Given that this is a framework agreement, the areas of interest are skilling, education and health. Dependent on the need, an order may be issued for either of the above mentioned. The order shall be specific to the area or field of interest.</p> <p>Additionally, under section 1.2.6, the tender document states that,</p> <p>The service provider shall be responsible for all the logistical needs of their team during this assignment. These shall include transportation and accommodation of the team during field missions, workshop fees (where necessary) etc. Enabel shall not make any logistical arrangements for the service provider's teams.</p> <p>Enabel shall on the other hand take care of the following</p> <ul style="list-style-type: none"> - Logistics related to co-creation participants (transport and per diem) - Conference facilities for co-creation and pretesting (Workshop Hall, meals, stationery).
3.	Does the budget of 221,000 EUR cover more than one service order?	Under section 3.5 of the tender document states that, the maximum contract value is 221,000 EUR. This implies that all the orders for the 2 contractors shall not exceed the maximum contract value.
4.	The tender document mentions, "The tenderer must use the tender form in annex." Could you please specify where the technical and financial forms can be found?	Yes, the tender document has tender forms annexed to it and the tenderer is obliged to use them while submitting the requested data.

		<p>For the technical proposals, refer to section 6.3.2 of the tender document which states that, the technical proposal may be presented in free format, but it shall include the technical methodology and project management plan</p> <p>For the financial form, please see section 6.3.3 of the tender document.</p>
5.	The table on page 12 suggests that, per service order, each team member is expected to dedicate 40 days to the task. Could you confirm if this interpretation is correct?	Section 1.2.4 indicates the deployment of the team whereby the 40 persons days are the actual period for implementation for the entire team not only one team member.
6.	From the award criteria, it appears that the technical methodology accounts for 70% of the evaluation, while the financial proposal accounts for 30%. However, the document also states, "The framework agreement will be awarded to the first two participants who have submitted the most economically advantageous tender." Could you clarify how the award criteria will be applied in practice?	As mentioned under section 5.5.2.2, the qualitative award criteria are 70 % and the financial evaluation is 30%. This shall be standard for all the economic operators who will participate. This criterion shall help us to choose the 1 st and 2 nd ranked tenderers who shall then be awarded the contract in that order. See section 5.6.2 of the tender document.
7.	How many service orders do you expect to issue for the duration of the Framework Agreement?	Since this is a framework agreement, orders shall be raised as and when need arises, Enabel doesn't commit to any order quantities at this point in time. Kindly see sections 3.4 and 3.5 of the tender documents.
8.	Could you confirm if our understanding is correct that the Framework Agreement spans a duration of 4 years, with each service order having a maximum duration of 120 days? Additionally, given the length of the contract, is there provision in the budget to accommodate adjustments for inflation?	<p>Yes, the Framework Agreement spans a duration of 4 years, with each service order having a maximum duration of 120 days.</p> <p>Yes, the tender document has a provision of prices adjustment. See section 4.8.2 indicates information regarding adjusting prices.</p>