



Request for price

CONTRACT TITLE: Supply, delivery, and installation of furniture at Arua Regional Referral Hospital call and dispatch center in Arua City, Arua district

PROCUREMENT REFERENCE NUMBER: UGA20003-10088

NAVISON CODE: UGA20003

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1 Technical Specifications

1.1 Requirements for the goods

1.1.1 Technical requirements and quantities

The supplies must be new and guaranteed of origin. They must be free of any flaw or defect that could harm their appearance and proper functioning. They shall conform to the technical specifications here under;

No	Technical specifications	Indicative pictures	Unit of measure	Qty
1.	Swivel office chair: Contemporary mesh chair manufactured with a mesh, PVC upholstery armrest and lumbar support. Chair with stainless steel base, with trimmed soft castors, tilt, lock action and gas lift making it height adjustable. Different color options to be considered, to be provided with all accessories. Dimensions: 570 mm wide X 530 mm deep and 1,150 mm high. Seat Height: 390 – 550 mm. Use caster rubber threat, thermostatic rubbers. Warranty: 1 year		Pieces	23
2.	Waiting chair: Stainless steel frame & formed leather seating. Stackable, Lightweight and durable for visitors use of minimum weight 75kgX4no persons. Rubber feet. To be provided in black color options. Seat height 450mm. Steel Members minimum diameter: 25mm and minimum Thickness: 2mm. Warranty: 1 year		Piece	1
3.	Cabinet: Steel framed cabinet overall size 2500x800x500mm, Lightweight and durable for storage with sliding door shutters, 1 open horizontal partitioned by 4no shelves and 2no closed shelves. Rubber feet.		Piece	1

	Steel Members minimum diameter: 18-25mm and minimum Thickness: 2mm. Warranty: 1 year			
4.	Single bed overall dimension 1960(L)x950(W)x700mm(H): Mild steel frame beds (detachable), spray painted. Dimensions of Metal slats: 25mm by 4mm placed 120mm centre to centre on 25mm by 4mm support placed at the centre. Frame dimensions: 40mm by 40mm by 3mm. Leg dimensions: 40mm diameter by 2mm thick. Details according to picture, except for guard rails only to be provided at feet and head sides. Mosquito net fixtures to be provided. Bed complete with Mattress and sheets, 1 pillow with pillow dressers, duvet (beddings) signal beds and the mattress should be high density with plastic cover. Warranty: 1 year		Pieces	4
5.	Reading table: Wall mounted wooden table with 3 shelf partitions with good top finishing. 1,500x500x200mm Warranty: 1 year		Piece	2
6.	Lounge table: 1,200 mm x 600 mm x 450 mm high polished solid seasoned mahogany, 4-legged coffee table. The tabletop thickness to be minimum 25mm. It needs to be sanded and finished with 3 coats of clear varnish. Warranty: 1 year		Piece	1
7.	Steel storage medical locker: 2400(H)x 2,400(W)x 450mm(D). Overall 600(H)x 400(W)x 450mm(D). unit		Piece	1

	Product Features: • All steel construction made of gauge 18/20 or as per client required. • Includes number plates for quick identification. • Scratch-resistant and epoxy powder coating surface, any pantone color for your needs. • Lower set of louvers in each door promotes ventilation. • Rubber bumpers minimize noise when closing. • Various locks and handles available. Meets or exceeds BIFMA industry standard. Warranty: 1 year			
8.	White Steel Storage Medical Locker: 12 lockers 2400(H)x 2,400(W)x 500mm(D). Overall 1200(H)x 400(W)x 500mm(D). Unit Material thickness: Full 0.4-1.2mm (26-15 Gage) optional, 0.6mm (24 Gauge) as regular widely used design. Product Features: • All steel construction made of gauge 18/20 or as per client required. • Includes number plates for quick identification. • Scratch-resistant and epoxy powder coating surface, any pantone color for your needs. • Lower set of louvers in each door		Piece	1

	promotes ventilation. • Rubber bumpers minimize noise when closing. • Various locks and handles available. Meets or exceeds BIFMA industry standard. Warranty: 1 year			
9.	Cloth Wardrobe: Manufacturers Single Door Grey Hanging Drawing Clothes Cabinet Steel Locker. 3 lockers: 2400(H)x 1,500(W)x 500mm(D). Overall 2,000(H)x 500(W)x 650mm(D). Lower unit with 150mm Deep wooden bench 400(H)x 500(W)x 650mm(D). Lower unit with 150mm Deep wooden bench Material thickness: Full 0.4-1.2mm (26-15 Gage) optional, 0.6mm (24 Gauge) as regular widely used design. Warranty: 1 year		Piece	1
10.	4 Workstation table: 750mm high, 1300mm length and 750mm wide table, (color to be agreed) and 25mm thick top with melamine coating. Top made of weather resistant plywood or resin but not chipboard (color to be agreed). Should be stackable and weather resistant. Steel Members minimum diameter: 25mm and minimum Thickness: 2mm. The steel legs should be interconnected for better stability. With personal lockers and 400mm high privacy translucent/transparent screens. Warranty: 1 year		Pieces	2
11.	Swivel office chair: Contemporary Breathable Tensile fabric backrest chair manufactured with mesh,		Pieces	5

	PVC upholstery armrest and lumbar support. Chair with stainless steel base, with trimmed soft castors, tilt, lock action and gas lift making it height adjustable. Different color options to be considered, to be provided with all accessories. Dimensions: 570 mm wide x 530 mm deep and 1,150 mm high. Seat Height: 390 – 550 mm, use caster threat-thermostatic rubbers. Warranty: 1 year			
12.	Table (6 pax): 750mm high, 2000mm length and 1000mm wide table, with 25mm thick top with melamine coating. Top made of weather resistant plywood or resin but not chipboard (color to be agreed). Powder coated steel frame and A-leg. To be supplied in a light neutral color like grey or similar. Should be weather resistant. Steel Members minimum: 75mm by 32mm and minimum Thickness: 2mm. Warranty: 1 year		Piece	1
13.	Rack dimensions: Heavy Duty Storage Rack Kits (Includes 4 Shelf Layers & 2 Frames) - Various Sizes Dimensions: 2600(H) x 2400(W) x 600mm(D) made with 2mm thick steel material. Warranty: 1 year		Pieces	3
14.	Single side shelf: Single side shelf 1,800 mm wide, 400mm deep, and 1,800mm high with folded galvanized stainless-steel shelves with a powder coated metal frame (color white) with all accessories. Warranty: 1 year		Piece	1

15.	Materials for construction of kitchenette: Material: Wooden or MDF (medium-density fibreboard) shelves with a durable laminate/wood finish • Dimensions: 24" W × 14" D × 30" H • Weight Capacity: 100 lbs per shelf • Assembly: Easy tool-free assembly with included instructions • Features: Adjustable shelf height; suitable for wall mounting or freestanding installation. Warranty: 1 year		Set of 1	1
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1.2 Requirements for ancillary services

1.2.1 Place and time of delivery

The supplies shall be delivered to Arua Regional Referral Hospital in Arua City between 8:00 am to 5:00 pm on weekdays excluding public holidays at the address indicated below:

No.	Hospital	Location	Distance from Kampala (Approximated in Km)
1.	Arua Regional Referral Hospital	Arua City, Arua district	429

1.2.2 Duration of performance

This public contract duration is 13 months. The implementation period under this public contract starts with an award notification and lasts for 1 month. Thereafter, a warranty period of 12 months shall be observed.

1.2.3 Installation and user training

The contractor shall supply, deliver, install the furniture, and conduct user training on operational maintenance of the items. The contractor shall provide:

- Training/demonstration report; The report will include training content and clear, coloured, illustrative photographs of the training session(s). Each report will include an attendance sheet showing the name of the health facility, trainee name and position at the facility, telephone number/email address and signature.

2. Contract conditions

2.1 General remarks

Except when specified otherwise in the order or any related contractual document of the contracting authority, these conditions apply to public contracts for services awarded in the name and on behalf of Enabel (contracting authority).

2.2 Subcontracting

The contractor may, under their sole responsibility, call upon subcontractors for certain components of this contract. Subcontracting is under the sole responsibility of the contractor and does in no way discharge the contractor of performance obligations under the contract vis-à-vis the contracting authority, which recognizes no legal relation with subcontracting third parties.

2.3 Cession

One contracting party may not cede its rights and relinquish its obligations resulting from the order to a third party, without having obtained in advance the written approval of the other party.

2.4 Conformity of performance

The goods must comply in all respects with the contract documents. Even in the absence of specifications in the procurement documents, the services must comply in all aspects with good practice.

2.5 Execution modalities

This public contract duration is 13 months. The implementation period under this public contract starts with an award notification and lasts for 1 month. Thereafter, a warranty period of 12 months shall be observed.

The start date, the performance deadlines agreed as well as the instructions about the performance place must be strictly observed.

Any exceeding the performance deadline and this for whatever reason shall result as of right and by the expiry of the deadline in the application of a fine for late performance of 0.07% of the amount of the order per commenced week of delay. This fine is limited to a maximum of 10% of the total amount of the order.

In the event of excessive delay or other non-performance, the contracting authority can terminate the public contract and launch another request for price quote and have the services delivered by another provider. Any possible extra cost shall be borne by the defaulting contractor.

Any costs to which the contracting authority would be exposed and attributable to the defaulting contractor are borne by the latter and deducted from amounts owed.

2.6 Acceptance of goods

The contractor delivers only goods that have no apparent and/or hidden defects and that correspond strictly to the Terms of Reference of this public contract and, if necessary, to the prescriptions of related documents as well as applicable regulations, in compliance with good

practice and the state of the art and for the purposes that the contracting authority has in mind, which the contractor knows or at least should know.

Acceptance of the goods or final acceptance only takes place after the complete inspection by the contracting authority of the conformity services delivered. An acceptance reports confirms such acceptance.

The signature of (a staff member of) the contracting authority, in particular in electronic reception devices, upon delivery of the report or other required output, does consequently only count as evidence of taking possession and does not concern the acceptance of the report or the output.

The contracting authority disposes of a maximum verification term of thirty days starting on the end date of delivery of services to be accepted and to notify the result to the contractor.

2.7 Invoicing and payment

The contractor sends (one copy only) of the invoices to the following address:

Macmillan Apedo
Macmillan.apedo@enabel.be
Financial Controller, WeWork, Kampala

Invoices in due form and not disputed are paid within 30 calendar days after acceptance.

Costs and Payment Schedule

The payment shall be **100% after full acceptance** of supplies.

The invoice shall be in Uganda Shillings (UGX).

Advance payment:

By way of derogation from the foregoing, and in accordance with Articles 12/1 to 5 of the Law of 17 June 2016, inserted by the Law of 22 December 2023 amending the regulations relating to public contracts with a view to promoting access by SMEs to the said contracts, the contracting authority shall pay an advance when the successful tenderer proves to be an SME within the meaning of Article 163, § 3, subparagraph 2, of the Law of 17 June 2016.

The amount of the advance payment is calculated by applying the following percentages to a reference value determined in accordance with Article 12/5 of the Law of 17 June 2016:

1° if the successful tenderer is a micro-enterprise, i.e. an enterprise that employs fewer than ten (10) people and whose annual turnover or annual balance sheet total does not exceed two million euros (2M euro), the percentage to be taken into account is twenty per cent (20%);

2° if the successful tenderer is a small business, i.e. a business that employs fewer than fifty (50) people and whose annual turnover or annual balance sheet total does not exceed ten million euros (10M euro), the percentage to be taken into account is ten per cent (10%);

3° where the successful tenderer is a medium-sized company, i.e. a company employing fewer than two hundred and fifty (250) people and whose annual turnover does not exceed fifty million euros (50M euro) or whose annual balance sheet total does not exceed forty-three million euros (43M euro), the percentage to be taken into account is five per cent (5%).

According to Article 12/5 of the Law of 17 June 2016, the reference value relevant for calculating the advance in a framework agreement is equal to the amount of each order, including all taxes.

The first half of the advance shall be set off against the sums due to the contractor when the value of the services performed reaches thirty per cent of the original order amount and the second half of the advance shall be set off against the sums due to the contractor when the value of the services performed reaches sixty per cent of the original order amount. The aforementioned amounts shall be understood as amounts inclusive of value-added tax.

The supplier must provide an **advance bank guarantee** prior to any advance payment.

The amount of the advance will be deducted from the final invoice of each order.

No advance will be paid when implementation duration of an order is less than 60 days.

2.8 Taxes

1. VAT

All prices shall be quoted exclusive of VAT.

However, at the time of invoicing, the contractor must include VAT on the invoice.

2. Withholding tax

This contract is subjected to Ugandan withholding tax. For national entities 6% is deducted at payment, for international entities 15% is deducted according to the withholding tax regulation of Uganda.

2.9 Insurance

The contractor is bound to take out any obligatory insurance and to take out or renew any necessary insurance for the good performance of this contract, especially insurance covering 'civil liability' work accidents' and 'transport-related risks', and this for the whole period of the assignment.

The contractor will send the contracting authority, upon simple demand, a copy of the insurance policies taken out by the contractor and proof of regular payment of the premiums that are borne by him.

2.10 Intellectual property rights

The contractor integrally, definitively and exclusively and without any financial compensation on top of the price(s) quoted in his tender, cedes any author rights or industrial property rights that it holds or will create in the context of this contract to Enabel. This cession will take place at the time of acceptance of the works that are protected by copyrights.

The contractor must cover the contracting authority against any third-party claims of violation of intellectual property rights on the goods or services delivered.

The contractor must assume, without limitation as to the amount, all payments of compensation, costs or expenditure ensuing from and borne by the contracting authority in a legal action, which is based on such a claim, provided the contractor has the right to overview the defense and negotiations with a view to an amicable settlement.

2.11 Obligation of confidentiality

The contractor and its employees are bound by a duty of reserve concerning the information which comes to their knowledge during performance of this public contract. This information may not under any circumstances be communicated to third parties without the written consent of the contracting authority. The contractor may, nevertheless, list this contract as a reference, provided that he indicates its status correctly (e.g., 'in performance') and that the contracting authority has not withdrawn this consent due to poor contract performance.

Any commercial, organisational and/or technical information (all data, including, and this without limitation, the passwords, documents, schedules, plans, prototypes, figures) that the contractor gets hold of through this public contract remain the property of the contracting authority.

The Contractor shall respect the protection of personal data.

2.12 Deontological clauses

Any failure to comply with one or more of the deontological clauses given below may lead to the termination of this contract and to the exclusion of the contractor from other public contracts for Enabel.

For the duration of the contract, the contractor and his staff respect human rights and undertake not to go against political, cultural or religious customs of the country where services are delivered.

In accordance with Enabel's Policy regarding sexual exploitation and abuse (add link to text), the contractor and his staff have the duty to behave in an irreproachable manner towards the beneficiaries of the projects implemented by Enabel and towards the population in general. They must abstain from any acts that could be considered a form of sexual exploitation or abuse and they must abide by the basic principles and guidelines laid down in this policy. In application of Enabel's Policy regarding sexual exploitation and abuse there will be zero tolerance towards any misconduct referred to in its Policy regarding sexual exploitation and abuse that could impact the professional credibility of the contracting parties.

Any attempt by a contractor to obtain confidential information, to make illicit agreements with competitors or to influence the contracting authority in any way will result in the rejection of his tender.

Moreover, in order to avoid any impression of risk of partiality or connivance in the followup and control of the performance of the public contract, it is strictly forbidden to the contractor to offer, directly or indirectly, gifts, meals or any other material or immaterial advantage, of whatever value, to appointees of the contracting authority who are concerned, directly or indirectly, by the follow-up and/or control of the performance of the contract, regardless of their hierarchical rank.

In accordance with Enabel's Policy regarding sexual exploitation and abuse of June 2019 and Enabel's Policy regarding fraud and corruption risk management complaints relating to issues of integrity (fraud, corruption, etc.) must be sent to the Integrity desk through the <https://www.enabelintegrity.be> website.

2.13 Complaints management and competent courts

Only Belgian law applies to this public contract.

The parties commit to sincerely perform their engagements to ensure the good performance of this contract.

In case of litigation or divergence of opinion between the contracting authority and the contractor, the parties will consult each other to find a solution. Where needed, the contractor may request mediation via e-mail complaints@enabel.be cf. <https://www.enabel.be/content/complaints-management>

Any litigation about the orders and these contract conditions are the exclusive competence of the Brussels Courts.

3.1 Procurement procedure

CONTACT PERSON AT ENABEL during the procedure	
NAME:	Contracts Service Center
ADDRESS:	Enabel, Belgian Development Agency Lower Kololo Terrace, Plot 1B PO Box 40131, Kampala
E-MAIL:	uga_csc_contracts@enabel.be

CONTACT PERSON AT ENABEL AFTER CONTRACT CONCLUSION	
NAME:	Macmillan Apedo
FUNCTION:	Financial Controller – WeWork, Kampala
ADDRESS:	Enabel, Belgian Development Agency Lower Kololo Terrace, Plot 1B PO Box 40131, Kampala
E-MAIL:	Macmillan.apedo@enable.be

INFORMATION REGARDING THE PROCEDURE		
RECEPTION OF TENDERS	TENDER SUBMISSION DATE	2nd September 2026 at 10:00 am, Kampala time
SUBMISSION DETAILS		The tenderer submits his tender as follows: - The duly completed and signed tender shall be submitted only by e-mail and only as attachments and not via a link to a platform. The files shall be clearly named and structured and submitted in a compressed zip folder. The tenderer is solely responsible for the accessibility and legibility of files. The tenderer shall not submit at the last minute. Untimely submission, incomplete submission or indirect submission of documents that are inaccessible or illegible may lead to the rejection of the tender. - The subject of the e-mail shall clearly mention the procurement reference number and the contract title, as stated on the cover page of the

	tender specifications, as well as the name of tenderer. - It shall be submitted by email to: uga_csc_tenders@enabel.be. NOTE: Upon the electronic submission of your tender, you will receive an automatic reply from the Enabel contracts service center as confirmation of receipt of your tender. In case you don't receive the automatic reply after you submit a tender, please contact Enabel immediately using the email addresses stated under the section on "information" in this tender document or through telephone No. 0393-256-370 as most likely, your tender may not have reached the Enabel servers.
VALIDITY PERIOD OF THE TENDER	90 calendar days
CONTENT OF THE TENDER	<u>Administrative proposal</u> - Identification form. - Legal identification form (Private/public law body with legal form). - Financial identification form (along with an account confirmation letter from the bank. This account shall not change throughout the contract duration and implementation). - Declaration on honor – Grounds for exclusion. - Integrity Statement of the tenderers. - Subcontractors. - Economic and financial capacity form. - Technical and professional capacity form. (List of 1 main similar assignment for supply of furniture completed in the last 3 years). <u>Technical proposal</u> - Indication that the supplies conform to the technical specifications and time schedule for delivery. May be presented in free format but must include colored photos/pictures of all furniture. Relatedly, the technical specifications that allow comparability of the offers. <u>Financial proposal</u> - Signed financial offer form.

3.2 Evaluation criteria

Exclusion criteria

The tenderer shall be evaluated with regard to compliance with exclusion grounds stated in the enclosed Declaration on Honour as well as the Enabel integrity policy

Selection Criteria

Moreover, by means of the documents requested in the Annexes - Administrative Proposal, the tenderer must prove that he is sufficiently capable, from an economic and financial as well as from a technical point of view, to successfully perform this public procurement contract.

1	Sufficient Economic and Financial Capacity
1.1	Sufficient turn-over
Minimum Standard	Minimum average annual turn-over of at least UGX 100,000,000 during the past three financial years.
2.2	Sufficient experience
Minimum Standard	Minimum of 1 similar assignment for supply and delivery of furniture successfully completed in the past three years.

Award criteria

- Price: 100%

With regards to the 'price' criterion, the following formula will be used:

Points tender A = $\frac{\text{Lowest tender}}{\text{amount of tender A}} * 100$

Final score

The procurement contract will be awarded to the tenderer with the highest final score, after the contracting authority has verified the accuracy of the Declaration on honour of this tenderer and provided the control shows that the Declaration on honour corresponds with reality.

4 Tender form to be signed by the tenderer

4.1 Administrative proposal

4.1.1 Identification form

Natural person

I. PERSONAL DATA			
FAMILY NAME(S) ¹			
FIRST	NAME(S)		
DATE OF BIRTH			
	DD	MM	YYYY
PLACE OF BIRTH (CITY, VILLAGE)	COUNTRY OF BIRTH		
TYPE OF IDENTITY DOCUMENT			
IDENTITY CARD	PASSPORT	DRIVING LICENCE ²	OTHER ³
ISSUING COUNTRY			
IDENTITY DOCUMENT NUMBER			
PERSONAL IDENTIFICATION NUMBER ⁴			
PERMANENT PRIVATE ADDRESS			
POSTCODE	P.O. BOX	CITY	
REGION ⁵	COUNTRY		
PRIVATE PHONE			
PRIVATE E-MAIL			
II. BUSINESS DATA		If YES, please provide business data and attach copies of the official supporting documents.	

¹ As indicated on the official document.

² Accepted only for Great Britain, Ireland, Denmark, Sweden, Finland, Norway, Iceland, Canada, United States and Australia.

³ Failing other identity documents: residence permit or diplomatic passport.

⁴ See table with corresponding denomination by country.

⁵ To be completed with Region, State or Province by non EU countries only, excluding EFTA and candidate countries.

Do you run your own business without a separate legal personality (e.g. sole traders, self-employed etc) YES NO	BUSINESS NAME (if applicable) VAT NUMBER REGISTRATION NUMBER PLACE OF REGISTRATION: CITY COUNTRY
DATE	SIGNATURE

4.1.2 Private/public law body with legal form

OFFICIAL NAME⁶			
BUSINESS NAME (if different)			
ABBREVIATION			
LEGAL FORM			
ORGANISATION TYPE	FOR PROFIT NON FOR PROFIT	NGO⁷	YES NO
MAIN REGISTRATION NUMBER⁸			
SECONDARY REGISTRATION NUMBER (if applicable)			
PLACE OF MAIN			
REGISTRATION DATE OF MAIN REGISTRATION	CITY	COUNTRY	
	DD MM YYYY		
VAT NUMBER			
ADDRESS OF HEAD OFFICE			
POSTCODE COUNTRY	P.O. BOX	CITY	PHONE
E-MAIL			
DATE		STAMP	
SIGNATURE OF AUTHORISED REPRESENTATIVE			

⁶ National denomination and its translation in EN or FR if existing.

⁷ NGO = Non Governmental Organisation, to be completed if NFPO is indicated.

⁸ Registration number in the national register of companies. See table with corresponding denomination by country.

4.1.3 Public-law body⁹

OFFICIAL NAME¹⁰ ABBREVIATION MAIN REGISTRATION NUMBER¹¹ SECONDARY REGISTRATION NUMBER (if applicable) PLACE OF MAIN <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;">REGISTRATION</td> <td style="width: 20%;">CITY</td> <td style="width: 40%;">COUNTRY</td> </tr> </table> DATE OF MAIN REGISTRATION <table style="width: 100%; border: none;"> <tr> <td style="width: 20%; text-align: center;">DD</td> <td style="width: 20%; text-align: center;">MM</td> <td style="width: 60%; text-align: center;">YYYY</td> </tr> </table> VAT NUMBER OFFICIAL ADDRESS <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">POSTCODE</td> <td style="width: 35%;">P.O. BOX</td> <td style="width: 40%;">CITY</td> </tr> </table> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">COUNTRY</td> <td style="width: 40%;">PHONE</td> </tr> </table> E-MAIL				REGISTRATION	CITY	COUNTRY	DD	MM	YYYY	POSTCODE	P.O. BOX	CITY	COUNTRY	PHONE
REGISTRATION	CITY	COUNTRY												
DD	MM	YYYY												
POSTCODE	P.O. BOX	CITY												
COUNTRY	PHONE													
DATE		STAMP												
SIGNATURE OF AUTHORISED REPRESENTATIVE														

⁹ Public law body WITH LEGAL PERSONALITY, meaning a public entity being able to represent itself and act in its own name, i.e. being capable of suing or being sued, acquiring and disposing of property, entering into contracts. This legal status is confirmed by the official legal act establishing the entity (a law, a decree, etc.).

¹⁰ National denomination and its translation in EN or FR if existing.

¹¹ Registration number in the national register of the entity.

Financial identification form

<u>BANKING DETAILS</u>	
ACCOUNT NAME ⁹	
IBAN/ACCOUNT NUMBER¹⁰	
CURRENCY	
BIC/SWIFT CODE	
BANK NAME	
ADDRESS Of BANK BRANCH	
STREET & NUMBER	
TOWN/CITY	POST CODE
COUNTRY	
<u>ACCOUNT HOLDER'S DATA</u>	
AS DECLARED TO THE BANK	
ACCOUNT HOLDER	
STREET & NUMBER	
TOWN/CITY	POST CODE
SIGNATURE OF ACCOUNT HOLDER (Obligatory)	DATE (Obligatory)

9 This does not refer to the type of account. The account name is usually the one of the account holder. However, the account holder may have chosen a different name to its bank account.

10 Fill in the IBAN Code (International Bank Account Number) if it exists in the country where your bank is established.

4.1.4 Declaration on honour – Grounds for exclusion

Hereby, I / we, acting as legal representative(s) of above-mentioned tenderer declare that the tenderer is not in any of the following cases of exclusion:

1. The tenderer nor any of its directors was found guilty following an indefeasible **judgement** for one of the following offences:
 - 1° Involvement in a **criminal organisation**
 - 2° **Corruption**
 - 3° **Fraud**
 - 4° **Terrorist** offence, offence linked to terrorist activities or incitement to commit such offence, collusion or attempt to commit such an offence
 - 5° **Money laundering or financing of terrorism**
 - 6° **Child labour** and other trafficking in human beings
 - 7° Employment of foreign citizens **under illegal status**
 - 8° Creating a shell company.

The exclusions on the basis of this criterion apply for a 5-year term from the date of judgement (or the end of the offence for 7°).

2. The tenderer which fails to fulfil his obligations relating to the payment of taxes or social security contributions for an amount in excess of EUR 3 000, except if the tenderer can demonstrate that a contracting authority owes him one or more unquestionable and due debts which are free of all foreseeable liabilities. These debts are at least of an amount equal to the one for which he is late in paying outstanding tax or social charges.
3. The tenderer is in a state of bankruptcy, liquidation, cessation of activities, judicial reorganization, or has admitted bankruptcy, or is the subject of a liquidation procedure or judicial reorganization, or in any similar situation resulting from a procedure of the same kind existing under other national regulations.
4. The tenderer or one of its directors has committed serious professional misconduct which calls into question their integrity.

The following are considered serious professional misconduct, among others:

- a. A breach of Enabel's Policy regarding sexual exploitation and abuse – June 2019 prs-sexual_exploitation_and_abuse_policy_final_en.pdf (enabel.be)
 - b. A breach of Enabel's Policy regarding fraud and corruption risk management – June 2019 https://www.enabel.be/sites/default/files/fraud_policy_en_final.pdf
 - c. A breach of a regulatory provision in applicable local legislation regarding sexual harassment in the workplace;
 - d. The tenderer was seriously guilty of misrepresentation or false documents when providing the information required for verification of the absence of grounds for exclusion or the satisfaction of the selection criteria, or concealed information;
 - e. Where Enabel has sufficient plausible evidence to conclude that the tenderer has committed acts, entered into agreements or entered into arrangements to distort competition.

The presence of this tenderer on one of Enabel's exclusion lists as a result of such an act/agreement/arrangement is considered to be sufficiently plausible an element.
5. When a conflict of interest within the meaning of Article 6 of the Law cannot be remedied by other, less intrusive measures;

6. Significant or persistent failures by the tenderer were detected during the execution of an essential obligation incumbent on him in the framework of a previous public contract, a previous contract placed with a contracting authority, when these failures have given rise to measures as of right, damages or another comparable sanction.
Failures to respect applicable obligations regarding environmental, social and labour rights under European Union law, national law, labour agreements or international provisions on environmental, social and labour rights are considered 'significant'.

The presence of the tenderer on the exclusion list of Enabel because of such a failure serves as evidence.

7. The tenderer nor one of its directors are on the lists of persons, groups or entities submitted by the United Nations, the European Union and Belgium for financial sanctions:

For the United Nations, the lists can be consulted at the following address:

<https://finances.belgium.be/fr/tresorerie/sanctions-financieres/sanctions-internationales><https://finances.belgium.be/fr/tresorerie/sanctions-financieres/sanctions-internationales-nations-unies>

For the United Nations, the lists can be consulted at the following address: :

For the European Union, the lists can be consulted at the following address:

<https://finances.belgium.be/fr/tresorerie/sanctions-financieres/sanctions><https://finances.belgium.be/fr/tresorerie/sanctions-financieres/sanctions-europ%E9ennes-ue>

<https://eeas.europa.eu/headquarters/headquarters-homepage/8442/consolidated-list><https://eeas.europa.eu/headquarters/headquarters-homepage/8442/consolidated-list-sanctions>

https://eeas.europa.eu/sites/eeas/files/restrictive_measures-2017-01-17-clean.pdf

For Belgium:

https://finances.belgium.be/fr/sur_le_spf/structure_et_services/administrations_generales/tr%C3%A9sorier/contr%C3%B4le-des-instruments-1-2.

8. If Enabel executes a project for another funder or donor, other grounds for exclusion may be added.

I have / we have read and understood the articles about deontology of this public contract (see 1.7.) as well as Enabel's Policy regarding sexual exploitation and abuse and Enabel's Policy regarding fraud and corruption risk management and I / we declare fully endorsing and respecting these articles.

Date:

Name:

Signature:

4.1.5 Integrity Statement of the tenderers

Hereby, I/we, acting as legal representative(s) of above-mentioned tenderer, declare the following:

- Neither members of administration or employees, or any person or legal person with whom the tenderer has concluded an agreement in view of performing the public contract, may obtain or accept from a third party, for themselves or for any other person or legal person, an advantage appreciable in cash (for instance, gifts, bonuses or any other kind of benefits), directly or indirectly related to the activities of the person concerned for the account of Enabel.
- The board members, staff members or their partners have no financial or other interests in the businesses, organisations, etc. that have a direct or indirect link with Enabel (which could, for instance, bring about a conflict of interests).
- I have / we have read and understood the articles about deontology of this public contract (see 1.7.) as well as Enabel's Policy regarding sexual exploitation and abuse and Enabel's Policy regarding fraud and corruption risk management and I / we declare fully endorsing and respecting these articles.

If above-mentioned public contract is awarded to the tenderer, I/we declare, moreover, agreeing with the following provisions:

- In order to avoid any impression of risk of partiality or connivance in the follow-up and control of the performance of the public contract, it is strictly forbidden to the public contractor (i.e. members of the administration and workers) to offer, directly or indirectly, gifts, meals or any other material or immaterial advantage, of whatever value, to the employees of Enabel who are concerned, directly or indirectly, by the follow-up and/or control of the performance of the contract, regardless of their hierarchical rank.
- Any (public) contract will be terminated, once it appears that contract awarding or contract performance would have involved the obtaining or the offering of the above-mentioned advantages appreciable in cash.
- Any failure to comply with one or more of the deontological clauses will lead to the exclusion of the contractor from this and other public contracts for Enabel.

Finally, the tenderer takes cognisance of the fact that Enabel reserves the right to lodge a complaint with the competent legal instances for all facts going against this statement and that all administrative and other costs resulting are borne by the tenderer.

Signature, Date:

Name:

4.1.6 Subcontractors

Name and legal form	Address / Registered office	Regards

4.1.7 Economic and financial capacity Form

Financial Statement

The tenderer must complete the following table of financial data based on his/her annual accounts.

Financial data	Year- 3 €	Year- 2 €	Year- 1 €	Average €
Annual turnover, excluding this public contract ¹¹				

4.1.8 Technical and professional capacity form

List of main similar assignments

For each of the projects listed, the tenderer must provide immediately the **certificates of completion** (statement or certificate without major reservation) and / or any supporting documents (contracts, invoices...) approved by the entity which awarded the contract.

Description of the main similar assignments totally performed	Location	Amount involved	Completion date in the last 3 years (only totally performed assignments)	Name of the public or private bodies

¹¹ Last accounting year for which the entity's accounts have been closed.

4.2 Financial proposal

By submitting this tender, the tenderer commits to performing this public contract in conformity with the terms of reference and performance conditions of this public contract and explicitly declares accepting all conditions listed in the request for a price quote and renounces any derogatory provisions such as his own general sales conditions.

No.	Technical specifications	Unit of measure	Fixed Quantity	Unit prices exc. VAT in UGX	Total prices exc. VAT in UGX
1.	Swivel office chairs	Pieces	23		
2.	Waiting chair	Piece	1		
3.	Cabinet	Piece	1		
4.	Single bed	Piece	4		
5.	Reading table	Pieces	2		
6.	Lounge table	Piece	1		
7.	Steel storage medical locker	Piece	1		
8.	White steel medical locker	Piece	1		
9.	Cloth wardrobe	Piece	1		
10.	4-workstation table	Pieces	2		
11.	Swivel office chairs	Pieces	5		
12.	Table (6-seater)	Piece	1		
13.	Rack dimensions	Pieces	3		
14.	Single sided shelf	Piece	1		
15.	Materials for construction of kitchenette	Set of 1	1		
Total Amount in UGX exc. VAT					
VAT percentage (if applicable):					
This contract is subjected to Ugandan withholding tax. For national entities 6% is deducted at payment, for international entities 15% is deducted to the withholding tax regulation of Uganda					

Name:

Duly authorised to sign this tender on behalf of:

Signature, date: