

## Questions and Answers

**Call for Proposal – Establishment and management of MSME subsidy fund to provide financial support to entrepreneurs in Kigoma Region – (Wezesha Binti Project).**

### **Q1: Does the grant amount include management and structural costs?**

**Answer:** Yes. The minimum grant amount is **€460,000** and the maximum is **€560,000**. Of this, **€60,000** is expected to be used for management costs. The remaining amount should be directed to **beneficiaries**.

### **Q2: What is the deadline for this grant?**

**Answer:** **Two dates** are mentioned in the document but the **accepted deadline** for submission is **04 August 2025**.

### **Q3: What documents should be submitted with the concept note?**

**Answer:** The following documents must accompany the concept note submission:

#### **1. Annex A – Concept Note**

- Must include relevant explanation in Part A
- Must be **signed** (submit both a **scanned signed copy** and an **editable version**)
- Should include a **summary of the execution amount** and the **expected timeframe** to complete the action

#### **2. Registration Documents (copies)**

#### **3. Filled Legal Entity Form (Annex D)**

#### **4. Tax Clearance Certificate**

#### **5. CVs of Key Personnel**

#### **6. Most Recent Financial Statements**

#### **7. Audited Financial Report**

#### **8. Articles of Association / The Statutes**

**QN 4: Referring to 2.1.1. Please explain what this means “MUST have a demonstrated track record of developing financial ecosystems for entrepreneurs, and experience in de-risking early-stage and growth financing for MSMEs.”**

**Demonstrated track record refers to an elaboration of related assignments that the organisation has performed in the past. Appropriate references should be made but there is no need to go into details of the quantitative achievements.**

**QN 5: Is it permissible to use the grant fund to establish a revolving loan fund?**

**No. Funds that are designated are designated for beneficiaries should be disbursed as non-returnable grants. At the end of the project, no funds should remain at the level of the grant implementing organisations.**