



TENDER SPECIFICATIONS

Public supply contract for “**Framework contract for Supply of ICT Equipment**”

Reference No: **2834TZA-10186**

Country: **Tanzania**

Negotiated Procedure without Prior

Publication

*Deadline for
requesting
clarifications:*

Until the **tenth day** before
the deadline for submission
of tenders

*Deadline for
submission of
tenders:*

**29 July 2026 at 03:00 PM
(EAT)**

Table Of Contents

1 General Remarks.....	5
1. The contracting authority	5
2. Rules governing the public contract	5
3. Applicable law and competent courts	5
2 Subject-Matter and Scope of The Public Contract	7
1. Type of contract	7
2. Lots	7
3. Items	7
4. Duration of the public contract.....	7
5. Variants.....	7
6. Options	7
7. Quantities.....	7
3 Award Procedure	9
Section (A) - General procedure instructions	9
1. Award procedure	9
2. Publication	9
3. Further information	9
Section (B) - Instructions for preparation of tenders.....	10
4. Validity period of tenders	10
5. Data to be included in the tender.....	10
6. Tender currency.....	11
7. Determination of prices.....	11
8. Elements included in the price.....	11
Section (C) - Submission of tenders	11
9. Submission of tenders	11
10. Tender signature	12
11. Deadline for submission and opening of tenders	12
Section (D) - Selection, Awarding & Conclusion	13
12. Exclusion grounds	13
13. Overview of the procedure	13
14. Award criteria	14
15. Awarding the public contract	14
16. Concluding the contract.....	14
4 Special Contractual Provisions	16
Section (A) - General	16
3. Use of electronic means (art. 10)	16
4. Managing official (Art. 11).....	16
5. Confidentiality (art. 18).....	16
6. Protection of Personal Data.....	17

7. Intellectual property (Art. 19 to 23)	17
Section (B) - Financial guarantees	17
8. Performance Bond (Art. 25 to 33).....	17
Section (C) - the public contract documents.....	18
9. Conformity of performance (Art. 34).....	18
Section (D) - Changes to the public contract.....	18
10. Replacement of the supplier (Art. 38/3, °1).....	18
11. Revision of prices (Art. 38/7).....	19
12. Indemnities for suspensions ordered by the contracting authority during contract performance (Art. 38/12) 20	
13. Unforeseeable circumstances	20
14. Taxation having an effect on the value of the public contract (Art. 38/8).....	20
15. Terms of introduction (Art. 38/14 to 38/17)	21
Section (E) - Control and Monitoring of the public contract.....	21
16. Preliminary (technical) inspection (Art. 42)	21
Section (F) - Performance modalities	21
17. Deadlines and terms (Art. 116)	21
18. Place of performance (Art. 118)	21
19. Transfer of ownership (Art. 132)	22
Section (G) - Means of action	22
20. Failure of performance (Art. 44)	22
21. Fines for delay (Art. 46 and 123).....	22
22. Measures as of Right (Art. 47 and 124)	23
Section (H) - End of the public contract.....	23
23. Acceptance of the products delivered (Art. 64, 120 and 128-131)	23
24. Guarantee period (Art. 65 and 134)	23
25. Final acceptance (Art. 135)	23
26. Invoicing and payment (Art. 66-72 and 127).....	24
27. Advance payments.....	24
5 Terms of reference	25
1. Context	25
2. Requirements and Specifications	Error! Bookmark not defined.
6 Selection file	26
Experience.....	26
1. Past experience	26
Economic and financial capacity	26
2. Minimum Turnover.....	26
7 Overview of the documents to be submitted	27
8 Forms.....	28
1. Identification form	28
2. List of subcontractors.....	30

3.	Technical specifications	31
4.	Tender form - Prices	34
5.	Declaration on honour - Exclusion grounds	36

1 GENERAL REMARKS

1. THE CONTRACTING AUTHORITY

- 1.1. The contracting authority of this public contract is Enabel, public-law company with social purposes, with its registered office at Rue Haute 147, 1000 Brussels in Belgium (enterprise number 0264.814.354, RPM/RPR Brussels), called ' Enabel ' pursuant to the entry into force of Law of 23 November 2017 changing the name of the Belgian Technical Cooperation and defining the missions and functioning of Enabel, the Belgian agency for development cooperation.
- 1.2. Enabel has the exclusive competence for the execution, in Belgium and abroad, of public service tasks of direct bilateral cooperation with partner countries. Moreover, it may also perform other development cooperation tasks at the request of public interest organisations, and it can develop its own activities to contribute towards realisation of its objectives.
- 1.3. For this public contract Enabel, in Tanzania, is represented by:

Name	Position
Koenraad Goekint	Country Director
Othman Boufaied	Contract Manager

2. RULES GOVERNING THE PUBLIC CONTRACT

- 2.1. The following, among others, apply to this public contract:
 - The Law of 17 June 2016 on public procurement;
 - The Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors;
 - The Royal Decree of 14 January 2013 establishing the general rules for the execution of public contracts;
 - The Law of 17 June 2013 on motivation, information, and remedies in public procurement, certain works, supply, and service contracts, and concessions;
 - Circulars of the Prime Minister with regards to public procurement;
 - Enabels policy regarding sexual exploitation and abuse – June 2019;
 - Enabels policy regarding fraud and corruption risk management – June 2019.

- 2.2. All Belgian regulations on public contracts can be consulted on <https://bosa.belgium.be/en/themes/public-procurement>;

Enabel's Code of Conduct and the policies mentioned above can be consulted on Enabel's website via <https://www.enabel.be/who-we-are/integrity/>.

3. APPLICABLE LAW AND COMPETENT COURTS

- 3.1. Belgian legislation applies for this public contract and no other. In the event of a conflict regarding the interpretation, application or performance of these tender specifications, the parties will first try all conciliation possibilities. Except for an emergency, the parties avoid litigation in court without preliminary notification.

3.2. In case of court action, correspondence must (also) be sent to the following address:

Enabel S.A.
Global Procurement Services
To the attention of Ms Laura Jacobs
Rue Haute 147
1000 Brussels
Belgium

3.3. Any litigation regarding this public contract is the exclusive competence of the Brussels legal district courts and tribunals. French or Dutch are the languages of proceedings.

2 SUBJECT-MATTER AND SCOPE OF THE PUBLIC CONTRACT

1. TYPE OF CONTRACT

- 1.1. This public contract is a supply framework contract for the procurement of ICT equipment.

2. LOTS

- 2.1. This public contract is not divided into lots.

3. ITEMS

- 3.1. This public contract consists of the items listed under clause 4 of chapter 8 Forms - Tender form - Prices.
- 3.2. These items are grouped together to form one single contract. It is not possible to tender for one or several items and the tenderer must submit price quotations for all items of the contract.

4. DURATION OF THE PUBLIC CONTRACT

- 4.1. This public framework contract starts **upon award notification** and lasts for **2 (two) years**.
- 4.2. After this initial term, the public contract **may be renewed** by the contracting authority up to a maximum of **4 (four) years**, by sending a registered letter prior to the contract renewal date. The renewal will be made as per the terms and conditions of the initial tender specifications. Should the contract not be renewed, the supplier cannot claim damages.

5. VARIANTS

- 5.1. Variants are **NOT** allowed. Each tenderer may submit only one tender; no variants will be accepted.

6. OPTIONS

- 6.1. The tenderer may **NOT** submit options. Free options are forbidden. Any proposed option will be discarded.

7. QUANTITIES

- 7.1. Orders shall be placed through individual Purchase Orders issued during the validity of the framework contract. The quantity of each item to be supplied shall be specified in the relevant Purchase Order.
- 7.2. The price to be paid will be obtained by applying the unit prices given in the inventory to the quantities actually performed.
- 7.3. The estimated quantities indicated in the Price Form (clause 4 of chapter 8 Forms) do not constitute a commitment by the contracting authority to purchase any minimum or fixed quantity.

The supplier shall have no claim against the contracting authority if the actual quantities ordered are lower or higher than the estimated quantities.

3 AWARD PROCEDURE

SECTION (A) - GENERAL PROCEDURE INSTRUCTIONS

1. AWARD PROCEDURE

This public contract will be awarded through a Negotiated Procedure without Prior Publication pursuant to Article 42, § 1, °1, a) of the Law of 17 June 2016 on public procurement.

2. PUBLICATION

This contract is advertised in

2.1. The following platform:

- Website of Enabel (www.enabel.be).

2.2. This publication constitutes an invitation to submit a tender.

3. FURTHER INFORMATION

3.1. Public procurement administrator

The awarding of this public contract is coordinated by:

Lutufyo Mwakipesile

Procurement Officer

lutufyo.mwakipesile@enabel.be

All communication between the contracting authority and (prospective) tenderers regarding this public contract must go through this contact. Any other form of contact with the contracting authority about this public contract is prohibited unless otherwise stated in these tender specifications.

3.2. Requesting clarifications

Prospective tenderers have until the **tenth day**, inclusive, before the deadline for submission of tenders to submit any questions regarding these tender specifications and the contract. All inquiries must be sent in writing to the procedure coordinator mentioned under clause 3.1 (lutufyo.mwakipesile@enabel.be), and will be answered in the order received.

Until the notification of the award decision no information will be given about the evolution of the procedure.

3.3. Publication of clarifications and/or amendments to the tender specifications

The complete overview of questions and answers, as well as any amendments to these tender specifications, will be available at the fifth day before the deadline for submission of tenders, at the latest.

These updates will be published on the same platforms as mentioned under clause 2.

The tenderer is to submit his tender after reading and taking into account any corrections made to these tender specifications that are published or that are sent to him by e-mail. To do so, when the tenderer has downloaded the tender specifications, it is strongly advised that he gives his

coordinates to the public procurement administrator mentioned under clause 3.1 and requests information on any modifications or additional information.

SECTION (B) - INSTRUCTIONS FOR PREPARATION OF TENDERS

4. VALIDITY PERIOD OF TENDERS

The tenderers remain bound by their tender for a period of **90 (ninety) calendar days** from the tender reception deadline date.

5. DATA TO BE INCLUDED IN THE TENDER

- 5.1. Tenderers are advised to consult the general principles set out under Heading 1 of the Law of 17 June 2016 on public procurement, which are applicable to this award procedure.
- 5.2. The tender and all annexes to the tender form must be drawn up in:
 - English.
- 5.3. By submitting a tender, the tenderer automatically waives any of their own general or specific sales conditions, even if these are mentioned in any annexes to their tender.
- 5.4. The tenderer must clearly indicate within their tender any information that is confidential and/or relates to technical or business secrets, which may not be divulged by the contracting authority.
- 5.5. The tenderer must use the tender forms provided in the annex:
 - Identification form (clause 1 of chapter 8 Forms);
 - List of subcontractors (clause 2 of chapter 8 Forms);
 - Tender form - Prices (clause 4 of chapter 8 Forms)
 - Declaration on honour - Exclusion grounds (clause 5 of chapter 8 Forms).

Should the tenderer fail to use these forms, they shall bear full responsibility for ensuring that the documents submitted are in perfect concordance with the forms.

- 5.6. The tenderer also attaches the following to his tender:
 - All documents demanded for the application of award criteria (see clause 14);
 - A detail of the prices quoted, listing for each item the various elements that are included in the price and the applicable taxes;
 - The statutes and any other document required to establish the power of attorney of the signer(s).
- 5.7. Where the tender is submitted by a group of economic operators, it must include a copy of the following documents for each of the participants in the group:
 - Identification form (clause 1 of chapter 8 Forms);
 - Declaration on honour - Exclusion grounds (clause 5 of chapter 8 Forms);
 - The statutes and any other document required to establish the power of attorney of the signer(s);
 - The association agreement signed by each participant, clearly showing who represents the association.

- 5.8. Participants in a group of economic operators must designate one member of the group who will represent the group vis-à-vis the contracting authority.

6. TENDER CURRENCY

All prices given in the tender form must obligatorily be quoted in **EURO**.

7. DETERMINATION OF PRICES

- 7.1. This public contract is a **price-schedule** contract, meaning that only the unit prices are fixed. The price to be paid will be obtained by applying the unit prices mentioned in the inventory to the quantities actually performed.
- 7.2. In accordance with Article 37 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, the contracting authority may for the purpose of verifying the prices carry out an audit of any and all accounting documents and perform on-the-spot checks with a view of verifying the correctness of the indications supplied.

8. ELEMENTS INCLUDED IN THE PRICE

- 8.1. The tenderer is to include in his unit prices any charges and taxes generally inherent to the performance of the contract, with the exception of the value-added tax. The applicable VAT is quoted separately, if applicable.
- 8.2. The following are specifically included in the prices:
- Packaging (except if it remains the property of the tenderer), loading, trans-shipment, intermediate unloading, transportation, insurance, and customs clearance;
 - Unloading, unpacking, and deployment at the place of delivery, provided that the procurement documents specify the exact place of delivery and the means of access;
 - Documentation pertaining to the delivery of supplies and any documentation required by the contracting authority;
 - Assembly and commissioning;
 - Training required for operation;
 - Where applicable, the measures imposed by occupational safety and health legislation;
 - Customs and excise duties.
 - Acceptance costs.
- 8.3. All prices are based on **Incoterms® 2020: DDP**.

SECTION (C) - SUBMISSION OF TENDERS

9. SUBMISSION OF TENDERS

- 9.1. Without prejudice to any variants, the tenderer may only submit one tender per contract.
- 9.2. *Considering article 14, § 2, °1 of the Law of 17 June 2016 on public procurement, it would not be appropriate to impose the obligation to use electronic means of communication referred to in article 14, § 7, of the Law of 17 June 2016 on public procurement, and this because, due to the*

specialised nature of the public contract, the use of electronic means of communication requires specialised tools, resources or file formats not generally available or where the tools, resources or file formats required are not supported by generally available applications.

- 9.3. *The specific reasons for requiring the use of paper tenders are: pursuant to Article 14, §2, points 1°, 2° and 3° of the Law of 17 June 2016 on public procurement, the submission and receipt of tenders must be carried out by postal delivery or any other appropriate courier service. Submitting tenders electronically via the e-tendering application is not sufficiently supported by the internet access facilities available to tenderers in Tanzania. Therefore, the contracting authority deems it inappropriate to impose the mandatory use of electronic communication methods.*

- 9.4. The tenderer submits their tender as follows:

One original copy of the completed tender shall be submitted on paper.

The tenderer shall attach copies of the documents requested in these tender specifications. These copies may be submitted as one or more PDF files on a USB stick.

The submission is to be made in a properly sealed envelope, bearing the following information:

Tender: **2834TZA-10186 - Framework contract for Supply of ICT Equipment**
To the attention of: **Lutufyo Mwakipesile, Procurement Officer.**

- 9.5. **The tender must be submitted before 29 July 2026, at 03:00 PM (EAT),** in one of the following ways:

- By mail (standard or registered mail): In this case, the sealed envelope should be placed in a second closed envelope addressed to:

**Enabel-Belgian agency for international cooperation
14/15 Masaki, Haile Selassie Road Oasis Office Park,
4th Floor P.O Box 23209,
Dar es Salaam, Tanzania**

- Delivered by hand with an acknowledgment of receipt: The tender may be delivered in person on working days during office hours, from 9 am to 12 pm and from 1 pm to 5 pm - see the address provided under this clause 9.5 (a).

- 9.6. **The contracting authority draws the attention of the tenderer to the fact that submitting a tender by email does not satisfy the requirements of this clause 9. A tender submitted by email will be discarded.**

10. TENDER SIGNATURE

- 10.1. **The tender and all accompanying documents must be signed (original hand-written signature) by the tenderer or his/her representative.** The same applies to any alteration, deletion or note made to this document. The representative must clearly state that he/she is authorised to commit the tenderer.
- 10.2. Signatures are placed by the person(s) empowered or mandated to commit the tenderer. This obligation applies to each participant when the tender is submitted by a group of economic operators (consortium). These participants are jointly liable.
- 10.3. When the submission report is signed by a mandatary, he or she must clearly indicate whom he or she represents. The mandatary attaches the original electronic deed or private document that transfers these powers to him or her or a scanned copy of that proxy.

11. DEADLINE FOR SUBMISSION AND OPENING OF TENDERS

- 11.1. Tenders must be in the possession of the contracting authority before **29 July 2026 at 03:00 PM (EAT).**

- 11.2. The tender opening session will take place behind closed doors at the address given under clause 9 for the submission of tenders.

SECTION (D) - SELECTION, AWARDING & CONCLUSION

12. EXCLUSION GROUNDS

- 12.1. The obligatory and facultative grounds for exclusion are provided in the declaration on honour attached to these tender specifications (see clause 5 of chapter 8 Forms).
- 12.2. By submitting the declaration enclosed in the annex to these tender specifications, the tenderer certifies that they are not in any of the exclusion cases listed in Articles 67 to 70 of the Law of 17 June 2016 on public procurement, nor Articles 61 to 64 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors.
- 12.3. The grounds for exclusion apply to all participants submitting a joint bid as a consortium of economic operators.
- 12.4. The contracting authority will verify the accuracy of this declaration on honour for the tenderer with the highest ranked tender. To this end, the contracting authority will request the tenderer concerned to provide the necessary information or documents to verify their personal situation. The tenderer must submit this information by the fastest means and within the deadline set by the contracting authority.
- 12.5. The tenderer may attach these documents directly to his tender. If the tenderer fails to deliver the requested document(s) on time, the contracting authority reserves the right to exclude the tenderer.
- 12.6. Tenderers are strongly advised not to wait for the request of the contracting authority and to request the documents they have not attached to their tender as soon as possible from the competent authorities of the country where they are based. After all, in some cases, it may take a long time to obtain particular documents.
- 12.7. The contracting authority will directly obtain any information or documents that can be accessed free of charge by digital means from the instances that manage the information or documents. This is the case for Belgian tenderers (via the Telemarc platform), with the exception of the extract from the criminal record, which must be requested by the tenderer himself.
- 12.8. **Conflicts of Interest – Revolving Doors (Article 51 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors)**
Without prejudice to Articles 6 and 69, paragraph 1, 5° of the Law of 17 June 2016 on public procurement, a conflict of interest also includes any “revolving doors” situation. This occurs when a natural person who previously worked for a contracting authority — whether as internal staff, in a hierarchical position, as a civil servant, public officer, or in any other capacity linked to the contracting authority — subsequently intervenes under a public contract awarded by that same contracting authority. A conflict of interest arises when there is a connection between the activities previously performed by the individual for the contracting authority and the activities carried out under the awarded contract.

13. OVERVIEW OF THE PROCEDURE

- 13.1. In a first phase, the tenders submitted by the tenderers will be evaluated as to their formal and material regularity.
- 13.2. The contracting authority reserves the right to have the irregularities in a tender regularised.
- 13.3. In a second phase, the formally and materially regular tenders will be evaluated as to their content by an evaluation commission. The contracting authority will restrict the number of tenders to be negotiated by applying the award criteria stated in these tender specifications (clause 14).

This evaluation will be conducted on the basis of the award criteria and aims to set a shortlist of tenderers with whom negotiations will be conducted.

- 13.4. Then, the negotiation phase follows. In view of improving the contents of the tenders, the contracting authority may negotiate with tenderers the initial tenders and all subsequent tenders that they have submitted, except final tenders. The award criteria are not negotiable. However, the contracting authority may also decide not to negotiate. In this case, the initial tender is the final tender.
- 13.5. When the contracting authority intends to conclude the negotiations, it will so advise the remaining tenderers and will set a common deadline for the submission of any BAFO's (*Best and Final Offer*). Once negotiations have closed, the BAFO's will be evaluated as to its regularity and compared on the basis of the award criteria. The tenderer whose BAFO shows the best value for money (obtaining the best score based on the award criteria given under clause 14) will be designated the successful supplier for this public contract, after having been verified for absence of exclusion grounds.

14. AWARD CRITERIA

- 14.1. The contracting authority will select the regular tender that it considers to be the most economically advantageous, based on the following criteria:

Award Criterion	Criterion Weight (%)	Criterion Evaluation or Formula
Price	100	$Score = (\text{Price lowest tender} / \text{Price of the tender concerned}) * 100$

- 14.2. The scores for the award criteria will be added up. This public contract will be awarded to the tenderer that submitted the tender with the highest final score, after the contracting authority has verified the accuracy of the declaration on honour of this tenderer and provided the control shows that the declaration on honour corresponds with reality.

15. AWARDING THE PUBLIC CONTRACT

- 15.1. This public contract will be awarded to the tenderer who has submitted the most economically advantageous tender.
- 15.2. In accordance with Article 85 of the Law of 17 June 2016 on public procurement, the contracting authority is under no obligation to award the contract. The contracting authority may choose either not to award the public contract or to restart the procedure, if necessary, through another award procedure.

16. CONCLUDING THE CONTRACT

- 16.1. In accordance with Article 95, °2 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, the contract is formed upon notification to the successful tenderer of the approval of their tender.
- 16.2. Notification is made via digital platforms or email, and, on the same day, by registered post.
- 16.3. The full public contract consists of the following documents:
- These tender specifications and their annexes;
 - The approved BAFO and all of its annexes;

- The registered letter notifying the award decision;
 - Any later documents accepted and signed by both parties, as appropriate.
- 16.4. In the interest of transparency, Enabel commits to publishing an annual list of recipients of its contracts. By submitting their tender, the successful tenderer agrees to the publication of the contract title, nature and object of the contract, their name and location, and the contract amount.

4 SPECIAL CONTRACTUAL PROVISIONS

1. This chapter of these tender specifications holds the specific administrative and contractual provisions that apply to this public contract by way of derogation from the 'General Implementing Rules for public procurement' of the Royal Decree of 14 January 2013 (Royal Decree of 14 January 2013 establishing the general rules for the execution of public contracts), hereinafter referred to as "GIR", or as a complement or an elaboration thereof. The numbering of the articles below (between brackets) follows the numbering of the "GIR" articles. Unless indicated, the relevant provisions of the "GIR" apply in full.
2. These tender specifications do not derogate from the "GIR".

SECTION (A) - GENERAL

3. USE OF ELECTRONIC MEANS (ART. 10)

The use of electronic means for exchanges during the performance of the contract is permitted unless stated otherwise in these tender specifications. In such cases, notifications from the contracting authority will be sent to the address or registered office mentioned in the tender.

4. MANAGING OFFICIAL (ART. 11)

- 4.1. The managing official for this public contract is **Kenneth Mwisho, ICT Officer**, email: kenneth.mwisho@enabel.be. The managing official is responsible for overseeing the performance of the contract.
- 4.2. Once this public contract is concluded, the managing official serves as the primary point of contact for the supplier. All correspondence or questions regarding the performance of the contract should be directed to him/her, unless otherwise explicitly stated in these tender specifications.
- 4.3. The managing official has full authority to monitor the satisfactory performance of the contract, which includes issuing service orders, preparing reports and statements, approving supplies, progress reports, and reviews. They may order changes to the contract with regards to its subject-matter or performance, provided that such changes remain within its original scope.
- 4.4. However, the signing of amendments or any other decision or agreement implying derogation from the initial terms and conditions of the contract are not part of the competence of the managing official. For such decisions the contracting authority is represented as stipulated under clause 1 of chapter 1 General Remarks.
- 4.5. Under no circumstances is the managing official allowed to modify the terms and conditions (e.g. performance deadline) of the contract, even if the financial impact is nil or negative. Any commitment, change or agreement that deviates from the conditions in these tender specifications and that has not been notified by the contracting authority, will be considered null and void.

5. CONFIDENTIALITY (ART. 18)

- 5.1. Suppliers who, during the performance of the contract, receive information or documents or data of any kind that are classified as confidential and relate, in particular, to the subject matter of the contract, the resources required for its performance and the operation of the contracting authority's services, shall take the necessary measures to prevent such information, documents or data from being disclosed to third parties who have no right to know them.

- 5.2. Suppliers who, in the performance of the contract, have knowledge of a drawing or model, know-how, method or invention belonging to the contracting authority or jointly to the contracting authority and the supplier, shall refrain from any communication concerning the drawing or model, know-how, method or invention to third parties, unless those elements are the subject of the contract.

6. PROTECTION OF PERSONAL DATA

6.1. Processing of personal data by the contracting authority

The contracting authority undertakes to process the personal data that are communicated to it in response to the call for the tenders with the greatest care, in accordance with legislation on the protection of personal data (General Data Protection Regulation, GDPR). Where the Belgian law of 30 July 2018 on the protection of natural persons with regard to the processing of personal data contains stricter provisions, the contracting authority will act in accordance with said law.

6.2. Processing of personal data by the supplier

Where during contract performance, the supplier processes personal data of the contracting authority or in execution of a legal obligation, the following provisions apply :

For any processing of personal data carried out in connection with this public contract, the supplier is required to comply with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (GDPR) and the Belgian law of 30 July 2018 on the protection of natural persons with regard to the processing of personal data.

By simply participating in the contracting process, the tenderer certifies that he will strictly comply with the obligations of the GDPR for any processing of personal data conducted in connection with that public contract.

Given the public contract, it is to be considered that the contracting authority and the supplier will each be responsible, individually, for the processing.

7. INTELLECTUAL PROPERTY (ART. 19 TO 23)

- 7.1. The contracting authority **does not acquire** the intellectual property rights created, developed, or used during performance of the public contract.
- 7.2. Unless otherwise specified in the procurement documents and without prejudice to clause 7.1, when this public contract involves the creation, manufacture, or development of designs, logos, or similar works, the contracting authority acquires the intellectual property rights to these works. This includes the right to trademark, register, and protect them.
- 7.3. For any domain names created under this public contract, the contracting authority similarly acquires the right to register and protect them unless stated otherwise in the procurement documents.
- 7.4. As the contracting authority does not acquire the intellectual property rights, it shall obtain a patent license for the results protected by intellectual property law. This license must cover the modes of exploitation specified in the procurement documents.

SECTION (B) - FINANCIAL GUARANTEES

8. PERFORMANCE BOND (ART. 25 TO 33)

No performance bond is required for this public contract.

SECTION (C) - THE PUBLIC CONTRACT DOCUMENTS

9. CONFORMITY OF PERFORMANCE (ART. 34)

The supplies must comply in all respects with the procurement documents. In the absence of specific technical specifications in the procurement documents, the performance of the contract must meet the highest standards of good practice in the relevant field.

SECTION (D) - CHANGES TO THE PUBLIC CONTRACT

10. REPLACEMENT OF THE SUPPLIER (ART. 38/3, °1)

10.1. Scope

The clause may be applied in case the supplier is unable to continue the performance of the contract due to termination of the contract (art. 61, 62 or 62/1, °2 of the "GIR") or after taking an ex officio measure (art. 47 of the "GIR").

10.2. Nature of the amendment

In derogation of art. 47, § 2, °3 of the "GIR", the contracting authority may, in all the above cases, immediately award a new contract to the subcontractor(s) of the supplier already involved in the performance of the contract or to the second-ranked tenderer, for all or part of the contract still to be performed, and this without initiating a new award procedure. This agreement will take the form of an amendment to the original contract to be concluded between the contracting authority and the new supplier.

10.3. Conditions under which this revision clause may be used

Provided that they meet the selection criteria and the exclusion grounds set out in this document, and if they can meet the initial conditions of the contract, the contracting authority may conclude a contract for account with the supplier's subcontractor(s) already involved in the performance of the contract. To this end, the contracting authority shall contact the subcontractor(s) or his (their) representative(s), asking whether he (they) can meet the original terms of the contract. If the subcontractor(s) cannot meet the original conditions, a contract for account may be concluded under amended conditions. Before concluding such an amended contract, the contracting authority shall check whether the new conditions are still more advantageous than those of the tenderer ranked second during the evaluation of the tenders under the original award procedure. If this is not the case, the contracting authority will conclude a contract for account as referred to in the paragraph below.

If the contracting authority is unable or unwilling to avail itself of the option mentioned in the preceding paragraph, a contract for account may be concluded with the tenderer who was ranked second during the evaluation of the tenders under the original award procedure, provided that he meets the selection criteria and the exclusion grounds set out in this document. To this end, the contracting authority contacts the second-ranked tenderer or his representative to ask whether he agrees to maintain his bid. If that bidder agrees without reservation, the contracting authority proceeds to award and conclude the contract for account. If the tenderer in question does not agree to maintain the terms of his initial tender or if his modified tender does not remain the most economically advantageous on the basis of the evaluation of the tenders under the original award procedure (after exclusion of the initial supplier), the contracting authority shall address itself:

- either successively, according to the ranking, to the other regular tenderers. In this case too, the contracting authority contacts the tenderer concerned or his representative to ask whether he agrees to maintain his tender. If that tenderer agrees without reservation, the contracting authority proceeds to award and conclude the contract for account ;

- or simultaneously to all the other regular tenderers, asking them to revise their tender, on the basis of the initial terms of the contract, in order to award and conclude the contract on the basis of the tender that has become the most economically advantageous.

In any case, the contracting authority shall ensure that verification of the absence of grounds for exclusion and compliance with the selection criteria has taken place in an impartial and transparent manner, either in the context of the initial award procedure or at the time of the conclusion of the contract for account, so that no contract is awarded to a tenderer (or subcontractor) who should have been excluded or who does not meet the selection criteria. The minimum requirements of qualitative selection may, where appropriate, be adjusted in proportion to the remaining part of the contract if the contract for account is concluded only for part of the contract still to be performed.

The contract for account will be concluded by means of an amendment to the original contract, which will be signed by the contracting authority and the new supplier. If the contract has already been partially performed, this amendment will accurately mention all parts of the contract that still need to be performed. The amendment shall also mention all the changed conditions compared to the original tender of the initial supplier, and compared to the original tender of the new supplier. If necessary, the amendment shall state the method of application of the original conditions to the remaining part of the contract. All other conditions stated in the contract documents (the tender specifications and the original tender of the initial or new supplier), shall continue to apply unchanged.

If a contract for account is concluded, a copy of the amendment concerning the contract to be concluded shall be sent to the initial supplier by electronic transmission, in deviation from art. 47, § 3 (3) of the "GIR". If, following the application of an ex officio measure (art. 47 of the "GIR"), the price of the new contract for account concluded is higher than that of the initial contract, the initial supplier shall bear the additional costs.

11. REVISION OF PRICES (ART. 38/7)

- 11.1. Price revisions are **permitted** under this contract, subject to the conditions specified in these tender specifications and based on the Belgian Harmonised Index of Consumer Prices (HICP), available on the website <https://statbel.fgov.be/en/themes/consumer-prices/harmonised-index-consumer-prices-hicp>.
- 11.2. Price revisions may only be applied once per year, specifically on the contract's anniversary date. As from the second year, the supplier may submit a new price quote at the beginning of the year. The revised prices will only apply when they have been approved by the contracting authority.
- 11.3. The price revision is calculated using the following formula:

Price revision = (revision coefficient (k) - 1)

$k = 1 * hicp/HICP$

HICP: Harmonised Index of Consumer Prices of the month of the year of receipt of the initial tenders

hicp : Harmonised Index of Consumer Prices of the month of the year of receipt of the revision request

The revised unit price shall be obtained by multiplying the original unit price by the revision coefficient (k).

12. INDEMNITIES FOR SUSPENSIONS ORDERED BY THE CONTRACTING AUTHORITY DURING CONTRACT PERFORMANCE (ART. 38/12)

- 12.1. The contracting authority reserves the right to suspend the performance of the contract for a given period, mainly because it considers that the procurement contract cannot be performed without inconvenience at that time.
- 12.2. The performance period is extended by the period of delay caused by this suspension, provided that the contractual performance period has not expired. If it has expired, the return of fines for late performance may be agreed.
- 12.3. When activities are suspended, based on this clause 12.3, the supplier is required to take all necessary precautions, at his expense, to protect the supplies already performed and the materials from potential damage caused by unfavourable weather conditions, theft or other malicious acts.
- 12.4. The supplier has a right to damages for suspensions ordered by the contracting authority when:
- The suspension lasts in total longer than one twentieth of the performance period and at least ten working days or fifteen calendar days, depending on whether the performance period is expressed in working days or calendar days;
 - The suspension is not due to unfavourable weather conditions or other circumstances beyond the contracting authority's control which, in the contracting authority's discretion, constitute an obstacle to the continued performance of the contract at that time;
 - The suspension occurs during the contract's performance period.

13. UNFORESEEABLE CIRCUMSTANCES

- 13.1. As a general rule, the supplier is not entitled to request modifications to the contractual terms for circumstances unknown to the contracting authority.
- 13.2. A decision by the Belgian state to suspend cooperation with a partner country, or a decision of a government of a partner country to suspend cooperation with the Belgian state, constitutes an unforeseeable circumstance under this clause 13. In the event that the Belgian state or the partner country terminates or ceases activities, which implies therefore the financing of this public contract, Enabel will make reasonable efforts to negotiate a fair maximum compensation amount.

14. TAXATION HAVING AN EFFECT ON THE VALUE OF THE PUBLIC CONTRACT (ART. 38/8)

- 14.1. For this public contract, a price revision resulting from a change in taxation is possible if the case occurs in Belgium or in the country of performance concerned by this public contract and has an incidence on the value of the public contract.
- 14.2. Such price revision is only possible if both the following conditions apply:
- The change entered into force after the tenth day preceding the deadline for submission of tenders, and
 - Either directly, or indirectly by means of an index, such taxation is not included in the revision formula provided for in procurement documents in application of Article 38/7 of the "GIR".
- 14.3. In the event of an increase in charges, the supplier must prove that it has actually borne the additional charges it has claimed and that they are related to the performance of the contract.

In case of a reduction, there is no revision if the supplier proves that he paid the charges at the old rate.

15. TERMS OF INTRODUCTION (ART. 38/14 TO 38/17)

- 15.1. The contracting authority or the supplier who wishes to rely on one of the review clauses, as referred to in Articles 38/9 to 38/12 of the "GIR", must give written notice of the facts or circumstances invoked on which it relies within 30 days, either after they occurred or after the date on which the contracting authority or the supplier should normally have known about them.
- 15.2. The supplier may only invoke the application of one of these review clauses if it succinctly discloses the influence of the facts or circumstances invoked on the course and cost of the contract to the contracting authority within the period mentioned under clause 15.1, regardless of whether the contracting authority is aware of the facts or circumstances.

SECTION (E) - CONTROL AND MONITORING OF THE PUBLIC CONTRACT

16. PRELIMINARY (TECHNICAL) INSPECTION (ART. 42)

- 16.1. As a rule, products should not be processed before being approved by the managing official or his authorised representative.
- 16.2. The following tests are foreseen:
- all items will be inspected.
- 16.3. Products that at a given stage do not satisfy the inspection tests imposed will be declared unfit for inspection. Upon the request of the supplier, the contracting authority verifies whether the products have the required qualities or at the very least comply with good practice and satisfy the conditions of the contract.

If certain products are destroyed during verification, the supplier replaces these at its own expense.

Where the contracting authority declares that the product presented is not in the required condition for examination, the inspection request by the supplier will be considered not having been made. A new request is made when the product is fit for examination.

SECTION (F) - PERFORMANCE MODALITIES

17. DEADLINES AND TERMS (ART. 116)

- 17.1. The supplier must deliver the goods within **30 (thirty) calendar days from the date of order**.

18. PLACE OF PERFORMANCE (ART. 118)

The supplies must be delivered at the following address:

Delivery Location 1	Delivery Location 2
Enabel-Belgian agency for International Cooperation 14/15 Masaki, Haile Selassie Road Oasis Office Park, 4th Floor	Enabel-Belgian agency for International Cooperation Kigoma Regional Projects P.O. Box 24, plot 132/17 kaya Road, Kigoma, Tanzania.

19. TRANSFER OF OWNERSHIP (ART. 132)

The contracting authority automatically becomes the owner of the supplies as soon as they have been accepted for payment pursuant to Article 127 of the “GIR”.

SECTION (G) - MEANS OF ACTION

20. FAILURE OF PERFORMANCE (ART. 44)

20.1. The supplier shall be considered in breach of this public contract under the following circumstances:

- When contract performance is not carried out in accordance with the conditions specified in the procurement documents;
- When, at any time, contract performance has not progressed in such a way that it can be fully completed on the due dates;
- When the supplier fails to comply with written orders issued in due form by the contracting authority.

Any failure to comply with the provisions of the public contract, including the non-compliance with orders from the contracting authority, will be documented in a report ('process verbal'). A copy of this report will be sent immediately to the supplier either by registered post or e-mail (with proof of the exact dispatch date).

20.2. The supplier must address the defects without delay. He may assert his right of defence, either by registered post or e-mail (with proof of the exact dispatch date), addressed to the contracting authority within fifteen days from the date of dispatch of the report (process verbal). Silence on his part after this period shall be deemed as acknowledgement of the reported facts.

20.3. Any defects that can be attributed to the supplier may result in the application of one or more measures as provided in Articles 45 to 49, 123 and 124 of the “GIR”.

21. FINES FOR DELAY (ART. 46 AND 123)

21.1. Fines for delay differ from penalties referred to in Article 45 of the “GIR”. They are due, without the need for notice, by the mere lapse of the performance period without the issuing of a report and they are automatically applied for the total number of days of delay.

21.2. Fines for delay are calculated, according to Article 123 of the “GIR”, at a rate of **0.1%** per day of delay, with a **maximum of 7.5%**, of the value of the supplies that were delivered with the same delay.

21.3. If the execution deadline is an award criterion, the penalty rate may increase to a **maximum of 10%**, depending on the weight assigned to this criterion in the tender specifications.

21.4. Without prejudice to the application of these fines, the supplier shall indemnify the contracting authority where appropriate against any damages owed to third parties on account of its delay in performing the contract.

22. MEASURES AS OF RIGHT (ART. 47 AND 124)

22.1. When, upon the expiration of the deadline specified in Article 44, § 2 of the “GIR”, to present justifications, the supplier has remained inactive or has submitted justifications deemed insufficient by the contracting authority, the latter may invoke the measures as of right outlined in clause 22.2. However, the contracting authority may apply these measures before the expiration of the aforementioned term when the supplier has explicitly acknowledged the identified shortcomings.

22.2. The measures as of right are:

- Unilateral termination of the contract. In this case the entire performance bond, or if no bond has been posted an equivalent amount, is acquired as of right by the contracting authority as lump sum damages. This measure excludes the application of any fine for delay in performance in respect of the terminated part;
- Completion of all or part of the unfulfilled contract by the contracting authority itself;
- Conclusion of one or more replacement contracts with one or more third parties for all or part of the contract remaining to be performed.

The measures outlined in points (a), (b), and (c) will be executed at the expense, risk, and peril of the defaulting supplier. However, any fines or penalties imposed during the performance of a replacement contract will be borne by the new supplier.

SECTION (H) - END OF THE PUBLIC CONTRACT

23. ACCEPTANCE OF THE PRODUCTS DELIVERED (ART. 64, 120 AND 128-131)

23.1. The contracting authority checks the deliveries at the place of delivery. The supplies will not be accepted until after having satisfied the inspections, technical acceptance operations and prescribed tests. Any damage shall be recorded. The result of this inspection and the exact date of arrival of the deliveries shall be recorded in a report or, where applicable, on the delivery note or invoice referred to in Article 118, § 2 of the “GIR”.

23.2. Upon expiry of the thirty-day period starting from delivery, as appropriate, a report of provisional acceptance or refusal of acceptance will be drawn up.

23.3. In this contract, provisional acceptance is carried out as follows: Full acceptance is carried out at the place of delivery without prior partial acceptance at the place of manufacture. Provisional Acceptance is completed in full at the place of delivery. The contracting authority has thirty (30) days to inspect and test the supplies and notify the supplier of its acceptance or rejection. This period begins the day after the supplies arrive at the place of delivery, provided that the contracting authority has received the delivery note or invoice. The thirty-day period provided for in Article 127 of the “GIR” (clause 26) is included herein.

24. GUARANTEE PERIOD (ART. 65 AND 134)

The warranty period commences on the date on which provisional acceptance is given. It lasts for **1 (one) year**.

25. FINAL ACCEPTANCE (ART. 135)

25.1. Final Acceptance occurs upon expiry of the warranty period. It is implicit when the delivery has not led to any claims during said period.

- 25.2. If delivery has led to complaints during the warranty period, a report of final acceptance or refusal of acceptance will be issued within 15 days prior to the expiry of said period.

26. INVOICING AND PAYMENT (ART. 66-72 AND 127)

- 26.1. The contracting authority shall verify and pay the amount due to the supplier within a processing period of thirty days from delivery, provided that the contracting authority is in possession of the duly established invoice.
- 26.2. Only deliveries that have been performed correctly may be invoiced. The invoice must be issued in **EURO**.
- 26.3. If delivery takes place in several instalments, the processing period shall commence on the date of delivery for each partial delivery.
- 26.4. The supplier sends (one copy only of) the invoices and the contract acceptance report (original copy) to the following address: tanzania.admin@enabel.be, cc Kenneth.mwisho@enabel.be
- 26.5. Some projects financed by the Contracting Authority benefit from VAT exemption, while others do not. Where the relevant purchase order is eligible for VAT exemption, the awarded tenderer shall submit the relevant proforma invoice corresponding to the expected payment to Tanzania.admin@enabel.be within **three (3) calendar days** of the order placement. Where the purchase order is not eligible for VAT exemption, no proforma invoice for VAT exemption purposes will be required.

27. ADVANCE PAYMENTS

No advance payment will be granted under this framework contract.

5 TERMS OF REFERENCE

1. CONTEXT

The purpose of this framework contract is to establish the terms and conditions governing the supply, delivery, and warranty of ICT equipment on an as-needed basis for Enabel projects and programmes implemented in Tanzania.

2. OBJECTIVE

The objective of this framework contract is to procure and supply ICT equipment that meets the minimum technical standards required to support the effective implementation of activities across Enabel projects and programmes in Tanzania.

Specific objectives

- To provide reliable and fit-for-purpose ICT equipment for the implementation of project and programme activities;
- To enhance digital communication, collaboration, and coordination among Enabel teams, partners, and stakeholders;
- To improve data management, information security, and operational efficiency;
- To promote standardisation and compatibility of ICT equipment to facilitate maintenance and technical support; and
- To strengthen institutional and operational capacity through improved ICT infrastructure.

3. DELIVERY TERMS

Delivery must be completed within **30 calendar days from the order date to the specified addresses in clause 18 section 4.**

Equipment must be covered by a **minimum one-year warranty** ensuring performance according to the technical requirements.

6 SELECTION FILE

EXPERIENCE

1. PAST EXPERIENCE

The tenderer must provide at least two (2) references from previous clients for similar ICT supplies successfully delivered within the last three (3) years. Each reference must be supported by at least one of the following documentary evidence: signed reference letters, contracts, purchase orders, invoices, or certificates of completion.

ECONOMIC AND FINANCIAL CAPACITY

2. MINIMUM TURNOVER

- 2.1. The tenderer shall submit financial statements for the past three financial years (2023, 2024, and 2025). The financial statements shall be audited and certified by a Registered Certified Public Accountant [CPA (T)].

Where the audited financial statements for 2025 are not yet available at the time of bid submission, the tenderer may submit management accounts or unaudited financial statements for 2025.

The submitted financial statements must demonstrate an average annual turnover of not less than EUR 50,000.

7 OVERVIEW OF THE DOCUMENTS TO BE SUBMITTED

- a) Identification of the tenderer (for each participant for tenders submitted by a group) (see clause 1 of chapter 8 Forms);
- b) List of subcontractors (see clause 2 of chapter 8 Forms);
- c) Technical offer (see clause 3 of chapter 8)
- d) Tender form - Prices (see clause 4 of chapter 8 Forms)
- e) A filled out BoQ with the prices quoted
- f) The declaration on honour – Exclusion grounds (for each participant for tenders submitted by a group) (see clause 5 of chapter 8 Forms);
- g) All documents demanded in chapter PART (6) Selection file (see clause **Error! Reference source not found.** of chapter Part (3) Award Procedure);
- h) **Power of attorney:** The Bidder shall include in his tender the power of attorney empowering the person signing the bid on behalf of the company, joint venture or consortium. In case of a consortium or a temporary association, the joint bid must specify the role of each member of the consortium. A group leader must be designated, and the power of attorney must be completed accordingly.
- i) **Incorporation certificate:** The bidder shall include in his tender the incorporation certificate from the competent authority.
- j) **Certification of clearance with regards to the payments of social security contributions:** At the latest before award, the Bidder must provide a certification from the competent authority stating that he is in order with its obligations with regards to the payments of social security contributions that apply by law in the country of establishment. This is not applicable for Belgian bidders.
- k) **Certification of clearance with regards to the payments of applicable taxes:** At the latest before award, the bidder must provide a recent certification (up to 6 months) from the competent authority stating that the bidder is in order with the payment of applicable taxes that apply by law in the country of establishment.
- l) **Criminal record certificate:** At the latest before award, the bidder must provide a criminal record certificate for the person mandated to commit for the firm.

8 FORMS

1. IDENTIFICATION FORM

I (We), the undersigned

Applicable? ☐ YES / ☐ NO

A. Natural person	
Name and first name:	
Function or profession:	
Nationality:	
Residence (full address):	
Enterprise n°:	
Social security n°:	

Applicable? ☐ YES / ☐ NO

B. Corporation or company	
Name and legal form:	
Nationality:	
Registered office (full address):	
Enterprise n°:	
Social security n°:	

Applicable? ☐ YES / ☐ NO

C. Group of economic operators. Tenderer forming a group of economic operators, consisting of the following participants:	
<i>For each company, state the same information below as set out under A or B, above. Fill in a separate row for each member, preceded by member 1, 2, etc.</i>	
Hereby form a group of economic operators for this contract under the name:	
That is represented by the following participant in the group of economic operators (corporation):	
<i>For each participant in the group, supporting documents relating to the exclusion grounds must be submitted.</i>	

D. Contact person of the tenderer	
Single contact person of the Tenderer for electronic communication from the contracting authority:	
First name and surname:	
Function:	
E-mail address	

Telephone:	
-------------------	--

Confirm that, if awarded the contract(s), payments shall be made by transfer(s) to the following account:

Account No:	
IBAN:	
Bank identification code (BIC):	
Located at:	
In the name of:	

By submitting this Tender, I (We), the undersigned:

- Undertake to comply with all clauses contained in these Tender Specifications. The content of the tender becomes an integral part of the public contract, along with any details provided in response to requests for clarification.
- Acknowledge that all necessary information has been obtained and the tender has been prepared with full knowledge of the facts, with no ambiguities or uncertainties, and is fully aware of the scope and specific requirements for the execution of the public contract.
- Confirm clearly designating in the submitted tender which information is confidential and/or relates to technical or business secrets and may therefore not be divulged by the contracting authority.
- Declare having made all relevant comments and asked all necessary questions for the preparation and submission of the tender, as well as for the performance of the public contract.
- Acknowledges having received all the information needed to prepare the tender.
- Declares accepting all the terms of the procurement documents, even if they differ from the tenderer's own invoicing or sales conditions. Any alternative invoicing or sales conditions proposed by the tenderer will not apply.
- Declares that the subcontractors that I will employ will be those designated in the attached forms and for whom I will have transmitted the documents required as part of the qualitative selection (if applicable).
- Declare, should this tender be approved, the performance bond will be constituted under the conditions and deadlines stipulated in the Tender Specifications.

Done at:		Date:	
By (company or group):		Represented by (Full name)	
Signature of authorised representative:			

2. LIST OF SUBCONTRACTORS

I (we) declare that the share of the public contract to be subcontracted is as indicated below.

List of subcontractors planned to be engaged in the implementation of the contracts				
Name and legal form	Address / Registered office	Object of engagement	LOT in which will be engaged (if applicable)	Other entity within the meaning of paragraph 1 ^{er} of Article 73 of the R.D. of 18 April 2017 (YES/NO)*

* In accordance with Article 73 of the Royal Decree of 18 April 2017, where an economic operator wants to rely on the capacities of other entities (particularly subcontractors or independent subsidiaries) for economic and financial capacity criteria and technical and professional aptitude criteria, it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect.

- 2.1. Any change of subcontractor compared to those indicated in the tender submitted will be submitted for approval to the contracting authority before intervention in contract performance, in particular in order to verify that the latter has the required capacity and does not subject to a reason for exclusion (Art. 73 – the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors; Art. 12-13 – Royal Decree of 14 January 2013 establishing the general rules for the execution of public contracts).

3. TECHNICAL SPECIFICATIONS

The tenderers are requested to submit a technical offer by completing the below table.

- Column 3 shows the required specifications (which should not be modified by the tenderer)
- Column 4 is to be filled in by the tenderer and must details what is being offered (simply indicating the words “compliant” or “yes” is not sufficient)
- Column 5 allows the tenderer to provide comments on the proposed supply and to reference any relevant documentation.

SN	Item Name	Specifications required	Specifications Offered	Comments
1	Laptop	Minimum Intel Core i5 (10th Generation or later)		
		Minimum 16 GB RAM		
		Minimum 512 GB SSD		
		QWERTY keyboard		
		Backlit keyboard		
		OS: Windows 11 Pro		
		Min 14” and Max 16” display		
		Full HD (1920×1080) or higher and anti-glare display		
		USB-C adapter included		
		Dual Band Wireless-AC and Bluetooth		
		Integrated HD Webcam		
		Condition: Brand new		
		Laptops must support charging via USB Type-C		
		Weight must not exceed 3 kg		
2	Desktop	Minimum 10th Gen Intel® Core™ i5 Processor or equivalent		
		Minimum 16 GB RAM		
		Minimum 512 GB SSD		
		Windows 11 Pro (licensed)		
		Minimum 21” LED Monitor (Full HD)		
		Refresh Rate: ≥60Hz		
		USB Keyboard & Mouse		
		Network capability (Ethernet + Wi-Fi)		
3	Monitor	Size: 21”–27”		

		Resolution: FHD (1920×1080) minimum		
		Refresh Rate: ≥60Hz		
		Ports: HDMI + DisplayPort		
		Ergonomics: Tilt (height-adjustable)		
4	Projector	Brightness: ≥4000 lumens		
		Resolution: XGA (1024×768) minimum		
		Contrast Ratio: ≥10,000:1		
		Inputs: HDMI, VGA		
		Lamp Life: ≥10,000 hours (eco mode)		
5	Tablet	Minimum 8" Display		
		Minimum 6 GB RAM		
		Minimum 128 GB Storage		
		Wi-Fi enabled		
		Front & Rear Camera		
		Minimum Android 12		
6	Smartboard	Size: ≥65"		
		Touch: Multi-touch (≥10 points)		
		Resolution: 4K		
		OS: Built-in Android		
		Connectivity: HDMI, USB, LAN/Wi-Fi		
		Audio: Built-in speakers		
7	Headset	Type: Over-ear/on-ear with mic		
		Connectivity: USB		
		Noise reduction/suppression		
8	Mouse	Type: Optical USB or wireless		
		DPI: ≥1000		
		Ergonomics: Standard/ergonomic options		
9	Keyboard	Connection: Wired USB-A		
		Layout: Full-size QWERTY keyboard with numeric keypad		
		Keys: Chiclet-style, quiet keys with multimedia function keys		

		Compatibility: Plug-and-play; compatible with Windows		
10	Docking station	Interface: USB-C compatible		
		Connector to computer must be USB-C		
		Ports: HDMI/DP, USB-A (≥3), Ethernet, USB-C port		
		Power Delivery: ≥65W		
		Compatibility: Must match supplied laptop models		
11	UPS (Uninterruptible Power Supply)	Capacity: 650VA–1500VA		
		Topology: Line-interactive (online/double conversion for critical equipment optional)		
		Output: 230V, 50Hz		
		Battery: Sealed lead-acid or lithium-ion		
		Backup Time: Minimum 10–20 minutes (typical load)		
		Outlets: Minimum 3 battery-backed sockets		
		Protection: Surge and voltage regulation		
		Indicators: LED/LCD status display		
12	Smart TV	Screen Size: 55"–75"		
		Resolution: 4K UHD (3840×2160)		
		Panel: LED		
		Smart Features: Android TV		
		Connectivity: Wi-Fi, Bluetooth		
		Ports: HDMI (≥3), USB (≥2)		
		Audio: Built-in speakers (≥20W total output)		
		Screen Mirroring: Supported (Screen casting)		
		Mounting: Wall mount included		

- The technical offer is required for verification of compliance with the minimum technical specifications. It will not be scored and is not part of the award criteria. Failure to comply with the minimum technical specifications will result in the tender being considered irregular.
- The tenderers are requested to bid for all the items listed.
- Any documentation provided should clearly highlight or mark the offered models and the included options (if any, so the evaluators can easily identify the exact configuration, offers that do not clearly specify the models and their specifications may be rejected by the evaluation committee
- The offer must be clear enough to allow evaluators to easily compare the requested specifications with the offered specifications.

4. TENDER FORM - PRICES

By submitting this tender, the tenderer commits to performing this public contract in conformity with the provisions of the Tender Specifications/ – and explicitly declares accepting all conditions listed in the Tender Specifications and renounces any derogatory provisions such as his own general sales conditions.

The unit prices and the global prices for each item in the inventory are established relative to the value of these items in relation to the total value of the tender. All general and financial costs as well as the profits are distributed between the various items in proportion to their weight.

SN	Item	Unit	Estimated Quantity - Kigoma	Unit price in Euro (DDP Kigoma)	Estimated Quantity - Dar es Salaam	Unit price in Euro (DDP Dar es Salaam)	Total price in Euro
1	Laptops	PC	20		10		
2	Desktop	PC	10		0		
3	Monitor	PC	10		5		
4	Projector	PC	5		0		
5	Tablet	PC	10		0		
6	Smartboard	PC	1		1		
7	Headset	PC	5		5		
8	Mouse	PC	10		10		
9	Keyboard		10		10		
10	Docking stations	PC	5		5		
11	UPS (Uninterruptible Power Supply)	PC	10		3		
12	Smart TV	PC	1		1		
Total price VAT Excluded							

Tenderers are requested to follow the guidelines below when submitting this form:

- Tenderers are required to submit a price for all items. Partial offers will be considered non-compliant. Tenderers shall quote a unit price for all items, **including those with an estimated**

quantity of zero (0). The estimated quantities are indicative only and may vary during the implementation of the framework contract.

- The use of this form to quote for prices is mandatory.
- All prices should be quoted **DDP in Euros**
- All unit prices and total prices shall be quoted **exclusive of VAT**. Where the Contracting Authority is eligible to benefit from VAT exemption, the applicable VAT exemption certificate will be provided. However, if the Contracting Authority is unable to provide a valid VAT exemption certificate for a particular purchase order, VAT at the applicable rate shall be added to the quoted VAT-exclusive prices and paid by the Contracting Authority.
- Tenderers may quote different unit prices depending on the delivery location (DDP Kigoma or DDP Dar es Salaam) to reflect any differences in logistics costs. For each item, the total price shall be calculated as follows: *Total price = (Estimated Quantity – Kigoma × Unit Price DDP Kigoma) + (Estimated Quantity – Dar es Salaam × Unit Price DDP Dar es Salaam).*

The tenderer declares on honour that the information given is accurate and correct and that it has been established while fully aware of the consequences of misrepresentation.

The estimated quantities are indicative only. This is a framework contract based on unit prices, and the Contracting Authority does not commit to ordering any fixed or minimum quantities.

Handwritten original signature(s)

Last name, first name:

Function:

Date:

Signature:

5. DECLARATION ON HONOUR - EXCLUSION GROUNDS

Hereby, I / we, acting as legal representative(s) of above-mentioned tenderer/beneficiary/partner/co-contractor declare that the tenderer is not in any of the following cases of exclusion:

** Please tick the boxes to confirm each situation*

- ☐ **The counterparty or one of its directors has not been convicted by a final judicial decision of any of the following offenses:**
 - a. Participation in a criminal organization;
 - b. Corruption;
 - c. Fraud;
 - d. Terrorist offenses, offenses linked to terrorist activities or incitement to commit such offenses, complicity, or attempt;
 - e. Money laundering or terrorism financing;
 - f. Child labor and other forms of trafficking in human beings;
 - g. Employment of third-country nationals in illegal residence;
 - h. Creation of offshore companies.

- ☐ **The counterparty fulfills its obligations related to the payment of taxes, duties, and social security contributions for an amount exceeding €3,000, unless it can demonstrate that it holds one or more certain, due, and unencumbered claims against a contracting authority for at least the amount corresponding to the overdue tax or social debt.**

- ☐ **The counterparty is not in a state of bankruptcy, liquidation, cessation of activities, judicial reorganization, has not admitted bankruptcy, is not the subject of liquidation or judicial reorganization, or any analogous situation derived from similar procedures in other national regulations.**

- ☐ **The counterparty has not committed any serious professional misconduct that questions its integrity. Serious professional misconduct particularly includes:**
 - a. Breach of Enabel's policy on sexual exploitation and abuse;
 - b. Breach of Enabel's policy on fraud and corruption risk management;
 - c. Violation of local legislation concerning sexual harassment at work;
 - d. Serious false statements or use of false documents in providing information required for exclusion checks or selection criteria, or concealing information;
 - e. Evidence sufficient to conclude anti-competitive acts, agreements, or arrangements;

Regarding conflict of interest:

Please tick the applicable box

- ☐ The counterparty or its directors have no actual or potential conflict of interest, no real or potential business or family relationship, nor appear to have such, with any member of Enabel's Board, personnel, or others involved in tender preparation, selection, or contract execution.

or

- ☐ The counterparty informs Enabel of any actual, potential, or reasonably perceived conflict of interest that may affect or appear to affect impartiality in the procurement, granting, selection, or contract execution process.

➔ *A detailed description of any such conflicts, including nature and persons involved, will be annexed to this declaration.*

- ☐ **The counterparty has not committed any serious or persistent failures during the execution of a prior essential contractual obligation with another contracting authority resulting in measures, damages, or comparable sanctions.**
- ☐ **The counterparty attests that no restrictive measures have been taken against it related to international peace and security violations such as terrorism, human rights violations, destabilization of sovereign states, or proliferation of WMD.**
- ☐ **The counterparty does not appear on any sanction lists maintained by the United Nations, European Union and Belgium .**

I/we commit to promptly inform Enabel of any change in the above points, including sanctions or embargo measure adopted by the United Nations, the European Union and/or Belgium occurring after our signature of this Declaration.

Done at:		Date:	
By (Name of entity):		Represented by (Full name)	
Signature of authorised representative:			