

Addendum n°1 to the tender document (TD) 2834TZA-10119 Hotel & Conference Package Services for the Regional Camp on VET Centres of Excellence (CoVE) – Tanzania

With reference to the tender launched on **10th October 2025**, and in relation to **section 3.3** (Information) and **3.4.4** (How to submit the tenders).

1. Amendment – Information

The Original clauses stated;

The awarding of this procurement contract is coordinated by **Mr. Alern Mgeni, Procurement Officer - Email: alern.mgeni@enabel.be**.

Throughout this procedure all contacts between the contracting authority and the (prospective) tenderers about this procurement contract will exclusively pass through this service / this person. (Prospective) tenderers are prohibited to contact the contracting authority in any other way with regards to this contract, unless otherwise stipulated in these Tender Specifications.

Until 5 days before the submission date, candidate-tenderers may ask questions about these Tender Specifications and the procurement contract and they will be answered in the order received.

Questions will be in writing to:

Mr. Alern MGENI

(alern.mgeni@enabel.be + procurement.tza@enabel.be)

And

Mr. Aimé GIRUKWIGOMBA,

(aime.girukwigomba@enabel.be)

They will be answered in the order received. The complete overview of the questions asked will be available on Enabel website - www.enabel.be

Until the notification of the award decision, no information will be given about the evolution of the procedure.

The tenderer is supposed to submit his tender after reading and taking into account any corrections made to the Tender Specifications that are published on the Enabel website or that are sent to him by e-mail.

To do so, when the tenderer has downloaded the Tender Specifications, it is strongly advised that he gives his coordinates to the public procurement administrator mentioned above and requests information on any modifications or additional information.

The tenderer is required to report immediately any gap, error or omission in the procurement documents that precludes him from establishing his price or compare tenders, within five (5) days at the latest before the deadline for receipt of tenders.

This is hereby amended as follows:

The awarding of this procurement contract is coordinated by **Mr. Alern Mgeni, Procurement Officer** - Email: alern.mgeni@enabel.be.

Throughout this procedure all contacts between the contracting authority and the (prospective) tenderers about this procurement contract will exclusively pass through this service / this person. (Prospective) tenderers are prohibited to contact the contracting authority in any other way with regards to this contract, unless otherwise stipulated in these Tender Specifications.

Until 3 days before the submission date, candidate-tenderers may ask questions about these Tender Specifications and the procurement contract and they will be answered in the order received.

Questions will be in writing to:

Mr. Alern MGENI

(alern.mgeni@enabel.be + procurement.tza@enabel.be)

And

Mr. Aimé GIRUKWIGOMBA,

(aime.girukwigomba@enabel.be)

They will be answered in the order received. The complete overview of the questions asked will be available on Enabel website - www.enabel.be

Until the notification of the award decision, no information will be given about the evolution of the procedure.

The tenderer is supposed to submit his tender after reading and taking into account any corrections made to the Tender Specifications that are published on the Enabel website or that are sent to him by e-mail.

To do so, when the tenderer has downloaded the Tender Specifications, it is strongly advised that he gives his coordinates to the public procurement administrator mentioned above and requests information on any modifications or additional information.

The tenderer is required to report immediately any gap, error or omission in the procurement documents that precludes him from establishing his price or compare tenders, within three (3) days at the latest before the deadline for receipt of tenders.

2. Amendment – Submission Deadline

Amends: Section 3.4.4

The original clause stated:

“The tenderer submits his tender as follows:

- One original copy of the completed tender will be submitted on paper.
- One copy MUST be submitted in one or more PDF files on a USB stick.

It is submitted in a properly sealed envelope by October 17, 2025 at 12:00 PM EAT. Clearly labelled with the following information: 2834TZA-10119

It may be submitted:

a) By Courier

In this case, the sealed envelope is put in a second closed envelope addressed to

**Attention to Alern Mgeni.
Enabel Country office,
14/15 Masaki,
Haile Selassie Road, Oasis Office Park,
4th Floor,
P.O Box 23209,
Dar es Salaam, Tanzania.**

b) Delivered by hand with acknowledgement of receipt

The service can be reached on working days during office hours, from 08:00 to 17:30 (East African time) from Monday to Thursday and from 08:00 to 14:00 on Friday (East Africa Time).

NB: SUBMISSION OF TENDERS BY E-MAIL ARE PROHIBITED

This is hereby amended as follows:

“The tenderer submits his tender as follows:

- One original copy of the completed tender will be submitted on paper.
- One copy MUST be submitted in one or more PDF files on a USB stick.

It is submitted in a properly sealed envelope by **October 15, 2025 at 04:00 PM EAT**. Clearly labelled with the following information:

**2834TZA-10119 Public Framework Contract - Hotel & Conference Package
Services for the Regional Camp on VET Centres of Excellence (CoVE) –
Tanzania.**

It may be submitted:

- c) By Courier

In this case, the sealed envelope is put in a second closed envelope addressed to

**Attention to Alern Mgeni.
Enabel Country office,
14/15 Masaki,
Haile Selassie Road, Oasis Office Park,
4th Floor,
P.O Box 23209,
Dar es Salaam, Tanzania.**

- d) Delivered by hand with acknowledgement of receipt

The service can be reached on working days during office hours, from 08:00 to 17:30 (East African time) from Monday to Thursday and from 08:00 to 14:00 on Friday (East Africa Time).

NB: SUBMISSION OF TENDERS BY E-MAIL ARE PROHIBITED
