



TENDER SPECIFICATIONS

Public Framework contract for “**Framework Contract for procurement of furniture**”

Reference №: **2834TZA-10173**

Country: **Tanzania**

Negotiated Procedure without Prior

Publication

<i>Deadline for requesting clarifications:</i>	Until the tenth day before the deadline for submission of tenders
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<i>Deadline for submission of tenders:</i>	10 August 2026 at 4:00 PM (EAT)
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Table Of Contents

Tender specifications	1
1 General Remarks	5
1. The contracting authority	5
2. Rules governing the public contract	5
3. Applicable law and competent courts	5
2 Subject-Matter and Scope of The Public Contract	7
1. Type of contract	7
2. Lots	7
3. Items	7
4. Duration of the public contract	7
5. Variants	7
6. Options	7
3 Award Procedure	8
Section (A) - General procedure instructions	8
1. Award procedure	8
2. Publication	8
3. Further information	8
Section (B) - Instructions for preparation of tenders	9
4. Validity period of tenders	9
5. Data to be included in the tender	9
6. Tender currency	10
7. Determination of prices	10
8. Elements included in the price	10
Section (C) - Submission of tenders	10
9. Submission of tenders	10
10. Tender signature	11
11. Deadline for submission and opening of tenders	11
Section (D) - Selection, Awarding & Conclusion	12
12. Exclusion grounds	12
13. Qualitative selection	12
14. Overview of the procedure	13
15. Award criteria	13
16. Awarding the public contract	14
17. Concluding the contract	14
4 Special Contractual Provisions	15
Section (A) - General	15
3. Use of electronic means (art. 10)	15
4. Managing official (Art. 11)	15

5.	Confidentiality (art. 18).....	15
6.	Protection of Personal Data.....	16
7.	Intellectual property (Art. 19 to 23)	16
	Section (B) - Financial guarantees	17
8.	Performance Bond (Art. 25 to 33).....	17
	Section (C) - the public contract documents.....	17
9.	Conformity of performance (Art. 34)	17
	Section (D) - Changes to the public contract.....	17
10.	Replacement of the supplier (Art. 38/3, °1).....	17
11.	Revision of prices (Art. 38/7).....	18
12.	Indemnities for suspensions ordered by the contracting authority during contract performance (Art. 38/12) 19	
13.	Unforeseeable circumstances	19
14.	Taxation having an effect on the value of the public contract (Art. 38/8)	19
15.	Terms of introduction (Art. 38/14 to 38/17)	20
	Section (F) - Performance modalities	20
16.	Deadlines and terms (Art. 116)	20
17.	Place of performance (Art. 118)	20
18.	Transfer of ownership (Art. 132)	20
	Section (G) - Means of action	21
19.	Failure of performance (Art. 44)	21
20.	Fines for delay (Art. 46 and 123).....	21
21.	Measures as of Right (Art. 47 and 124)	21
	Section (H) - End of the public contract.....	22
22.	Acceptance of the products delivered (Art. 64, 120 and 128-131)	22
23.	Guarantee period (Art. 65 and 134)	22
24.	Final acceptance (Art. 135)	22
25.	Invoicing and payment (Art. 66-72 and 127)	22
26.	Advance payments.....	23
5	Terms of reference	24
1.	Context and description of the need.....	24
2.	Required specifications	24
6	Selection file	24
	Experience.....	24
1.	Past experience	24
	Economic and financial capacity	24
2.	Minimum Turnover.....	24
7	Overview of the documents to be submitted	25
8	Forms	26
1.	Identification form	26
2.	List of subcontractors.....	28

3.	Technical specifications	29
4.	Tender form - Prices	35
5.	Declaration on honour - Exclusion grounds	37

1 GENERAL REMARKS

1. THE CONTRACTING AUTHORITY

- 1.1. The contracting authority of this public contract is Enabel, public-law company with social purposes, with its registered office at Rue Haute 147, 1000 Brussels in Belgium (enterprise number 0264.814.354, RPM/RPR Brussels), called ' Enabel ' pursuant to the entry into force of Law of 23 November 2017 changing the name of the Belgian Technical Cooperation and defining the missions and functioning of Enabel, the Belgian agency for development cooperation.
- 1.2. Enabel has the exclusive competence for the execution, in Belgium and abroad, of public service tasks of direct bilateral cooperation with partner countries. Moreover, it may also perform other development cooperation tasks at the request of public interest organisations, and it can develop its own activities to contribute towards realisation of its objectives.
- 1.3. For this public contract Enabel, in Tanzania, is represented by:

Name	Position
Koen Goekint	Country Director
Othman Boufaied	Contract Manager

2. RULES GOVERNING THE PUBLIC CONTRACT

- 2.1. The following, among others, apply to this public contract:
 - (a) The Law of 17 June 2016 on public procurement;
 - (b) The Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors;
 - (c) The Royal Decree of 14 January 2013 establishing the general rules for the execution of public contracts;
 - (d) The Law of 17 June 2013 on motivation, information, and remedies in public procurement, certain works, supply, and service contracts, and concessions;
 - (e) Circulars of the Prime Minister with regards to public procurement;
 - (f) Enabels policy regarding sexual exploitation and abuse – June 2019;
 - (g) Enabels policy regarding fraud and corruption risk management – June 2019.

- 2.2. All Belgian regulations on public contracts can be consulted on <https://bosa.belgium.be/en/themes/public-procurement>;

Enabel's Code of Conduct and the policies mentioned above can be consulted on Enabel's website via <https://www.enabel.be/who-we-are/integrity/>.

3. APPLICABLE LAW AND COMPETENT COURTS

- 3.1. Belgian legislation applies for this public contract and no other. In the event of a conflict regarding the interpretation, application or performance of these tender specifications, the parties will first try all conciliation possibilities. Except for an emergency, the parties avoid litigation in court without preliminary notification.

3.2. In case of court action, correspondence must (also) be sent to the following address:

Enabel S.A.
Global Procurement Services
To the attention of Ms Laura Jacobs
Rue Haute 147
1000 Brussels
Belgium

3.3. Any litigation regarding this public contract is the exclusive competence of the Brussels legal district courts and tribunals. French or Dutch are the languages of proceedings.

2 SUBJECT-MATTER AND SCOPE OF THE PUBLIC CONTRACT

1. TYPE OF CONTRACT

- 1.1. This public contract is a framework contract for the procurement of furniture.

2. LOTS

- 2.1. This public contract is not divided into lots.

3. ITEMS

- 3.1. This public contract consists of the items listed in the **price form (See clause 4 of chapter8)**.
- 3.2. These items are grouped together to form one single contract. It is not possible to tender for one or several items and the tenderer must submit price quotations for all items of the contract.

4. DURATION OF THE PUBLIC CONTRACT

- 4.1. This public framework contract starts **upon award notification** and lasts for **2 (two) years**.
- 4.2. After this initial term, the public contract may be renewed by the contracting authority for a maximum number of **1 renewal** for a further period of **2 (two) years**, by sending a registered letter at least one month prior to the contract renewal date. The total duration of the public contract shall not exceed **4 (four) years**.
- 4.3. The renewal will be made as per the terms and conditions of the initial tender specifications. Should the contract not be renewed, the supplier cannot claim damages.

5. VARIANTS

- 5.1. Variants are **NOT** allowed. Each tenderer may submit only one tender; no variants will be accepted.

6. OPTIONS

- 6.1. The tenderer may **NOT** submit options. Free options are forbidden. Any proposed option will be discarded.

3 AWARD PROCEDURE

SECTION (A) - GENERAL PROCEDURE INSTRUCTIONS

1. AWARD PROCEDURE

This public contract will be awarded through a Negotiated Procedure without Prior Publication pursuant to Article 42, § 1, °1, a) of the Law of 17 June 2016 on public procurement.

2. PUBLICATION

This contract is advertised in

2.1. The following platform:

(a) Website of Enabel (www.enabel.be).

2.2. This publication constitutes an invitation to submit a tender.

3. FURTHER INFORMATION

3.1. Public procurement administrator

The awarding of this public contract is coordinated by:

Lutufyo Mwakipesile

Procurement Officer

lutufyo.mwakipesile@enabel.be

All communication between the contracting authority and (prospective) tenderers regarding this public contract must go through this contact. Any other form of contact with the contracting authority about this public contract is prohibited unless otherwise stated in these tender specifications.

3.2. Requesting clarifications

Prospective tenderers have until the **tenth day**, inclusive, before the deadline for submission of tenders to submit any questions regarding these tender specifications and the contract. All inquiries must be sent in writing to the procedure coordinator mentioned under clause 3.1 (lutufyo.mwakipesile@enabel.be) and will be answered in the order received.

Until the notification of the award decision no information will be given about the evolution of the procedure.

3.3. Publication of clarifications and/or amendments to the tender specifications

The complete overview of questions and answers, as well as any amendments to these tender specifications, will be available at the seventh day before the deadline for submission of tenders, at the latest.

These updates will be published on the same platforms as mentioned under clause 2.

The tenderer is to submit his tender after reading and taking into account any corrections made to these tender specifications that are published or that are sent to him by e-mail. To do so, when the tenderer has downloaded the tender specifications, it is strongly advised that he gives his

coordinates to the public procurement administrator mentioned under clause 3.1 and requests information on any modifications or additional information.

SECTION (B) - INSTRUCTIONS FOR PREPARATION OF TENDERS

4. VALIDITY PERIOD OF TENDERS

The tenderers remain bound by their tender for a period of **90 (ninety) calendar days** from the tender reception deadline date.

5. DATA TO BE INCLUDED IN THE TENDER

- 5.1. Tenderers are advised to consult the general principles set out under Heading 1 of the Law of 17 June 2016 on public procurement, which are applicable to this award procedure.
- 5.2. The tender and all annexes to the tender form must be drawn up in: English
- 5.3. By submitting a tender, the tenderer automatically waives any of their own general or specific sales conditions, even if these are mentioned in any annexes to their tender.
- 5.4. The tenderer must clearly indicate within their tender any information that is confidential and/or relates to technical or business secrets, which may not be divulged by the contracting authority.
- 5.5. The tenderer must use the tender forms provided in the annex:
 - (a) Identification form (clause 1 of chapter 8 Forms);
 - (b) List of subcontractors (clause 2 of chapter 8 Forms);
 - (c) Tender form - Prices (clause 4 of chapter 8 Forms)
 - (d) Declaration on honour - Exclusion grounds (clause 5 of chapter 8 Forms).

Should the tenderer fail to use these forms, they shall bear full responsibility for ensuring that the documents submitted are in perfect concordance with the forms.

- 5.6. The tenderer also attaches the following to his tender:
 - (a) All documents demanded for the application of qualitative selection (see clause 13 and 6 Selection file) and award criteria (see clause 15);
 - (b) A detail of the prices quoted, listing for each item the various elements that are included in the price and the applicable taxes;
 - (c) The statutes and any other document required to establish the power of attorney of the signer(s).
- 5.7. Where the tender is submitted by a group of economic operators, it must include a copy of the following documents for each of the participants in the group:
 - (a) Identification form (clause 1 of chapter 8 Forms);
 - (b) Declaration on honour - Exclusion grounds (clause 5 of chapter 8 Forms);
 - (c) The statutes and any other document required to establish the power of attorney of the signer(s);
 - (d) The association agreement signed by each participant, clearly showing who represents the association.

- 5.8. Participants in a group of economic operators must designate one member of the group who will represent the group vis-à-vis the contracting authority.
- 5.9. In accordance with Article 73 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, where an economic operator wants to rely on the capacities of other entities (particularly subcontractors or independent subsidiaries) for replying to criteria of economic and financial capacity or technical and professional aptitude (see clause 13 and 6 Selection file), it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect.

6. TENDER CURRENCY

All prices given in the tender form must obligatorily be quoted in **euro**.

7. DETERMINATION OF PRICES

- 7.1. This public contract is a **price-schedule** contract, meaning that only the unit prices are fixed. The price to be paid will be obtained by applying the unit price mentioned in the inventory to the quantities actually performed.
- 7.2. In accordance with Article 37 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, the contracting authority may for the purpose of verifying the prices carry out an audit of any and all accounting documents and perform on-the-spot checks with a view of verifying the correctness of the indications supplied.

8. ELEMENTS INCLUDED IN THE PRICE

- 8.1. The tenderer is to include in his global prices any charges and taxes generally inherent to the performance of the contract, with the exception of the value-added tax. The applicable VAT is quoted separately, if applicable.
- 8.2. The following are specifically included in the prices:
 - (a) Unloading, unpacking, and deployment at the place of delivery, provided that the procurement documents specify the exact place of delivery and the means of access;
 - (b) Documentation pertaining to the delivery of supplies and any documentation required by the contracting authority.
 - (c) Acceptance costs.
- 8.3. All prices are based on **Incoterms® 2020: DDP**.

SECTION (C) - SUBMISSION OF TENDERS

9. SUBMISSION OF TENDERS

- 9.1. Without prejudice to any variants, the tenderer may only submit one tender per contract.
- 9.2. *Considering article 14, § 2, °1 of the Law of 17 June 2016 on public procurement, it would not be appropriate to impose the obligation to use electronic means of communication referred to in article 14, § 7, of the Law of 17 June 2016 on public procurement.*

The nature of this public contract is such that national or regional economic operators do not have equal access to the requirements linked to the use of the Belgian federal “e-Procurement”

platform. The technical characteristics can therefore be discriminatory and can restrict the access of economic operators to the procurement procedure, in particular, in terms of speed and quality of the internet connection, as well as the quality of the electricity transport network. In addition, the particular forms provided by this platform from the point of view of electronic signature are not yet compatible with the ICT generally used.

- 9.3. The tenderer submits his tender as follows:

One original copy of the completed tender shall be submitted on paper. The tenderer shall attach copies of the documents requested in these tender specifications. These copies **MUST** also be submitted as one or more PDF files **on a USB stick**.

The submission is to be made in a properly sealed envelope, bearing the following information:
Tender: **2834TZA-10173: Framework Contract for procurement of furniture.**

- 9.4. **Tenders must be submitted no later than 10 August 2026 at 4:00 PM (EAT)**, in the following ways:

- a) By mail (standard or registered mail): In this case, the sealed envelope should be placed in a second closed envelope addressed to:

**Enabel,
Belgian Agency for International Cooperation
14/15 Masaki, Haile Selassie Road,
Oasis Office Park,
4th Floor P.O Box 23209, Dar es Salaam, Tanzania**

- b) Delivered by hand with an acknowledgment of receipt: The tender may be delivered in person on working days during office hours, from 9 am to 12 pm and from 1 pm to 5 pm - see the address provided under this clause 9.4 (a).

The contracting authority draws the attention of the tenderer to the fact that submitting a tender by email does not satisfy the requirements of Article 14, § 6 and 7 of the Law of 17 June 2016 on public procurement.

Tenders submitted by email will be discarded.
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10. TENDER SIGNATURE

- 10.1. **The tenderer and all accompanying documents must be signed (original hand-written signature) by the tenderer or his/her representative.** The same applies to any alteration, deletion or note made to this document. The representative must clearly state that he/she is authorised to commit the tenderer.
- 10.2. Signatures are placed by the person(s) empowered or mandated to commit the tenderer. This obligation applies to each participant when the tender is submitted by a group of economic operators (consortium). These participants are jointly liable.
- 10.3. When the submission report is signed by a mandatary, he or she must clearly indicate whom he or she represents. The mandatary attaches the original electronic deed or private document that transfers these powers to him or her or a scanned copy of that proxy.

11. DEADLINE FOR SUBMISSION AND OPENING OF TENDERS

- 11.1. Tenders must be in the possession of the contracting authority before **10 August 2026 at 4:00 PM (EAT)**.
- 11.2. Tenders are opened behind closed doors.

12. EXCLUSION GROUNDS

- 12.1. The obligatory and facultative grounds for exclusion are provided in the declaration on honour attached to these tender specifications (see clause 5 of chapter 8 Forms).
- 12.2. By submitting the declaration enclosed in the annex to these tender specifications, the tenderer certifies that they are not in any of the exclusion cases listed in Articles 67 to 70 of the Law of 17 June 2016 on public procurement, nor Articles 61 to 64 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors.
- 12.3. The grounds for exclusion apply to all participants submitting a joint bid as a consortium of economic operators and third parties (in particular subcontractors or independent subsidiaries) whose capacity is invoked with regard to the criteria of economic and financial capacity or technical and professional aptitude (see clause 13 and 6 Selection file), in accordance with Article 73 § 1 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors.
- 12.4. The contracting authority will verify the accuracy of this declaration on honour for the tenderer with the highest ranked tender. To this end, the contracting authority will request the tenderer concerned to provide the necessary information or documents to verify their personal situation. The tenderer must submit this information by the fastest means and within the deadline set by the contracting authority.
- 12.5. The tenderer may attach these documents directly to his tender. If the tenderer fails to deliver the requested document(s) on time, the contracting authority reserves the right to exclude the tenderer.
- 12.6. Tenderers are strongly advised not to wait for the request of the contracting authority and to request the documents they have not attached to their tender as soon as possible from the competent authorities of the country where they are based. After all, in some cases, it may take a long time to obtain particular documents.
- 12.7. The contracting authority will directly obtain any information or documents that can be accessed free of charge by digital means from the instances that manage the information or documents. This is the case for Belgian tenderers (via the Telemarc platform), with the exception of the extract from the criminal record, which must be requested by the tenderer himself.
- 12.8. **Conflicts of Interest – Revolving Doors (Article 51 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors)**
Without prejudice to Articles 6 and 69, paragraph 1, 5° of the Law of 17 June 2016 on public procurement, a conflict of interest also includes any “revolving doors” situation. This occurs when a natural person who previously worked for a contracting authority — whether as internal staff, in a hierarchical position, as a civil servant, public officer, or in any other capacity linked to the contracting authority — subsequently intervenes under a public contract awarded by that same contracting authority. A conflict of interest arises when there is a connection between the activities previously performed by the individual for the contracting authority and the activities carried out under the awarded contract.

13. QUALITATIVE SELECTION

- 13.1. By means of the documents requested in the 'Selection file' (6 Selection file), the tenderer must demonstrate sufficient capacity to successfully perform this public contract.
- 13.2. Only tenders from tenderers who meet the selection criteria will be taken into consideration to participate in the comparison of tenders based on the award criteria outlined in clause 15 subject to the regularity of these tenders.

- 13.3. To meet the criteria of economic and financial capacity and the criteria on technical and professional aptitude, the tenderer may rely on the capacity of:
- (a) all participants submitting a joint bid as a consortium of economic operators;
 - (b) other entities (in particular subcontractors or independent subsidiaries) regardless of the legal nature of the relationship with these entities, in accordance with Article 73 § 1 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors.
- 13.4. For all such participants or entities, the contracting authority must verify that there are no grounds for exclusion.
- 13.5. In accordance with Article 73 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, where an economic operator wants to rely on the capacities of other entities (particularly subcontractors or independent subsidiaries) for replying to criteria of economic and financial capacity or technical and professional aptitude, it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect.

14. OVERVIEW OF THE PROCEDURE

- 14.1. In a first phase, the tenders submitted by the selected tenderers will be evaluated as to their formal and material regularity.
- 14.2. The contracting authority reserves the right to have the irregularities in a tender regularised.
- 14.3. In a second phase, the formally and materially regular tenders will be evaluated as to their content by an evaluation commission. The contracting authority will restrict the number of tenders to be negotiated by applying the award criteria stated in these tender specifications (clause 15). This evaluation will be conducted on the basis of the award criteria and aims to set a shortlist of tenderers with whom negotiations will be conducted.
- 14.4. Then, the negotiation phase follows. In view of improving the contents of the tenders, the contracting authority may negotiate with tenderers the initial tenders and all subsequent tenders that they have submitted, except final tenders. The award criteria are not negotiable. However, the contracting authority may also decide not to negotiate. In this case, the initial tender is the final tender.
- 14.5. When the contracting authority intends to conclude the negotiations, it will so advise the remaining tenderers and will set a common deadline for the submission of any BAFO's (*Best and Final Offer*). Once negotiations have closed, the BAFO's will be evaluated as to its regularity and compared on the basis of the award criteria. The tenderer whose BAFO shows the best value for money (obtaining the best score based on the award criteria given under clause 15) will be designated the successful supplier for this public contract, after having been verified for absence of exclusion grounds and respect for the criteria of qualitative selection.

15. AWARD CRITERIA

- 15.1. Only tenders that are **technically compliant** and have successfully met all the requirements of the technical evaluation will proceed to the financial evaluation.

Award Criterion	Criterion Weight (%)	Criterion Evaluation or Formula
Price	100	Price score of Bid A = (Total price of the lowest-priced bid ÷ Total price of Bid A) × 100. The total evaluated price shall be calculated based on the estimated quantities indicated in the price form.

- 15.2. This public contract will be awarded to the tenderer that submitted the tender with the highest final score, after the contracting authority has verified the accuracy of the declaration on honour of this tenderer and provided the control shows that the declaration on honour corresponds with reality.

16. AWARDING THE PUBLIC CONTRACT

- 16.1. This public contract will be awarded to the tenderer who has submitted the most economically advantageous tender.
- 16.2. In accordance with Article 85 of the Law of 17 June 2016 on public procurement, the contracting authority is under no obligation to award the contract. The contracting authority may choose either not to award the public contract or to restart the procedure, if necessary, through another award procedure.

17. CONCLUDING THE CONTRACT

- 17.1. In accordance with Article 95, °2 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, the contract is formed upon notification to the successful tenderer of the approval of their tender.
- 17.2. Notification is made via digital platforms or email, and, on the same day, by registered post.
- 17.3. The full public contract consists of the following documents:
- (a) These tender specifications and their annexes;
 - (b) The approved BAFO and all of its annexes;
 - (c) The registered letter notifying the award decision;
 - (d) Any later documents accepted and signed by both parties, as appropriate.
- 17.4. In the interest of transparency, Enabel commits to publishing an annual list of recipients of its contracts. By submitting their tender, the successful tenderer agrees to the publication of the contract title, nature and object of the contract, their name and location, and the contract amount.

4 SPECIAL CONTRACTUAL PROVISIONS

1. This chapter of these tender specifications holds the specific administrative and contractual provisions that apply to this public contract by way of derogation from the 'General Implementing Rules for public procurement' of the Royal Decree of 14 January 2013 (Royal Decree of 14 January 2013 establishing the general rules for the execution of public contracts), hereinafter referred to as "GIR", or as a complement or an elaboration thereof. The numbering of the articles below (between brackets) follows the numbering of the "GIR" articles. Unless indicated, the relevant provisions of the "GIR" apply in full.
2. These tender specifications do not derogate from the "GIR".

SECTION (A) - GENERAL

3. USE OF ELECTRONIC MEANS (ART. 10)

The use of electronic means for exchanges during the performance of the contract is permitted unless stated otherwise in these tender specifications. In such cases, notifications from the contracting authority will be sent to the address or registered office mentioned in the tender.

4. MANAGING OFFICIAL (ART. 11)

- 4.1. The managing official for this public contract is **Emmanuel Shayo, Procurement and Logistics Coordinator**, email: emmanuel.shayo@enabel.be. The managing official is responsible for overseeing the performance of the contract.
- 4.2. Once this public contract is concluded, the managing official serves as the primary point of contact for the supplier. All correspondence or questions regarding the performance of the contract should be directed to him/her, unless otherwise explicitly stated in these tender specifications.
- 4.3. The managing official has full authority to monitor the satisfactory performance of the contract, which includes issuing service orders, preparing reports and statements, approving supplies, progress reports, and reviews. They may order changes to the contract with regards to its subject-matter or performance, provided that such changes remain within its original scope.
- 4.4. However, the signing of amendments or any other decision or agreement implying derogation from the initial terms and conditions of the contract are not part of the competence of the managing official. For such decisions the contracting authority is represented as stipulated under clause 1 of chapter 1 General Remarks.
- 4.5. Under no circumstances is the managing official allowed to modify the terms and conditions (e.g. performance deadline) of the contract, even if the financial impact is nil or negative. Any commitment, change or agreement that deviates from the conditions in these tender specifications and that has not been notified by the contracting authority, will be considered null and void.

5. CONFIDENTIALITY (ART. 18)

- 5.1. The knowledge and information obtained by the supplier within the framework of this public contract is strictly confidential. Under no circumstances may the collected information, regardless of its origin or nature, be disclosed or transferred to third parties in any form. The supplier is, therefore, bound by a duty of confidentiality.
- 5.2. In accordance with Article 18 of the "GIR", the supplier undertakes to handle all information, facts, documents, and data — regardless of their nature or format — strictly confidentially. This

obligation applies to any information communicated to the supplier or accessed by the supplier, directly or indirectly, in connection with this public contract. Confidential information includes, but is not limited to, the very existence of this public contract.

5.3. The supplier further undertakes to:

- (a) Respect and ensure strict confidentiality of this information and take all necessary measures to safeguard its secrecy (such measures must not be less stringent than those the supplier applies to their own confidential information);
- (b) Consult, use, or exploit the information mentioned above solely to the extent strictly necessary for the preparation and, if applicable, execution of this public contract, while complying with data protection laws, particularly those governing the processing of personal data;
- (c) Not reproduce, disclose, distribute, transmit, or otherwise make the information available to third parties, in whole or in part, and in any form, without the prior written consent of the contracting authority;
- (d) Return the information to the contracting authority upon their first request;
- (e) Refrain from disclosing, directly or indirectly, the content of this public contract to third parties for advertising or any other purpose.

5.4. The supplier shall include in its contracts with subcontractors the confidentiality obligations it is required to comply with for the performance of the contract.

6. PROTECTION OF PERSONAL DATA

6.1. Processing of personal data by the contracting authority

The contracting authority undertakes to process the personal data that are communicated to it in response to the call for the tenders with the greatest care, in accordance with legislation on the protection of personal data (General Data Protection Regulation, GDPR). Where the Belgian law of 30 July 2018 on the protection of natural persons with regard to the processing of personal data contains stricter provisions, the contracting authority will act in accordance with said law.

6.2. Processing of personal data by the supplier

Where during contract performance, the supplier processes personal data of the contracting authority or in execution of a legal obligation, the following provisions apply :

For any processing of personal data carried out in connection with this public contract, the supplier is required to comply with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (GDPR) and the Belgian law of 30 July 2018 on the protection of natural persons with regard to the processing of personal data.

By simply participating in the contracting process, the tenderer certifies that he will strictly comply with the obligations of the GDPR for any processing of personal data conducted in connection with that public contract.

Given the public contract, it is to be considered that the contracting authority and the supplier will each be responsible, individually, for the processing.

7. INTELLECTUAL PROPERTY (ART. 19 TO 23)

- 7.1. The contracting authority **does not acquire** the intellectual property rights created, developed, or used during performance of the public contract.
- 7.2. Unless otherwise specified in the procurement documents and without prejudice to clause 7.1, when this public contract involves the creation, manufacture, or development of designs, logos,

or similar works, the contracting authority acquires the intellectual property rights to these works. This includes the right to trademark, register, and protect them.

- 7.3. For any domain names created under this public contract, the contracting authority similarly acquires the right to register and protect them unless stated otherwise in the procurement documents.
- 7.4. As the contracting authority does not acquire the intellectual property rights, it shall obtain a patent license for the results protected by intellectual property law. This license must cover the modes of exploitation specified in the procurement documents.

SECTION (B) - FINANCIAL GUARANTEES

8. PERFORMANCE BOND (ART. 25 TO 33)

For this contract, a performance bond is NOT required.

SECTION (C) - THE PUBLIC CONTRACT DOCUMENTS

9. CONFORMITY OF PERFORMANCE (ART. 34)

The supplies must comply in all respects with the procurement documents. In the absence of specific technical specifications in the procurement documents, the performance of the contract must meet the highest standards of good practice in the relevant field.

SECTION (D) - CHANGES TO THE PUBLIC CONTRACT

10. REPLACEMENT OF THE SUPPLIER (ART. 38/3, °1)

10.1. Scope

The clause may be applied in case the supplier is unable to continue the performance of the contract due to termination of the contract (art. 61, 62 or 62/1, °2 of the "GIR") or after taking an ex officio measure (art. 47 of the "GIR").

10.2. Nature of the amendment

In derogation of art. 47, § 2, °3 of the "GIR", the contracting authority may, in all the above cases, immediately award a new contract to the subcontractor(s) of the supplier already involved in the performance of the contract or to the second-ranked tenderer, for all or part of the contract still to be performed, and this without initiating a new award procedure. This agreement will take the form of an amendment to the original contract to be concluded between the contracting authority and the new supplier.

10.3. Conditions under which this revision clause may be used

Provided that they meet the selection criteria and the exclusion grounds set out in this document, and if they can meet the initial conditions of the contract, the contracting authority may conclude a contract for account with the supplier 's subcontractor(s) already involved in the performance of the contract. To this end, the contracting authority shall contact the subcontractor(s) or his (their) representative(s), asking whether he (they) can meet the original terms of the contract. If the subcontractor(s) cannot meet the original conditions, a contract for account may be concluded under amended conditions. Before concluding such an amended contract, the

contracting authority shall check whether the new conditions are still more advantageous than those of the tenderer ranked second during the evaluation of the tenders under the original award procedure. If this is not the case, the contracting authority will conclude a contract for account as referred to in the paragraph below.

If the contracting authority is unable or unwilling to avail itself of the option mentioned in the preceding paragraph, a contract for account may be concluded with the tenderer who was ranked second during the evaluation of the tenders under the original award procedure, provided that he meets the selection criteria and the exclusion grounds set out in this document. To this end, the contracting authority contacts the second-ranked tenderer or his representative to ask whether he agrees to maintain his bid. If that bidder agrees without reservation, the contracting authority proceeds to award and conclude the contract for account. If the tenderer in question does not agree to maintain the terms of his initial tender or if his modified tender does not remain the most economically advantageous on the basis of the evaluation of the tenders under the original award procedure (after exclusion of the initial supplier), the contracting authority shall address itself:

- (a) either successively, according to the ranking, to the other regular tenderers. In this case too, the contracting authority contacts the tenderer concerned or his representative to ask whether he agrees to maintain his tender. If that tenderer agrees without reservation, the contracting authority proceeds to award and conclude the contract for account ;
- (b) or simultaneously to all the other regular tenderers, asking them to revise their tender, on the basis of the initial terms of the contract, in order to award and conclude the contract on the basis of the tender that has become the most economically advantageous.

In any case, the contracting authority shall ensure that verification of the absence of grounds for exclusion and compliance with the selection criteria has taken place in an impartial and transparent manner, either in the context of the initial award procedure or at the time of the conclusion of the contract for account, so that no contract is awarded to a tenderer (or subcontractor) who should have been excluded or who does not meet the selection criteria. The minimum requirements of qualitative selection may, where appropriate, be adjusted in proportion to the remaining part of the contract if the contract for account is concluded only for part of the contract still to be performed.

The contract for account will be concluded by means of an amendment to the original contract, which will be signed by the contracting authority and the new supplier. If the contract has already been partially performed, this amendment will accurately mention all parts of the contract that still need to be performed. The amendment shall also mention all the changed conditions compared to the original tender of the initial supplier, and compared to the original tender of the new supplier. If necessary, the amendment shall state the method of application of the original conditions to the remaining part of the contract. All other conditions stated in the contract documents (the tender specifications and the original tender of the initial or new supplier), shall continue to apply unchanged.

If a contract for account is concluded, a copy of the amendment concerning the contract to be concluded shall be sent to the initial supplier by electronic transmission, in deviation from art. 47, § 3 (3) of the "GIR".

If, following the application of an ex officio measure (art. 47 of the "GIR"), the price of the new contract for account concluded is higher than that of the initial contract, the initial supplier shall bear the additional costs.

11. REVISION OF PRICES (ART. 38/7)

Price revisions are not allowed under this contract.

12. INDEMNITIES FOR SUSPENSIONS ORDERED BY THE CONTRACTING AUTHORITY DURING CONTRACT PERFORMANCE (ART. 38/12)

- 12.1. The contracting authority reserves the right to suspend the performance of the contract for a given period, mainly because it considers that the procurement contract cannot be performed without inconvenience at that time.
- 12.2. The performance period is extended by the period of delay caused by this suspension, provided that the contractual performance period has not expired. If it has expired, the return of fines for late performance may be agreed.
- 12.3. When activities are suspended, based on this clause 12.3, the supplier is required to take all necessary precautions, at his expense, to protect the supplies already performed and the materials from potential damage caused by unfavourable weather conditions, theft or other malicious acts.
- 12.4. The supplier has a right to damages for suspensions ordered by the contracting authority when:
 - (a) The suspension lasts in total longer than one twentieth of the performance period and at least ten working days or fifteen calendar days, depending on whether the performance period is expressed in working days or calendar days;
 - (b) The suspension is not due to unfavourable weather conditions or other circumstances beyond the contracting authority's control which, in the contracting authority's discretion, constitute an obstacle to the continued performance of the contract at that time;
 - (c) The suspension occurs during the contract's performance period.

13. UNFORESEEABLE CIRCUMSTANCES

- 13.1. As a general rule, the supplier is not entitled to request modifications to the contractual terms for circumstances unknown to the contracting authority.
- 13.2. A decision by the Belgian state to suspend cooperation with a partner country, or a decision of a government of a partner country to suspend cooperation with the Belgian state, constitutes an unforeseeable circumstance under this clause 13. In the event that the Belgian state or the partner country terminates or ceases activities, which implies therefore the financing of this public contract, Enabel will make reasonable efforts to negotiate a fair maximum compensation amount.

14. TAXATION HAVING AN EFFECT ON THE VALUE OF THE PUBLIC CONTRACT (ART. 38/8)

- 14.1. For this public contract, a price revision resulting from a change in taxation is possible if the case occurs in Belgium or in the country of performance concerned by this public contract and has an incidence on the value of the public contract.
- 14.2. Such price revision is only possible if both the following conditions apply:
 - (a) The change entered into force after the tenth day preceding the deadline for submission of tenders, and
 - (b) Either directly, or indirectly by means of an index, such taxation is not included in the revision formula provided for in procurement documents in application of Article 38/7 of the "GIR".
- 14.3. In the event of an increase in charges, the supplier must prove that it has actually borne the additional charges it has claimed and that they are related to the performance of the contract.

In case of a reduction, there is no revision if the supplier proves that he paid the charges at the old rate.

15. TERMS OF INTRODUCTION (ART. 38/14 TO 38/17)

- 15.1. The contracting authority or the supplier who wishes to rely on one of the review clauses, as referred to in Articles 38/9 to 38/12 of the “GIR”, must give written notice of the facts or circumstances invoked on which it relies within 30 days, either after they occurred or after the date on which the contracting authority or the supplier should normally have known about them.
- 15.2. The supplier may only invoke the application of one of these review clauses if it succinctly discloses the influence of the facts or circumstances invoked on the course and cost of the contract to the contracting authority within the period mentioned under clause 15.1, regardless of whether the contracting authority is aware of the facts or circumstances.

SECTION (F) - PERFORMANCE MODALITIES

16. DEADLINES AND TERMS (ART. 116)

- 16.1. The supplier must deliver the goods within **60 (sixty) calendar days**, starting from **the day following the date of dispatch of a Purchase Order**.

17. PLACE OF PERFORMANCE (ART. 118)

The supplies must be delivered to the following locations:

S/No	Institution	Location	Contact
1	Enabel Office-Kasulu	Kasulu town council P.O Box 24 Kigoma, Tanzania	+255 748 069749
2	VETA (Vocational Education and Training Authority)	Ilemela Municipal Council P.O Box 1983 Mwanza, Tanzania	+255 712 835 627
3	FETA (Fisheries Education and Training Agency)	Nyegezi Campus P.O Box 1213 Sweya Street, Nyamagana District Mwanza, Tanzania	+255 767 303 847
4	SIDO (Small Industries Development Organization)	Nyakato, P.O.BOX 1509 Mwanza	+255 713 291 014

18. TRANSFER OF OWNERSHIP (ART. 132)

The contracting authority automatically becomes the owner of the supplies as soon as they have been accepted for payment pursuant to Article 127 of the “GIR”.

SECTION (G) - MEANS OF ACTION

19. FAILURE OF PERFORMANCE (ART. 44)

19.1. The supplier shall be considered in breach of this public contract under the following circumstances:

- (a) When contract performance is not carried out in accordance with the conditions specified in the procurement documents;
- (b) When, at any time, contract performance has not progressed in such a way that it can be fully completed on the due dates;
- (c) When the supplier fails to comply with written orders issued in due form by the contracting authority.

Any failure to comply with the provisions of the public contract, including the non-compliance with orders from the contracting authority, will be documented in a report ('process verbal'). A copy of this report will be sent immediately to the supplier either by registered post or e-mail (with proof of the exact dispatch date).

19.2. The supplier must address the defects without delay. He may assert his right of defence, either by registered post or e-mail (with proof of the exact dispatch date), addressed to the contracting authority within fifteen days from the date of dispatch of the report (process verbal). Silence on his part after this period shall be deemed as acknowledgement of the reported facts.

19.3. Any defects that can be attributed to the supplier may result in the application of one or more measures as provided in Articles 45 to 49, 123 and 124 of the "GIR".

20. FINES FOR DELAY (ART. 46 AND 123)

20.1. Fines for delay differ from penalties referred to in Article 45 of the "GIR". They are due, without the need for notice, by the mere lapse of the performance period without the issuing of a report and they are automatically applied for the total number of days of delay.

20.2. Fines for delay are calculated, according to Article 123 of the "GIR", at a rate of **0.1%** per day of delay, with a **maximum of 7.5%**, of the value of the supplies that were delivered with the same delay.

20.3. Without prejudice to the application of these fines, the supplier shall indemnify the contracting authority where appropriate against any damages owed to third parties on account of its delay in performing the contract.

21. MEASURES AS OF RIGHT (ART. 47 AND 124)

21.1. When, upon the expiration of the deadline specified in Article 44, § 2 of the "GIR", to present justifications, the supplier has remained inactive or has submitted justifications deemed insufficient by the contracting authority, the latter may invoke the measures as of right outlined in clause 21.2. However, the contracting authority may apply these measures before the expiration of the aforementioned term when the supplier has explicitly acknowledged the identified shortcomings.

21.2. The measures as of right are:

- (a) Unilateral termination of the contract. In this case the entire performance bond, or if no bond has been posted an equivalent amount, is acquired as of right by the contracting authority as lump sum damages. This measure excludes the application of any fine for delay in performance in respect of the terminated part;

- (b) Completion of all or part of the unfulfilled contract by the contracting authority itself;
- (c) Conclusion of one or more replacement contracts with one or more third parties for all or part of the contract remaining to be performed.

The measures outlined in points (a), (b), and (c) will be executed at the expense, risk, and peril of the defaulting supplier. However, any fines or penalties imposed during the performance of a replacement contract will be borne by the new supplier.

SECTION (H) - END OF THE PUBLIC CONTRACT

22. ACCEPTANCE OF THE PRODUCTS DELIVERED (ART. 64, 120 AND 128-131)

- 22.1. The contracting authority checks the deliveries at the place of delivery. The supplies will not be accepted until after having satisfied the inspections, technical acceptance operations and prescribed tests. Any damage shall be recorded. The result of this inspection and the exact date of arrival of the deliveries shall be recorded in a report or, where applicable, on the delivery note or invoice referred to in Article 118, § 2 of the "GIR".
- 22.2. Upon expiry of the thirty-day period starting from delivery, as appropriate, a report of provisional acceptance or refusal of acceptance will be drawn up.
- 22.3. In this contract, provisional acceptance is carried out as follows: Full acceptance is carried out at the place of delivery without prior partial acceptance at the place of manufacture. Provisional Acceptance is completed in full at the place of delivery. The contracting authority has thirty (30) days to inspect and test the supplies and notify the supplier of its acceptance or rejection. This period begins the day after the supplies arrive at the place of delivery, provided that the contracting authority has received the delivery note or invoice. The thirty-day period provided for in Article 127 of the "GIR" (clause 25) is included herein.

23. GUARANTEE PERIOD (ART. 65 AND 134)

The warranty period commences on the date on which provisional acceptance is given. It lasts for **one (1) year**.

24. FINAL ACCEPTANCE (ART. 135)

- 24.1. Final Acceptance occurs upon expiry of the warranty period. It is implicit when the delivery has not led to any claims during said period.
- 24.2. If delivery has led to complaints during the warranty period, a report of final acceptance or refusal of acceptance will be issued within 15 days prior to the expiry of said period.

25. INVOICING AND PAYMENT (ART. 66-72 AND 127)

- 25.1. The contracting authority shall verify and pay the amount due to the supplier within a processing period of thirty days from delivery, provided that the contracting authority is in possession of the duly established invoice.
- 25.2. Only deliveries that have been performed correctly may be invoiced. The invoice must be issued in **euro**.
- 25.3. If delivery takes place in several instalments, the processing period shall commence on the date of delivery for each partial delivery.

- 25.4. The supplier sends (one copy only of) the invoices and the contract acceptance report (original copy) to the following address: Tanzania.admin@enabel.be cc emmanuel.shayo@enabel.be
- 25.5. In order for Enabel to facilitate VAT exemption process and avoid delays in payment, the awarded tenderer will be required to submit the relevant proforma invoice for the expected payment, in accordance with the payment terms specified in the tender documents. The proforma invoice must be sent to Tanzania.admin@enabel.be . The proforma invoices must be sent to Tanzania.admin@enabel.be **within 3 days** from the request.

26. ADVANCE PAYMENTS

No advance payment will be granted under this framework contract.

5 TERMS OF REFERENCE

1. CONTEXT AND DESCRIPTION OF THE NEED

This public contract seeks to appoint one qualified supplier under a framework contract for the supply and delivery of furniture to support the operational needs of Enabel Tanzania, including its Representation Office, projects, programmes, and other activities implemented during the contract period.

The framework contract will enable the timely procurement and delivery of a wide range of furniture items required for offices, training centres, educational institutions, community facilities, and other locations where Enabel operates or supports activities across Tanzania.

2. REQUIRED SPECIFICATIONS

All supplies must be free from flaws or defects that could affect their appearance or functionality. They must adhere to the technical specifications outlined in **clause 3 of section 8**.

The selected Supplier shall provide a sample of each item for the Managing Official's review and written approval prior to commencing full production or supply.

6 SELECTION FILE

EXPERIENCE

1. PAST EXPERIENCE

The tenderer must provide at least two (2) references from previous clients for similar furniture supplies successfully completed within the last three (3) years. Each reference must be supported by at least one of the following pieces of evidence: signed reference letters, contracts, purchase orders, or certificates of completion.

ECONOMIC AND FINANCIAL CAPACITY

2. MINIMUM TURNOVER

- 2.1. The tenderer shall submit financial statements for the past three financial years (2023, 2024, and 2025). The financial statements shall be audited and certified by a Registered Certified Public Accountant [CPA (T)].

Where the audited financial statements for 2025 are not yet available at the time of bid submission, the tenderer may submit management accounts or unaudited financial statements for 2025.

The submitted financial statements must demonstrate an average annual turnover of not less than EUR 50,000 for the past 3 years.

7 OVERVIEW OF THE DOCUMENTS TO BE SUBMITTED

- (a) Identification of the tenderer (for each participant for tenders submitted by a group) (see clause 1 of chapter 8 Forms);
- (b) List of subcontractors (see clause 2 of chapter 8 Forms);
- (c) Technical offer (see clause 3 of chapter 8)
- (d) Tender form - Prices (see clause 4 of chapter 8 Forms)
- (e) The declaration on honour – Exclusion grounds (for each participant for tenders submitted by a group) (see clause 5 of chapter 8 Forms);
- (f) All documents demanded in chapter PART (6) Selection file (see clause **Error! Reference source not found.** of chapter Part (3) Award Procedure);
- (g) **Power of attorney:** The Bidder shall include in his tender the power of attorney empowering the person signing the bid on behalf of the company, joint venture or consortium. In case of a consortium or a temporary association, the joint bid must specify the role of each member of the consortium. A group leader must be designated, and the power of attorney must be completed accordingly.
- (h) **Incorporation certificate:** The bidder shall include in his tender the incorporation certificate from the competent authority.
- (i) **Certification of clearance with regards to the payments of social security contributions:** At the latest before award, the Bidder must provide a certification from the competent authority stating that he is in order with its obligations with regards to the payments of social security contributions that apply by law in the country of establishment. This is not applicable for Belgian bidders.
- (j) **Certification of clearance with regards to the payments of applicable taxes:** At the latest before award, the bidder must provide a recent certification (up to 6 months) from the competent authority stating that the bidder is in order with the payment of applicable taxes that apply by law in the country of establishment.
- (k) **Criminal record certificate:** At the latest before award, the bidder must provide a criminal record certificate for the person mandated to commit for the firm.

8 FORMS

1. IDENTIFICATION FORM

I (We), the undersigned

Applicable? ☐ YES / ☐ NO

A. Natural person	
Name and first name:	
Function or profession:	
Nationality:	
Residence (full address):	
Enterprise n°:	
Social security n°:	

Applicable? ☐ YES / ☐ NO

B. Corporation or company	
Name and legal form:	
Nationality:	
Registered office (full address):	
Enterprise n°:	
Social security n°:	

Applicable? ☐ YES / ☐ NO

C. Group of economic operators. Tenderer forming a group of economic operators, consisting of the following participants:	
<i>For each company, state the same information below as set out under A or B, above. Fill in a separate row for each member, preceded by member 1, 2, etc.</i>	
Hereby form a group of economic operators for this contract under the name:	
That is represented by the following participant in the group of economic operators (corporation):	
<i>For each participant in the group, supporting documents relating to the exclusion grounds must be submitted.</i>	

D. Contact person of the tenderer	
Single contact person of the Tenderer for electronic communication from the contracting authority:	
First name and surname:	
Function:	
E-mail address	

Telephone:	
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Confirm that, if awarded the contract(s), payments shall be made by transfer(s) to the following account:

Account No:	
IBAN:	
Bank identification code (BIC):	
Located at:	
In the name of:	

By submitting this Tender, I (We), the undersigned:

- Undertake to comply with all clauses contained in these Tender Specifications. The content of the tender becomes an integral part of the public contract, along with any details provided in response to requests for clarification.
- Acknowledge that all necessary information has been obtained and the tender has been prepared with full knowledge of the facts, with no ambiguities or uncertainties, and is fully aware of the scope and specific requirements for the execution of the public contract.
- Confirm clearly designating in the submitted tender which information is confidential and/or relates to technical or business secrets and may therefore not be divulged by the contracting authority.
- Declare having made all relevant comments and asked all necessary questions for the preparation and submission of the tender, as well as for the performance of the public contract.
- Acknowledges having received all the information needed to prepare the tender.
- Declares accepting all the terms of the procurement documents, even if they differ from the tenderer's own invoicing or sales conditions. Any alternative invoicing or sales conditions proposed by the tenderer will not apply.
- Declares that the subcontractors that I will employ will be those designated in the attached forms and for whom I will have transmitted the documents required as part of the qualitative selection (if applicable).
- Declare, should this tender be approved, the performance bond will be constituted under the conditions and deadlines stipulated in the Tender Specifications.

Done at:		Date:	
By (company or group):		Represented by (Full name)	
Signature of authorised representative:			

2. LIST OF SUBCONTRACTORS

I (we) declare that the share of the public contract to be subcontracted is as indicated below.

List of subcontractors planned to be engaged in the implementation of the contracts				
Name and legal form	Address / Registered office	Object of engagement	LOT in which will be engaged (if applicable)	Other entity within the meaning of paragraph 1 ^{er} of Article 73 of the R.D. of 18 April 2017 (YES/NO)*

* In accordance with Article 73 of the Royal Decree of 18 April 2017, where an economic operator wants to rely on the capacities of other entities (particularly subcontractors or independent subsidiaries) for economic and financial capacity criteria and technical and professional aptitude criteria, it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect.

- a. Any change of subcontractor compared to those indicated in the tender submitted will be submitted for approval to the contracting authority before intervention in contract performance, in particular in order to verify that the latter has the required capacity and does not subject to a reason for exclusion (Art. 73 – the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors; Art. 12-13 – Royal Decree of 14 January 2013 establishing the general rules for the execution of public contracts).

3. TECHNICAL SPECIFICATIONS

The tenderers are requested to submit a technical offer by completing the below tables.

- Column 3 shows the required specifications (which should not be modified by the tenderer)
- Column 4 is to be filled in by the tenderer and must details what is being offered (simply indicating the words “compliant” or “yes” is not sufficient)
- Column 5 allows the tenderer to provide comments on the proposed supply and to reference any relevant documentation.

Item No.	Item Name	Unit	Required Specification	Specifications Offered	Comments
1	Upholstered Armchair	PC	Dimensions: Height 850 mm; seat height 450 mm; seat width 450 mm;		
			Backrest height 400 mm; armrest height 650 mm.		
			Solid hardwood frame and legs with minimum leg size of 50 × 50 mm.		
			Seat and backrest padded with foam and covered with PU leather or vinyl.		
			Smooth varnished wooden finish.		
			Cushion Colour: Dark grey or charcoal.		
2	Executive Office Desk	PC	Dimensions: Length 1900–2100 mm; width 700–800 mm; height 730–760 mm.		
			Design: Rectangular office desk with a front modesty panel 300–400 mm deep and side support legs.		
			Material: Solid hardwood with minimum tabletop thickness of 25 mm and minimum leg size of 50 × 50 mm.		
			Finish: Smooth clear varnish.		
3	Heavy Duty Metal Storage Cabinet	PC	Dimensions: Width 1100–1300 mm; depth 350–450 mm; height 1800–2000 mm.		
			Steel sheet with minimum thickness of 1.2 mm.		
			2 lockable doors with keys		
			Minimum 3 adjustable steel shelves.		
			Color: Grey		
4	Metal Locker Cabinet	PC	Dimensions: Minimum width 500 mm; Minimum depth 150 mm; Minimum height 1500 mm.		
			Material: Steel		
			Drawers: Minimum 5 lockable drawers suitable for document storage		
			Lock: Central locking system supplied with two keys.		
5	Heavy Duty Outdoor Metal Sofa	PC	Dimensions: Length 1900–2100 mm; depth 700–800 mm; height 700–800 mm.		

			3-seater outdoor metal sofa.		
			Steel frame made from square steel tubes with a minimum size of 40 × 40 × 1.6 mm.		
			Removable seat and back cushions covered with outdoor fabric		
			Cushion colour to be proposed by the bidder (and approved by the Contracting Authority)		
6	Ergonomic Office Chair	PC	Overall height 1100–1300 mm;		
			Adjustable Seat height, headrest and armrests		
			Five-star base with caster wheels		
			Color: Black		
7	Window Blinds	PC	100% polyester fabric (UV-resistant and dust-resistant)		
			Suitable for windows measuring 2000 mm (W) × 1800 mm (H).		
			Complete with aluminium headrail, operating mechanism, brackets, fixing screws and all installation accessories.		
			Colour: Grey		
8	Overhead Wall-Mounted Storage Cabinet	PC	Dimensions: 2000 mm (L).		
			Manufactured from hardwood, steel, or a combination of both.		
			Fitted with a minimum of two adjustable shelves.		
			Lockable doors supplied with two keys.		
			Supplied complete with wall fixing brackets, anchors and all installation accessories.		
9	Double Decker Steel Bed	PC	Overall dimensions: 1300 mm (W) × 1900 mm (L).		
			Frame manufactured from steel tubing with minimum section of 40 × 40 × 1.5 mm.		
			Bed side rails (one on each side) for the upper deck		
			Black painted or black powder coated		
			Leg ends: Each leg shall be fitted with heavy duty plastic or rubber shoes.		

			Bed base (slatted): Constructed using pressure-impregnated and kiln-dried timber (e.g., cypress or equivalent), or full metal grid.		
			Ladder attached to the side of the bed frame: The ladder for double-decker beds should be made of durable steel with non-slip steps		
10	Mattress	PC	Dimensions : 1200 mm (W) × 1800 mm (L)		
			Thickness: Min. 6 inches		
			High-Density Foam with outer cover: 22-density (D) polyurethane (PU) foam		
			Quilted fabric cover.		
11	Wooden Conference Table	PC	Conference Table (8-seater)		
			Dimensions: Min. 2.4 m length x 1.4 m width x 0.75 m height		
			Material: Hardwood		
			Tabletop thickness: Minimum 7.5 cm		
			4 legs with dimensions 15 cm x 10 cm, and fitted with a cross-member		
12	Standard Office Chair	PC	Steel frame with powder-coated finish.		
			Upholstered seat and backrest.		
			Foam seat cushion.		
			Breathable mesh backrest		
13	Notice Board	PC	Dimensions: 900 mm (W) × 1200 mm (H).		
			Aluminium frame.		
			Pinning surface suitable for push pins.		
			Wall fixing kit.		
14	Visitor Sofa	PC	Dimensions: Length 1700–1900 mm; depth 700–900 mm; height 700–800 mm.		
			2-seater		
			Steel frame		
			Removable seat and back foam cushions		

			Cushion colour to be proposed by the bidder (and approved by the Contracting Authority)		
15	Window Curtains	PC	Suitable for windows measuring 1500 mm (W) × 1800 mm (H).		
			Supplied with two curtain panels and one transparent inner lining per window.		
			100% polyester fabric with double-stitched hems.		
			Complete with powder-coated curtain rod, brackets, finials and all fixing accessories.		
			Grey in color		
16	Office Table – Hardwood		Dimensions: 2000 mm (L) × 770 mm (W) × 750 mm (H).		
			Manufactured from solid hardwood.		
			Minimum tabletop thickness of 25 mm.		
			Fitted with minimum 6 lockable drawers (3 on each side)		
			Finished with clear varnish		
17	Plastic Dustbin	PC	Material: Plastic (with swing lid).		
			Capacity between 20 and 30 litres.		
			Colour: Black		
18	Coffee Table	PC	Diameter 750–850 mm;		
			Height 350–400 mm.		
			Design: Round coffee table with one lower storage shelf.		
			Solid hardwood.		
			Tabletop thickness: Minimum 25 mm.		
			Finish: Smooth clear varnish.		
19	Computer Workstation Desk	PC	Dimensions: Length 1500–1700 mm; width 600–700 mm; height 730–760 mm.		
			Material: MDF with Formica or melamine finish, minimum board thickness 25 mm.		
			Capacity: Workstation suitable for two computer users.		

			Features: 2 keyboard trays, 2 CPU storage compartments and cable management openings.		
			Finish: Smooth surfaces with PVC edge banding		
20	Reception Table	PC	Dimensions: Length 1700–1900 mm; width 700–900 mm; overall height 1000–1100 mm; working surface height 730–760 mm.		
			Material: MDF with Formica or melamine finish, minimum board thickness 25 mm.		
			Minimum board thickness 25 mm.		
			Design: Reception desk with raised front counter and working surface.		
21	Metal Conference Table	PC	Dimensions: Length 2100–2200 mm; width 1000–1100 mm; height 730–760 mm.		
			Design: Rectangular conference table suitable for 8 persons.		
			Tabletop: MDF with white Formica or melamine finish, minimum thickness 25 mm.		
			Frame: Powder-coated steel frame with minimum tube size 40 × 40 mm.		

- The technical offer is required for verification of compliance with the minimum technical specifications. It will not be scored and is not part of the award criteria. Failure to comply with the minimum technical specifications will result in the tender being considered irregular.
- The tenderers are requested to bid for all the items listed for each Lot applied.
- Any documentation provided should clearly highlight or mark the offered models and the included options (if any, so the evaluators can easily identify the exact configuration, offers that do not clearly specify the models and their specifications may be rejected by the evaluation committee
- The offer must be clear enough to allow evaluators to easily compare the requested specifications with the offered specifications.
- Illustrative pictures of the above-mentioned items are provided in Annex 1 for reference purposes. Any pictures or illustrations included in this Tender Document are provided for reference and illustrative purposes only. Technical evaluation shall be conducted exclusively against the required technical specifications.

4. TENDER FORM - PRICES

By submitting this tender, the tenderer commits to performing this public contract in conformity with the provisions of the Tender Specifications/ – and explicitly declares accepting all conditions listed in the Tender Specifications and renounces any derogatory provisions such as his own general sales conditions. The unit prices and the global prices for each item in the inventory are established relative to the value of these items in relation to the total value of the tender. All general and financial costs as well as the profits are distributed between the various items in proportion to their weight.

SN	Description	Estimated Quantities per location						Total Estimated Qty	Unit price in Euro	Total price in Euro
		Unit	Enabel-Kasulu	SIDO Kigoma	VETA Mwanza	FETA Mwanza	VETA Tanga			
1	Upholstered Armchair	PC	5					5		
2	Executive Office Desk	PC	4					4		
3	Heavy Duty Metal Storage Cabinet	PC	4		1	1	1	7		
4	Metal Locker Cabinet	PC	2					2		
5	Heavy Duty Outdoor Metal Sofa	PC	4					4		
6	Ergonomic Office Chair	PC	3		2	3	2	10		
7	Window Blinds	PC	4					4		
8	Overhead Wall-Mounted Storage Cabinet	PC	5					5		
9	Double Decker Steel Bed	PC	1					1		
10	Mattress	PC	2					2		
11	Wooden Conference Table	PC	3					3		
12	Standard Office Chair	PC	16	36	4	6	12	74		
13	Notice Board	PC	3		1	1	1	6		
14	Visitor Sofa	PC	2		2	2	1	7		
15	Window Curtains	PC	10		6	8	6	30		

16	Office Table – Hardwood	PC			2	3	1	6		
17	Plastic Dustbin	PC			2	3	2	7		
18	Coffee Table	PC			1	1	1	3		
19	Computer Workstation Desk	PC					2	2		
20	Reception Table	PC					1	1		
21	Metal Conference Table	PC		20			1	21		
	Total VAT Exclusive									

Tenderers are requested to follow the guidelines below when submitting this form:

- Tenderers are required to submit a price for all items. Partial offers will be considered non-compliant.
- The use of this form to quote for prices is a mandatory.
- All prices should be quoted **DDP in Euros, exclusive of VAT.**

The tenderer declares on honour that the information given is accurate and correct and that it has been established while fully aware of the consequences of misrepresentation.

The estimated quantities are indicative only. This is a framework contract based on unit prices, and the Contracting Authority does not commit to ordering any fixed or minimum quantities.

The tenderer must include in their offer the applicable withholding tax, which will be deducted in accordance with Tanzanian regulations on service provision. In this case, the 15% tax applies only to training services and not to the goods delivered. The withholding tax rate is 15% for foreign companies and 5% for local companies.

Done at;

Date:

By (name of Entity):

Represented by (Full Name):

Signature of authorized representativ

5. DECLARATION ON HONOUR - EXCLUSION GROUNDS

Hereby, I / we, acting as legal representative(s) of above-mentioned tenderer/beneficiary/partner/co-contractor declare that the tenderer is not in any of the following cases of exclusion:

** Please tick the boxes to confirm each situation*

- ☐ **The counterparty or one of its directors has not been convicted by a final judicial decision of any of the following offenses:**
 - a. Participation in a criminal organization;
 - b. Corruption;
 - c. Fraud;
 - d. Terrorist offenses, offenses linked to terrorist activities or incitement to commit such offenses, complicity, or attempt;
 - e. Money laundering or terrorism financing;
 - f. Child labor and other forms of trafficking in human beings;
 - g. Employment of third-country nationals in illegal residence;
 - h. Creation of offshore companies.

- ☐ **The counterparty fulfills its obligations related to the payment of taxes, duties, and social security contributions for an amount exceeding €3,000, unless it can demonstrate that it holds one or more certain, due, and unencumbered claims against a contracting authority for at least the amount corresponding to the overdue tax or social debt.**

- ☐ **The counterparty is not in a state of bankruptcy, liquidation, cessation of activities, judicial reorganization, has not admitted bankruptcy, is not the subject of liquidation or judicial reorganization, or any analogous situation derived from similar procedures in other national regulations.**

- ☐ **The counterparty has not committed any serious professional misconduct that questions its integrity. Serious professional misconduct particularly includes:**
 - a. Breach of Enabel's policy on sexual exploitation and abuse;
 - b. Breach of Enabel's policy on fraud and corruption risk management;
 - c. Violation of local legislation concerning sexual harassment at work;
 - d. Serious false statements or use of false documents in providing information required for exclusion checks or selection criteria, or concealing information;
 - e. Evidence sufficient to conclude anti-competitive acts, agreements, or arrangements;

Regarding conflict of interest:

Please tick the applicable box

- ☐ The counterparty or its directors have no actual or potential conflict of interest, no real or potential business or family relationship, nor appear to have such, with any member of Enabel's Board, personnel, or others involved in tender preparation, selection, or contract execution.

or

- ☐ The counterparty informs Enabel of any actual, potential, or reasonably perceived conflict of interest that may affect or appear to affect impartiality in the procurement, granting, selection, or contract execution process.

➔ *A detailed description of any such conflicts, including nature and persons involved, will be annexed to this declaration.*

- ☐ **The counterparty has not committed any serious or persistent failures during the execution of a prior essential contractual obligation with another contracting authority resulting in measures, damages, or comparable sanctions.**
- ☐ **The counterparty attests that no restrictive measures have been taken against it related to international peace and security violations such as terrorism, human rights violations, destabilization of sovereign states, or proliferation of WMD.**
- ☐ **The counterparty does not appear on any sanction lists maintained by the United Nations, European Union and Belgium .**

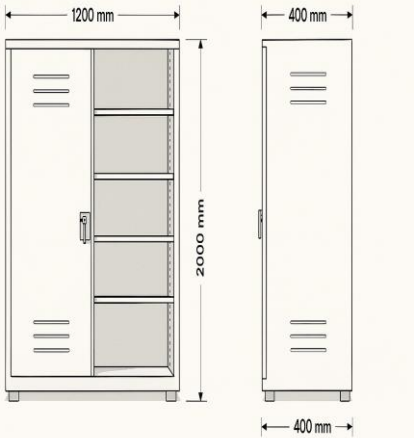
I/we commit to promptly inform Enabel of any change in the above points, including sanctions or embargo measure adopted by the United Nations, the European Union and/or Belgium occurring after our signature of this Declaration.

Done at:		Date:	
By (Name of entity):		Represented by (Full name)	
Signature of authorised representative:			

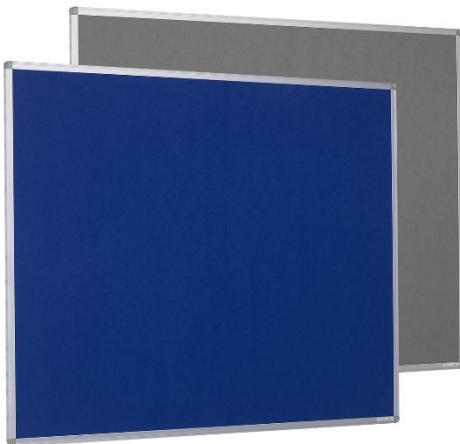
Annex 1: Item pictures/ Illustrations

The below pictures are provided for reference and illustrative purposes only. Technical evaluation shall be conducted exclusively against the required technical specifications.

S/No	Item	Pictures
1	Upholstered Armchair	
2	Executive Office Desk	

3	Heavy Duty Metal Storage Cabinet	 Heavy-duty metal storage cabinet
4	Metal Locker Cabinet	
5	Heavy Duty Outdoor Metal Sofa	

6	Ergonomic Office Chair	
7	Window blinds	
8	Overhead Wall-Mounted Storage Cabinet	
9	Double Decker Steel Bed	

10	Mattress	
11	Wooden Conference Table	
12	Standard Office Chair	
13	Notice board	

14	Visitor Sofa	
15	Window Curtains	
16	Office Table – Hardwood	
17	Plastic Dustbin	

18	Coffee Table		
19	Computer Workstation Desk		
20	Reception Table		
21	Metal Conference Table		