

CLARIFICATIONS

Contract title: Consultancy Services for Taxonomy Implementation Roadmap

Reference: MOZ22006-10136

N°	Issue / question raised	Response
1.	Could you please confirm the entity and address to which invoices should be issued: Enabel Belgium or Enabel Mozambique/permanent establishment in Mozambique?	Point 25.3 of the tender document states that “The service provider sends (one copy only of) the invoices and the contract acceptance report (original copy) to the following address: Kenneth Kaunda Ave 264 Maputo, Mozambique ” a PDF version can be sent to invoice.moz@enabel.be
2.	Given that there is a Double Taxation Agreement between Portugal and Mozambique, we would appreciate confirmation as to whether, upon presentation of a Portuguese tax residence certificate and in the absence of a permanent establishment in Mozambique, payments under the contract may benefit from the application of the Agreement, without withholding tax in Mozambique, or whether Enabel will apply withholding tax at the domestic rate – and, in the later case, which would be the applicable rate (20%, possibly 32% or 10%)?	The double taxation treaty between Portugal and Mozambique established a ceiling rate of 10% (services/royalties/interest/dividends) under the condition that the following requirements and documents are presented: Proof of tax residency in Portugal, Certificate of residence, correct classification of income. Otherwise, the full 20% WHT may apply
3.	Could you please confirm whether the service provider is expected to travel to Brazil as part of the assignment? If yes, kindly clarify the expected duration of the mission and any other conditions that may affect travel-related costs, including flights, accommodation, per diem, visa, insurance and local transport.	The service provider will not travel with the Mozambican delegation. They are solely assigned to support the organization of the exchange visit and handle logistical arrangements.
4.	The ToR indicates that final deliverables should be in Portuguese, while some deliverables may be required in English or Portuguese, and the final Roadmap may need to be provided in both languages. Could you please clarify the required language for the tender submission itself, including CVs, methodology, work plan, financial offer and supporting annexes?	These documents shall come in English.
5.	Considering that the tender must be submitted as one original paper copy, with supporting documents also provided in PDF on a USB stick, please confirm whether tender documents and forms should bear handwritten signatures on the paper original, or whether scanned/electronic signatures reproduced in print are acceptable for	There is no need to have a handwritten signature as long as it complies with Point 10 of Section C- SUBMISSION OF TENDERS of the tender document.

	the paper submission.	
6.	Under clause 10.2, where the submission report is signed by a mandatary, the mandatary must attach the document transferring such powers. Could you please confirm whether a broad power of attorney authorizing a local representative to sign, submit, receive notifications, respond to clarifications, participate in negotiations and sign the contract, if awarded, is acceptable for purposes of this procedure? And could you also confirm whether a copy of the power of attorney is sufficient, or if you require the original document?	Point 10.2 states that the mandatary attaches the original electronic deed or private document that transfers these powers to him or her OR a scanned copy of that proxy.
7.	Please confirm whether the power of attorney to be submitted with the tender must be notarised, legalised, or otherwise formalised in any specific manner for this procedure, or whether a signed private power of attorney is sufficient. In particular, would it be necessary to have it legalised under the Hague Apostille Convention?	Only internal power of attorney,
8.	Could you please confirm whether a performance bond / bank guarantee or insurance guarantee issued by a financial institution established in Portugal would be acceptable for this contract? In addition, could you clarify which countries are considered “countries of destination of the services” for the purpose of clause 8 (e.g. only Mozambique, or also Belgium and other countries where Enabel is established), and whether institutions established in those countries are equally acceptable as guarantors?	Performance bond / bank guarantee or insurance guarantee can be issued in the country of the bidder or Mozambique. Country of destination of the service is Mozambique in this case.
9.	Could you please indicate whether the performance bond is required to be issued as an on first demand/unconditional guarantee, or whether a standard performance guarantee is sufficient? Could you please clarify if the cost of these guarantees should be included in the financial proposal?	The performance bond should be issued with NO conditions and the whole of the bond will be released at once after acceptance of the entire contract.
10.	We note a discrepancy between Section 4 (35% / 65%) and Section 8 of the ToR (30% / 40% / 30%). Could you kindly confirm which payment structure applies?	The right payment structure is under point 8 of the terms of reference. The corrigendum is posted on the Enabel Website and is shared with all invited bidders.
11.	We would appreciate confirmation whether costs related to the exchange mission (travel, accommodation, per diems, etc.) should be included in the financial proposal or if these will	Kindly refer to the paragraph after the Evaluation and awarding criteria table in the terms of reference, it states that: The service provider is expected to include all applicable fees and taxes, both unit and total, in their

	be covered separately by Enabel.	pricing, with the exception of value-added tax (VAT). The following expenses will be the sole responsibility of the service provider, including but not limited to: ...
12.	We would appreciate confirmation on the applicable withholding tax for non-resident service providers and whether tenders should be priced net or gross of such deductions, including the treatment of any applicable double taxation agreements.	There is double taxation agreement between Mozambique and Portugal which allows to apply a reduced rate of 10% provided that a valid tax residency certificate is provided (see point 2). Tendered prices must include WHT.
13.	Regarding the "List of subcontractors" (Form 2), could ENABEL please clarify the scope of profiles to be included? Specifically: a) Should this form only list subcontracted companies and individuals whose capacity/experience the Tenderer explicitly relies upon to meet the formal selection criteria? b) Should this form also include independent associate consultants who will be contracted to deliver specific tasks during project implementation, but whose capacities are not being relied upon to meet the minimum eligibility criteria?	The Terms of Reference states that All CVs of the proposed experts must be attached and meet the expertise and experience of the selection criteria. Meaning that, at least" one member needs to meet the selection criteria. Kindly refer to the Terms of Reference point 6. SELECTION CRITERIA. Also, on point 6 of the tender document - SELECTION FILE- TECHNICAL AND PROFESSIONAL APTITUDE 1. SUBCONTRACTING states that: The tenderer must provide a description of the part of the contract that the service provider may wish to subcontract. In accordance with Article 73 of the Royal Decree of 18 April 2017, where an economic operator wants to rely on the capacities of other entities (particularly subcontractors or independent subsidiaries) for economic and financial capacity criteria and technical and professional aptitude criteria, it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect.
14.	We take note that the tender documentation does not specify the submission of reference assignments nor the submission of financial capacity statements (e.g. audits, financial statements). Could ENABEL please confirm that there is no requirement to submit project reference sheets (technical capacity) or financial statements/audits (financial capacity) as part of this tender submission? If these are required,	In the CV's of the team or any other relevant document kindly include proof the proof that the bidder has experience in similar assignments as stated in the Terms of reference. The overview of the documents to be submitted is on point SECTION 6 SELECTION FILE

	kindly specify where they should be included.	
15.	The Evaluation Criteria for the Workplan specify “Team Experience” is included in the 3-page maximum. Are CVs expected to be included in these three pages, or are CVs expected to be delivered separately (as an annex)?	CV’s are expected to be delivered separately.