

1. Number of Participants at Awareness Workshops

Could you please confirm the expected number of participants for each of the 14 planned awareness-raising workshops—Schools, Universities, LGUs, and JSCs (7 in Tubas and 7 in Bethlehem)—to allow accurate cost calculation?

For the 14 workshops (7 in Tubas and 7 in Bethlehem), the expected average number of participants is:

- Schools: around 100 students per session
- Universities: around 40 students per session
- LGUs: around 20 staff per session
- JSCs: around 20 staff per session

2. Inclusion of Transportation Costs:

May transportation costs for trainers, staff, and trainees involved in the workshops and follow-up activities be included in the proposed budget? If so, are there any specific guidelines or limits we should consider?

No, transportation costs should not be included in your proposal. All workshops will be conducted in the targeted institutions themselves. In case any additional transportation is needed, Enabel will cover it directly.

3. Logistics for Interactive Training Workshops:

We kindly request clarification regarding the logistics arrangements for the interactive training workshops, specifically concerning the provisions for workshops held in schools. Could you please confirm whether the logistical support for these sessions includes a full lunch meal for participants or if it is limited to light refreshments such as snacks and coffee breaks? Given the potentially large number of attendees per workshop, this information is essential to ensure accurate planning and budgeting.

Please include lunch meals for participants, not only light refreshments.

4. Duration of Relevant Experience for Similar Projects

The tender specifies listing similar projects completed within the last 3 years. Would it be acceptable to extend this to 5 years, provided the experience is relevant and of high quality?

@AL SALQAN, Karmel- Please advise

5. Budget Submission Format:

Is there a specific budget template or format that you require us to follow for this project's budget submission? Should we only complete the provided Annex 1 - BOQ, or do you expect a detailed separate budget document prepared according to a particular format or template?

Please complete the provided Annex 1 – BOQ. You may also add additional rows as you find suitable to ensure all services are covered.

6. Clarification on the “Training Sessions for JSCs (North and South)” Item in Annex 1 – BOQ:

In Annex 1 – BOQ, the item “*Training Sessions for JSCs (North and South)*” describes the overall training activity (two full-day in-person sessions). We noticed that related cost components—such as *Trainer Fees*, *Training Logistics*, and *Training Materials Development*—are listed as separate items. Could you kindly confirm whether the “Training Sessions” line serves as a descriptive reference only, and that the total cost of Deliverable 2 should be calculated based on the sum of its detailed line items, rather than assigning a separate budget under that general heading?

Correct, the line “Training Sessions” in Annex 1 – BOQ serves as a descriptive reference. The actual costing should be based on the detailed items (Trainer Fees, Training Logistics, Training Materials, etc.).

7. Giveaway Distribution – Schools, Universities, LGUs, and JSCs:

For schools, will each of the 100 targeted students receive a full package containing all 5 giveaway items, or will the items be distributed separately or randomly? Similarly, for universities, should each participant receive both a solar power bank and a bottle, or are the items to be distributed individually?

If full packages are intended, we suggest increasing the quantity of giveaway items allocated to municipalities and village councils to ensure that each participant receives either one item or a full package (e.g., both a bottle and a solar power bank).

- Schools: each of the 100 targeted students should receive a full package of the 5 giveaway items.
- Universities: each participant should receive both items (solar power bank and bottle).
- LGUs and JSCs: we recommend ensuring that each participant receives at least one item, though full packages are preferred where quantities allow.

8. Clarification on Deliverable 2 – Capacity Building and Stakeholder Mobilization:

The technical proposal refers to conducting two training sessions for the 15 Joint Service Councils (JSCs), targeting their technical staff and relevant stakeholders. We would appreciate clarification on whether this refers to one full-day session per geographic area (i.e., one in the North and one in the South), as reflected in Annex 1 – BOQ. This will help us ensure consistency and accuracy between the technical and financial components of our proposal.

Yes, this refers to two full-day sessions: one in the North and one in the South, as reflected in Annex 1 – BOQ.

9. Potential Activity in Ramallah:

The tender documents indicate that all activities are to be implemented in Tubas and Bethlehem governorates, with a possibility of one activity taking place in Ramallah. Could you kindly clarify the purpose and nature of this potential activity in Ramallah? Should it be considered a

coordination or stakeholder engagement event at the central level, and should it be included in our logistical and budget planning?

This does not refer to an additional activity. Deliverable 2 might either be held in the North, South, or alternatively in Ramallah (central location) depending on logistics. Please plan accordingly.