

MINUTES OF THE PRE-BID/INFORMATION MEETING

Contract title: Public procurement contract for the provision of consultancy services for enhancing community participation and accountability in local governance (district and municipality levels) through radio engagements.

Reference: UGA22009-10074

The pre-bid/information meeting was held on 15th May, 2025 at Representation office, Plot 1B, Lower Kololo Terrace and online at 11:00 am Kampala time.

N°	Issue / question raised	Response
1.	During bid submission, how many copies of bids are we required to submit?	Tenderers shall be required to submit 2 copies for tender submission. One hard/paper copy (original bid) and one soft copy in a PDF format on a flask.
2.	How many phases are there in total?	They are 12 phases broken down into three activities.
3.	Where do we find the annexes to be filled?	The annexes are part of the document which can be assessed from Enabel website.
4.	Under conditional block, can we price it the same as the first table?	Costing is based on how the bidder wants to cost Enabel.
5.	Can we cost in both UGX and EUROS?	With this tender, the currency to use while costing is Euros.
6.	How can we have access to the Ipsos report?	Ipsos report will be vailed to any bidder that requests for it through mail.

Ritah Mwesigwa

Public Procurement Officer