

## BXL-15158 – Questions and Answers

N°	Questions	Answers
1	Which documents are required for subcontractors?	<p>If the tender is submitted by a consortium of economic operators, it must include a copy of</p> <p>the following documents for each consortium member:</p> <p>Form 6.1.4 - List of Subcontractors</p> <p>Form 6.1 – Identification form filled out by each subcontractor</p> <p>Form 6.3 - Declaration on honour – exclusion criteria</p> <p>Form 6.4 - Integrity statement for the tenderers</p> <p>Articles of Association and any other document necessary for establishing the proxy of the signer(s)</p> <p>The signed association agreement by each participant clearly indicating the representative of the consortium and specifying the part of the assignment to be carried out.</p>
2	Who may participate in the tender?	Any entity interested and meeting the tender requirements may submit a bid, without prior invitation.
3	Which company registration number must be provided?	The legally assigned company registration number, regardless of the country of registration.
4	When will the questions and answers be published?	They will be published on the platform on Tuesday at the latest following the session.
5	What is the duration and timeframe for the evaluation?	Approximately 150 days (nine months), from contract award signature until April 2026.
6	Is there a maximum amount for the financial offer?	No fixed ceiling applies; bids are assessed on the best quality-price ratio

		within an indicative budget.
7	<p>Does “eight single-sided pages” mean sixteen pages?</p> <p>Does the eight-page limit include the introduction and vision?</p>	<p>No, it means eight single-sided pages (plus two further pages for the approach).</p> <p>Yes, introduction, vision and methodology fit within eight pages, plus two additional pages for the approach.</p>
8	What is the timeframe and level of detail for the inventory of instruments?	Starting point: Enabel’s Strategy 2030. Examine past (pre-2017), current and to-be-explored instruments, focusing on relevance rather than quantity. Strategic dimension is key.
9	What does Evaluation Objective 2 entail?	Explore existing relevant instruments used by other organizations and provide insights to Enabel on those that it would be useful to explore/test/develop.
10	What alternative exists for electronic signature without a Belgian eID?	<p>Foreign companies whose authorised signatories lack a Belgian eID can use an equivalent electronic signature based on a qualified digital certificate.</p> <p><a href="#">Suppliers - Signing your offer / request for participation - BOSA Contact</a></p> <p>Non-EU bidders (Switzerland included) must use a qualified electronic signature that meets the EU’s <b>eIDAS</b> requirements. In practice, that means:</p> <ul style="list-style-type: none"> <li>Choose an eIDAS-recognised Trust Service Provider <ul style="list-style-type: none"> <li>The certificate must appear on the EU’s Trust List under “QCert for ESig”</li> </ul> </li> <li>Ensure the certificate carries the “CA/QC Granted” label</li> <li>Contact the supplier to procure a certificate meeting Belgian requirements for public-contract submissions (allow several business days for issuance)</li> </ul> <p>To obtain your qualified certificate:</p> <ol style="list-style-type: none"> <li>Visit the EU’s Trust List browser</li> </ol>

		<p><a href="https://esignature.ec.europa.eu/efda/tl-browser">https://esignature.ec.europa.eu/efda/tl-browser</a></p> <ol style="list-style-type: none"> <li>2. Select the country where you wish to purchase</li> <li>3. Choose a supplier labelled “QCert for ESig”</li> <li>4. Ensure the certificate carries the “CA/QC Granted” label</li> </ol> <p>Once you have your certificate, download the submission report, sign it locally in your PDF viewer, then upload the signed copy via the “Upload signed copy” button. Your signature will then appear under the “Submission report signatures” tab.</p>
11	What level of granularity is required for the evaluation matrix?	<p>An evaluation matrix (mentionned in “evaluation methodology”) is expected for the inception report, after award. It must align with objectives of the evaluation: evaluation questions, judgement criteria, collection methods, and information sources.</p> <p>The granularity expected in the offer is described in section award criteria “methodological approach”</p>
12	Which documents will Enabel provide for analysis during the performance phase?	<p>Documents on Enabel’s experience: strategic documents, annual reports, studies completed on specific instruments, case studies and other relevant materials on previously used instruments.</p>
13	Will the session recording be shared?	<p>The minutes of the session will be shared with all participants. However, due to some technical limitations, it may not be possible to provide a shareable link to the recording.</p>