

# Clarifications

## UGA22008-10144

### Enhance access to sustainable transport for education and health care services

Deadline for questions: 13<sup>th</sup> August 2025

Deadline for Clarification publication: 21<sup>st</sup> August 2025

No	Questions	Responses
A	Objectives and results	
B	Eligibility of applicants	
B1	The two years of related work experience is not clear, kindly state the period as well, say the last/recent 2 years, 2023 - 2025	<p>We refer to section 2.1.1 Admissibility of applicants [applicant and co-applicant(s):</p> <p>The applicant should have a “proven track record” of implementing bicycle projects with schools, health centres or communities. At least 2 projects of procuring quality bicycles at substantial numbers in Uganda during the last 2 years. Each project should show the supply of at least 200 bicycles.</p> <p>The last 2 year refers to the years 2024 and 2023.</p>
B2	Great presentation, could you unpack - Be a legal Entity of private law.... an example would clarify things here.	<p>We refer to section 2.1.1 Admissibility of applicants [applicant and co-applicant(s), Footnote 3:</p> <p>A for-profit legal body for which profit maximisation is not the primary purpose refers to a business or organisation that conducts economic activities with the purpose of generating profit as well as achieving social impact." A for-profit legal body meets this definition if all the following criteria are fulfilled: 1. Basic documents (statutes, mission, vision, business plan, ...) of the business clearly demonstrate the business pursues social goals. 2. There is transparency on profit distribution, and more than half of the profit is on average reinvested in the business. 3. The business reports externally on the achievement of the social goal(s) it is pursuing</p>
B3	Regarding the eligibility criteria for admissible actions, it tends to exclude organisations that have been working within the education system, enhancing or improving learning outcomes using various approaches, but not	The focus on the CfP is to Enhance access to sustainable transport for education and health care services. All eligible organisations with the required expertise in or out of the education and or health sector can apply.

	necessarily by distributing bicycles. Is it possible to revise this condition?	
B4	Are the times listed with the deadlines in EAT- Uganda time or CET time?	The deadlines are in EAT- Uganda.
B5	Could you please clarify the bicycle project implementation? For example, if our company is only involved in purchasing and then handing it over to the client, is this implementation sufficient?	<p>We refer to section 2.1.1 Admissibility of applicants [applicant and co-applicant(s):</p> <p>The applicant should have a “proven track record” of implementing <i>bicycle projects with schools, health centres or communities</i>. At least 2 projects of procuring quality bicycles at substantial numbers in Uganda during the last 2 years. Each project should show the supply of at least 200 bicycles.</p> <p>We refer to section 2.1.3 Admissible actions: for what actions may an application be submitted?</p> <p>The call prioritizes actions in the following sectors and themes:  <u>Education</u>: <i>Promoting the use of bicycles</i> at the household and school level as a cheap, safe, healthy and environmentally mode of transport to travel to school  <u>Health</u>: <i>Promoting the use of bicycles with Community Health Workers</i> as a cheap, safe, healthy and environmentally mode of transport to reach a wider area, and reach communities more frequently.</p> <p>Types of activity admissible for financing under this Call for Proposals:  <u>Under Education</u> <ul style="list-style-type: none"> <li>• Provide bicycles to schools and co-select beneficiary students</li> <li>• Provide training in bicycle maintenance for students (working e.g. with student clubs) and school staff</li> <li>• Set up a management system to maintain bicycles and monitor their use</li> <li>• Promote the use of bicycles for students – especially girls</li> <li>• Develop appropriate bicycle storage facilities at the schools</li> </ul> <u>Under Health</u> <ul style="list-style-type: none"> <li>• Provide bicycles to Community Health Workers (CHWs)/Village Health Teams (VHTs)</li> <li>• Provide CHWs with skills for bicycle maintenance and healthcare delivery.</li> </ul> <u>Under Research</u> </p>

		<ul style="list-style-type: none"> <li>• Conduct action research to assess the impact of the intervention</li> <li>• Under-cross-cutting issues: (Environmental awareness, Active citizenship / social engagement or Entrepreneurship)</li> <li>• Promotion campaigns to use bicycles as a safe, environmentally and healthy means of transport</li> <li>• Encourage entrepreneurship linked to bicycle (set up a bicycle repair shop, sell bicycle repair material / equipment)</li> <li>• Encourage entrepreneurship linked to community health</li> <li>• Set up sustainable services centres through the VTI</li> <li>• Support students with business advice that would benefit from a bicycle</li> </ul> <p>The provision of bicycles is part of the activity admissible for financing. It will however be insufficient as standalone activity to achieve the objectives of the call, and consequently, proposals that only focus on the provision of bicycles will likely achieve a lower score than proposals that include more of the activities admissible for financing.</p>
B6	<p>In the case of a non-profit private entity applicant that is “represented” by a “sister” organization established in Uganda, as described in UGA22008-10144_Guidelines-for-applicants_Bike2School_V3.pdf [section 2.1.1(1)(C) and 2.1.1(1)(D)], could Enabel please clarify if this relationship is considered a single applicant?</p> <p>a. That is, could Enabel please confirm that it does not consider the relationship described above as an applicant and co-applicant, as described in section 2.1.1(2)?</p> <p>b. In the case of a non-profit private entity and its sister organization applying together, can Enabel please confirm that the signatory would be the organization established in Uganda?</p> <p>c. In the case of a non-profit private entity and its sister organization applying together, can Enabel please clarify which organization must provide documentation required in the solicitation documents, such as “statutes or articles of association,” “external audit report produced by an approved auditor, certifying the applicant's accounts</p>	<p>We are not in a position to give incontrovertible advice on specific cases before we have assessed the application with all supporting documents. However, we can refer to the relevant guidelines.</p> <p><u>Question a:</u> We refer to section 2.1.1 Admissibility of applicants [applicant and co-applicant(s)].</p> <p>(1) To be admissible for grants, the applicant must satisfy the following conditions: C. be established or represented in Uganda;</p> <p>Establishment is determined on the basis of the organisation’s articles of association, which must show that the organisation was created by an act of law of the country in question and that its registered office is situated in an eligible country. In this respect, any legal entities whose articles of association were created in another country may not be considered to be an eligible local organisation, even where registered locally or where a “memorandum of understanding” has been entered into.</p>

	<p>relating to the last financial year,” audited financial statements, and documentation to identify “the name of the legal entity, the address of the address of its registered office, and its registration number with the national authorities.” If both organizations must provide all documentation, can you please state this requirement?</p>	<p>Representation is determined by one organization not established in Uganda but has another sister or mother organization established in Uganda which apply on behalf of the non-established organization. The links and long-term relationship between both organizations must be proved by the applicant.</p> <p>Note that “A co-applicant is not mandatory” and that “The co-applicants must satisfy the admissibility criteria which apply to the applicant itself”.</p> <p><u>Question b:</u></p> <p>We refer to section 2.1.1 Admissibility of applicants [applicant and co-applicant(s)].</p> <p>In addition to the eligibility of both applicant and co-applicants , note that the applicant must “be directly responsible for the preparation and management of the action with the co-applicant(s) and not be acting as an intermediary”</p> <p>The applicant should be established in Uganda, be directly responsible for the preparation and management of the action and have the relevant experience (see G. Other admissible criteria)</p> <p><u>Question c:</u></p> <p>We refer to section 2.2.1 Content of the proposal</p> <p>The following annexes must be attached to the proposal. Note the difference between applicant and co-applicant.</p> <ol style="list-style-type: none"> <li>1. The statutes or articles of association of the applicant and any co-applicants</li> <li>2. An external audit report produced by an approved auditor, certifying the applicant's accounts relating to the last financial year available when the total amount of the requested grants exceeds EUR 200,000 (not applicable to public applicants). The audited report should not be older than or exceed 2023.</li> </ol> <p>Potential co-applicants are not required to submit an external audit report.</p> <ol style="list-style-type: none"> <li>3. A copy of the applicant's most recent financial statements (income statement and balance sheet for the last closed financial year: should not be than 2023).</li> </ol>
--	---	--

		<p>Any co-applicants are not required to submit a copy of their financial statements.</p> <p>4.The legal entity sheet (see Annex D of these guidelines) duly completed and signed by each of the applicants (ie the applicant and each of the possible co-applicants), accompanied by the supporting documents requested.</p> <p>It should be noted that only the proposal, including the declaration of the applicant, the annexes which must be completed (budget, logical framework) and the 4 annexes identified above will be evaluated. It is therefore very important that these documents contain ALL the relevant information concerning the action. No additional annexes should be sent.</p>
<b>C</b>	<b>Eligibility of actions</b>	
	<b><i>Geographical coverage</i></b>	
C1	Should the partners apply, or should it be limited to those who work within or outside the district where the activity will be implemented?	<p>We refer to section 2.1.1 Admissibility of applicants [applicant and co-applicant(s)]:</p> <p>To be admissible for grants, the applicant must satisfy the following conditions:</p> <p>C. be established or represented in Uganda; and D. be directly responsible for the preparation and management of the action with the co-applicant(s) and not be acting as an intermediary</p> <p>Establishment is determined on the basis of the organisation’s articles of association, which must show that the organisation was created by an act of law of the country in question and that its registered office is situated in an eligible country. In this respect, any legal entities whose articles of association were created in another country may not be considered to be an eligible local organisation, even where registered locally or where a “memorandum of understanding” has been entered into. Representation is determined by one organization not established in Uganda but has another sister or mother organization established in Uganda which apply on behalf of the non-established organization. The links and long-term relationship between both organizations must be proved by the applicant.</p> <p>All applicants that are established or represented in Uganda and that are directly responsible for the preparation and management of the action with the co-applicant(s) and not be acting as an intermediary can apply for the proposal.</p> <p>We refer to section 2.1.3 Admissible actions: for what actions may an application be submitted?</p>

		Actions must take place in the following locations – but applicants / co-applicants do not need to have a presence on these districts.
C2	Regarding the requirement for the lead applicant to demonstrate a proven track record of implementing bicycle projects with school communities or health facilities within the last two years, I find this condition quite complex. As you are aware, most NGOs implement projects with defined timelines, which may not always align with such a recent window. Could you kindly clarify how this requirement is linked to the attainment of the stated scope of work?	<p>We refer to section 2.1.1 Admissibility of applicants [applicant and co-applicant(s):</p> <p>The applicant should have a “proven track record” of implementing bicycle projects with schools, health centers or communities. At least 2 projects of procuring quality bicycles at substantial numbers in Uganda during the last 2 years. Each project should show the supply of at least 200 bicycles.</p> <p>The last 2 years refers to the years 2024 and 2023.</p> <p>This is an additional criterion to ensure organisations with relevant experience to meet the objective of the CfP, which is “enhance access to sustainable transport for education and health care services”</p> <p>Organisations that do not meet his criteria should abstain from applying.</p>
	<b>Target groups</b>	
C4	What do Community Health Workers refer to, such as Health Workers (HW) or Village Health Teams (VHTs)?	The Community health workers refer to Village Health Teams (VHTs).
C5	The documents reference Health Centre IVs and hospital health workers. Does this also include Health Centre IIIs?	<p>The CfP under health focuses on the following health facilities (HCIVs and GH only) in Kamuli district</p> <ol style="list-style-type: none"> <li>1. Kamuli General Hospital</li> <li>2. Namwendwa HCIV</li> <li>3. Nankandulo HCIV</li> </ol>
C5	ERROR	In the guidelines Health facilities in Kyegegwa district were listed however these are not part of the CfP therefore ignore them
C6	Why are you only talking about bicycles, excluding inclusivity for wheelchairs or tricycles for people with mobility challenges?	The CfP highly considers inclusion and any innovation to cater for learners with special needs to easily access school and increase their mobility will be considered however this will entirely depend on the preselection of learners in consultation with the school as this cannot be predetermined.
C7	With reference to result areas 2 and 3, could Enabel please clarify whether the targeted community health workers	See C4.

	(CHWs) are community health extension workers (CHEWs) or village health teams (VHTs)? a. How many CHEWs and VHTs are assigned to each of the six targeted health centers in Kamuli District?	We refer also section 2.1.3 Admissible actions: for what actions may an application be submitted?  The action targets 500 CHW from Kamuli districts, and the following institutions <ol style="list-style-type: none"> <li>1. Kamuli General Hospital</li> <li>2. Namwendwa HCIV</li> <li>3. Nankandulo HCIV</li> </ol>
C8	Could Enabel please confirm which are the targeted health centers in Kamuli District? There is a discrepancy between the call for proposals (page 9, six institutions listed) and the information session webinar (only three were presented).	See C4 and C 5
	<b><i>Priority sectors and themes</i></b>	
	<b><i>Admissible activities</i></b>	
<b>D</b>	<b>Budget, eligible costs, type of costs, cost estimation</b>	
D1	Does the 300,000 Euro for education component total amount allocated per location or is it overall for all the locations e.g, Adjumani, Kamuli, and Kyegegwa?	<p>We refer to section 1.3 Amount of the financial allocation provided by the contracting authority:</p> <p>The total indicative amount available under this Call for Proposals is 350,000 EUR. The contracting authority reserves the right not to award all of the available funds. Any grant application under this Call for Proposals must fall between the minimum of 250,000 EUR and maximum of 350,000 EUR.</p> <p>Under the health component, 50,000 EUR must be allocated to Kamuli district.</p> <p>For education component, the amount should be distributed among the districts as follows:</p> <ul style="list-style-type: none"> <li>• Kamuli district: 30 %</li> <li>• Kyegegwa district: 30%</li> <li>• Adjumani district: 40%</li> </ul> <p>Example:</p> <p>Total proposed budget by the applicant: 350,000 EUR</p>

		<p>→ 50,000 EUR for health</p> <p>→ 300,000 EUR for education</p> <ul style="list-style-type: none"> <li>• Kamuli district :30 % * 300,000 EUR = 90,000 EUR</li> <li>• Kyegegwa district : 30% * 300,000 EUR = 90,000 EUR</li> <li>• Adjumani district : 40%* 300,000 EUR =120,000 EUR</li> </ul>
D2	What does the 40% for Adjumani mean under the education component? I will be grateful if you share the presentation.	See response under D1
<b>E</b>	<b>Full proposal phase</b>	
E1	Can my organisation apply for one of the two thematic areas (Result Areas) - say education? Or does it have to be both Result Areas (Education and Health)? I will be grateful for your response.	The applicant must include both results areas.
E2	<p>Could Enabel please confirm that applicants will be able to negotiate program and financial reporting templates, requirements, and cadence with Enabel, pending award?</p> <p>a.</p> <p>If an applicant is not permitted to negotiate the program and financial reporting templates, could Enabel please provide the grant report templates referenced in Annex E – grant agreement template for both narrative and financial reporting?</p>	The templates shall be shared with the selected applicant.
E3	May applicants submit an alternative budget template that follows the financial accounting principles and practices of the applicant?	Applicants must use the templates provided as annexes A, B and C .
E4	Within Annex E, ARTICLE 10-RECOVERY states that “4° The beneficiary fails to submit the necessary supporting documents in order to justify the use of the grant.” Could Enabel define or provide examples of "necessary supporting documents"?	<p>We refer to section 4.2 Eligibility criteria of expenses of annex E.</p> <p>An expense may be charged to the grant as operational cost or management cost if it fulfils the following cumulative conditions:</p> <p>1° It is documented by a supporting document and it is identifiable and controllable [and it is related to an identifiable and verifiable deliverable]:</p>

		<p>2° It is necessary for achieving the results of the action,  3° It is committed in accordance with the approved budget of the action;  4° It is actually incurred during the duration of the action: Namely, it is committed before the end of the period of execution of the activities and paid before the end of the closing period. However, any expenses relating to the final audit and final evaluation may be incurred and paid during the closing period.</p> <p>Examples of such supporting documents are recipes, invoices, ...</p>
F	<b>Grant Agreement</b>	
F1	Under the indicative timetable, I see that the agreement is signed by the contracting beneficiary on 15th November 2025. Based on this, what will be the official start date for the implementation of the project or activities?	<p>Note that this is an indicative timetable. This indicative timetable may be updated by the contracting authority during the procedure. In this case, the updated timetable will be published on the Enabel website <a href="https://www.enabel.be/grants/">https://www.enabel.be/grants/</a></p> <p>The signing date of the agreement will be the official starting date of the project.</p>
F2	Per the webinar, could Enabel please confirm we should use December 1, 2025, as the anticipated start date for implementation?	<p>Please note that the dates in section 2.4.2 Indicative timetable are indicative,</p> <p>This indicative timetable may be updated by the contracting authority during the procedure. In this case, the updated timetable will be published on the Enabel website <a href="https://www.enabel.be/grants/">https://www.enabel.be/grants/</a></p> <p>The contracting authority will do its best to stick to this timetable.,</p>

### Erratum

We refer to section 2.1.3 Admissible actions: for what actions may an application be submitted?

The health institutions in which the activities should take place are those located in Kamuli.

		<b>Old and incorrect data</b>	<b>Updated and correct data</b>
Region	Education	Health	Health

Kamuli District	1. Bulopa secondary school 2. St John Bosco senior secondary school 3. St Paul Mbulamuti SS 4. Namasagali College 5. Luzinga SS	1. Kamuli General Hospital 2. Namwendwa HCIV 3. Nankandulo HCIV 4. <del>Kyegwa</del> 5. <del>Kyegwa General Hospital</del> 6. <del>Bujubuli HCIV</del>	1. Kamuli General Hospital 2. Namwendwa HCIV 3. Nankandulo HCIV
-----------------	---	---	---