TENDER SPECIFICATIONS

Public service contract for “**National Loss and Damage Data System and Capacity Strengthening for Disaster Risk Reduction in Mozambique**”

Reference №: **MOZ2200-10363**

Country: **Mozambique**

Open Procedure

Deadline for requesting clarifications:	Until the tenth day before the deadline for submission of tenders
Deadline for submission of tenders:	**23 October 2026** at **12pm Mozambique time**

Table Of Contents

1 GENERAL REMARKS

1. THE CONTRACTING AUTHORITY

1.1. The contracting authority of this public contract is Enabel, public-law company with social purposes, with its registered office at Rue Haute 147, 1000 Brussels in Belgium (enterprise number 0264.814.354, RPM/RPR Brussels), called ' Enabel ' pursuant to the entry into force of Law of 23 November 2017 changing the name of the Belgian Technical Cooperation and defining the missions and functioning of Enabel, the Belgian agency for development cooperation.

1.2. Enabel has the exclusive competence for the execution, in Belgium and abroad, of public service tasks of direct bilateral cooperation with partner countries. Moreover, it may also perform other development cooperation tasks at the request of public interest organisations, and it can develop its own activities to contribute towards realisation of its objectives.

1.3. For this public contract Enabel, in Mozambique, is represented by :

Name	Position
Adriaan Tas	Country Director

1.1. **Attention : even if Enabel as contracting authority is based in Belgium, Enabel has different “permanent establishments” in partner countries, who are 'customer' in the sense of tax legislation.**[1] **As a result, services of this contract are deemed to be located in Mozambique and applicable tax legislation is legislation of Mozambique. For more information on this tax regime, you can contact Contracts Management team, moz_csc_contracts@enabel.be of chapter 3 Award Procedure).**

2. RULES GOVERNING THE PUBLIC CONTRACT

2.1. The following, among others, apply to this public contract:

(a) The Law of 17 June 2016 on public procurement;

(b) The Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors;

(c) The Royal Decree of 14 January 2013 establishing the general rules for the execution of public contracts;

(d) The Law of 17 june 2013 on motivation, information, and remedies in public procurement, certain works, supply, and service contracts, and concessions;

(e) Circulars of the Prime Minister with regards to public procurement;

(f) Enabels policy regarding sexual exploitation and abuse – June 2019;

(g) Enabels policy regarding fraud and corruption risk management – June 2019.

2.2. All Belgian regulations on public contracts can be consulted on https://bosa.belgium.be/en/themes/public-procurement;

[1] Article 13a of Council Implementing Regulation (EU) No 1042/2013: The place where a non-taxable legal person is established, as referred to in the first subparagraph of Article 56(2) and Articles 58 and 59 of Directive 2006/112/EC, shall be: the place where the functions of its central administration are carried out, or the place of any other establishment characterised by a sufficient degree of permanence and a suitable structure in terms of human and technical resources to enable it to receive and use the services supplied to it for its own needs (= permanent establishment).

Enabel's Code of Conduct and the policies mentioned above can be consulted on Enabel's website via https://www.enabel.be/who-we-are/integrity/.

3. APPLICABLE LAW AND COMPETENT COURTS

3.1. Belgian legislation applies for this public contract and no other. In the event of a conflict regarding the interpretation, application or performance of these tender specifications, the parties will first try all conciliation possibilities. Except for an emergency, the parties avoid litigation in court without preliminary notification.

3.2. In case of court action, correspondence must (also) be sent to the following address:

Enabel S.A.
Global Procurement Services
To the attention of Ms Laura Jacobs
Rue Haute 147
1000 Brussels
Belgium

3.3. Any litigation regarding this public contract is the exclusive competence of the Brussels legal district courts and tribunals. French or Dutch are the languages of proceedings.

2 SUBJECT-MATTER AND SCOPE OF THE PUBLIC CONTRACT

1. TYPE OF CONTRACT

1.2. This public contract is a service contract for provision of: Establishing a National Loss and Damage Data System and Institutional Capacity Building for Disaster Risk Reduction in Mozambique.

1.1. LOTS

1.2. This public contract is not divided into lots.

1.3. ITEMS

1.4. This public contract consists of the items listed under clause 3 of chapter 8 Forms - Tender form - Prices.

1.5. These items are grouped together to form one single contract. It is not possible to tender for one or several items and the tenderer must submit price quotations for all items of the contract.

2. DURATION OF THE PUBLIC CONTRACT

1.3. This public contract starts **upon kick-off meeting** and lasts for **21 (twenty one) months**.

2.1. This public contract **MAY NOT** be renewed.

3. VARIANTS

3.1. Variants are **NOT** allowed. Each tenderer may submit only one tender, no variants will be accepted.

4. OPTIONS

4.1. The tenderer may **NOT** submit options. Free options are forbidden. Any proposed option will be discarded.

3 AWARD PROCEDURE

SECTION (A) - GENERAL PROCEDURE INSTRUCTIONS

1. AWARD PROCEDURE

This public contract will be awarded through an Open Procedure pursuant to Article 36 of the Law of 17 June 2016 on public procurement.

2. PUBLICATION

This contract is advertised in:

The following official platforms:
(a) Belgian Public Procurement Bulletin (BDA);

b) Official Journal of the European Union (OJEU)

2.1. The following platform:

(a) Website of Enabel (www.enabel.be).

(b) Local newspaper.

(c) OECD Procurement platform

3. FURTHER INFORMATION

3.1. **Public procurement administrator**

The awarding of this public contract is coordinated by:

Contracts Management team moz_csc_contracts@enabel.be

All communication between the contracting authority and (prospective) tenderers regarding this public contract must go through this contact. Any other form of contact with the contracting authority about this public contract is prohibited unless otherwise stated in these tender specifications.

3.2. **Requesting clarifications**

Prospective tenderers have until the **16 October 16 at 12pm Mozambique time**, inclusive, before the deadline for submission of tenders to submit any questions regarding these tender specifications and the contract. All inquiries must be sent in writing to the procedure coordinator mentioned under clause 3.1 (moz_csc_contracts@enabel.be) and will be answered in the order received.

In accordance with Article 81 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, the tenderer is required to report immediately any gap, error or omission in the procurement documents that precludes the establishment of his price or the comparison of tenders, within ten days at the latest before the deadline for submission of tenders.

Until the notification of the award decision no information will be given about the evolution of the procedure.

3.3. **Publication of clarifications and/or amendments to the tender specifications**

The complete overview of questions and answers, as well as any amendments to these tender specifications, will be available at the seventh day before the deadline for submission of tenders, at the latest.

These updates will be published on the same platforms as mentioned under clause 2.

The tenderer is to submit his tender after reading and taking into account any corrections made to these tender specifications that are published or that are sent to him by e-mail. To do so, when the tenderer has downloaded the tender specifications, it is strongly advised that he gives his coordinates to the public procurement administrator mentioned under clause 3.1 and requests information on any modifications or additional information.

SECTION (B) - INSTRUCTIONS FOR PREPARATION OF TENDERS

4. VALIDITY PERIOD OF TENDERS

The tenderers remain bound by their tender for a period of **120 (one hundred and twenty) calendar days** from the tender reception deadline date.

5. DATA TO BE INCLUDED IN THE TENDER

5.1. Tenderers are advised to consult the general principles set out under Heading 1 of the Law of 17 June 2016 on public procurement, which are applicable to this award procedure.

5.2. The tender and all annexes to the tender form must be drawn up in:

(a) English.

5.3. By submitting a tender, the tenderer automatically waives any of their own general or specific sales conditions, even if these are mentioned in any annexes to their tender.

5.4. The tenderer must clearly indicate within their tender any information that is confidential and/or relates to technical or business secrets, which may not be divulged by the contracting authority.

5.5. The tenderer must use the tender forms provided in the annex:

(a) Identification form (clause 1 of chapter 8 Forms);

(b) List of subcontractors (clause 2 of chapter 8 Forms);

(c) Tender form - Prices (clause 3 of chapter 8 Forms);

(d) Declaration on honour - Exclusion grounds (clause 4 of chapter 8 Forms);

(e) Financial identification (clause 5 of chapter 8 Forms);

(f) Integrity Statement (clause 6 of chapter 8 Forms);

(g) Certificate of registration;

(h) Power of attorney;

(i) Criminal record of the legal representative/company;

(j) Certificate of payment of taxes;

(k) Certificate of payment of social contributions.

Should the tenderer fail to use these forms, they shall bear full responsibility for ensuring that the documents submitted are in perfect concordance with the forms.

5.6. **The European Single Procurement Document (ESPD)** is a self-declaration by economic operators providing preliminary evidence replacing the certificates issued by public authorities or third parties. As provided in Article 73 of the Law of 17 June 2016 on public procurement, it is a formal statement by the economic operator that it is not in one of the situations in which economic operators shall or may be excluded; that it meets the relevant selection criteria.

In accordance with Article 76, § 1, °2 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, **failure to comply with the obligation to submit a European Single Procurement Document (ESPD) constitutes a substantial irregularity causing the tender to be null and void**.

5.7. The tenderer also attaches the following to his tender:

(a) All documents demanded for the application of qualitative selection (see clause 14 and 6 Selection file) and award criteria (see clause 16);

(b) A detail of the prices quoted, listing for each item the various elements that are included in the price and the applicable taxes;

(c) The statutes and any other document required to establish the power of attorney of the signer(s).

5.8. Where the tender is submitted by a group of economic operators, it must include a copy of the following documents for each of the participants in the group:

(a) Identification form (clause 1 of chapter 8 Forms);

(b) Declaration on honour - Exclusion grounds (clause 4 of chapter 8 Forms);

(c) Integrity statement (clause 6 of chapter 8 Forms);

(d) European Single Procurement Document (ESPD) (clause 12);

(e) The statutes and any other document required to establish the power of attorney of the signer(s);

(f) The association agreement signed by each participant, clearly showing who represents the association.

5.9. Participants in a group of economic operators must designate one member of the group who will represent the group vis-à-vis the contracting authority. This is indicated in part II.B of the European Single Procurement Document (ESPD).

5.10. In accordance with Article 73 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, where an economic operator wants to rely on the capacities of other entities (particularly subcontractors or independent subsidiaries) for replying to criteria of economic and financial capacity or technical and professional aptitude (see clause 14 and 6 Selection file), it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect.

Where a tenderer relies on the capacity of other entities in the meaning of this clause 5.10, the tenderer, as appropriate, answers the question given in part II, C, of the European Single Procurement Document (ESPD) referred to in Article 38 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors. He also mentions for which part of the public contract he will rely on such capacity and which other entities he proposes. **The tender also comprises a separate European Single Procurement Document (ESPD) for the entities in the meaning of this clause 5.10.**

6. TENDER CURRENCY

All prices given in the tender form must obligatorily be quoted in **euro**.

7. DETERMINATION OF PRICES

7.1. In accordance with Article 37 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, the contracting authority may for the purpose of verifying the prices carry out an audit of any and all accounting documents and perform on-the-spot checks with a view of verifying the correctness of the indications supplied.

8. ELEMENTS INCLUDED IN THE PRICE

8.1. The tenderer is to include in his unit and global prices any charges and taxes generally applied to services according to the applicable tax legislation of Mozambique, with the exception of the value-added tax. The VAT percentage is quoted separately, if applicable. As mentioned in clause 1 of chapter 1 General Remarks, **local tax regime is applicable**. For the provision of services in Mozambique, the attention of tenderers who are non-tax residents of Mozambique is drawn to the tax on the profits of non-residents (20% (or possibly 32% or 10%)) applicable to this category of service provider. It is also the tenderer's responsibility to obtain information on all other tax provisions applicable in Mozambique. The 20% (or possibly 32% or 10%) non-resident income tax will be withheld at source at the time of payment of the invoice. Make sure to verify whether any bilateral or regional non-double taxation treaties apply to your situation.

8.2. The unit and global prices for this public contract must encompass any costs, measures, and charges related to the performance of the contract, including but not limited to:

(a) Administrative management and secretariat services;

(b) Documentation related to the services;

(c) Delivery of documents or records associated with the performance of the contract.

(d) Acceptance costs.

8.3. All relevant costs must be factored into the prices for this public contract.

SECTION (C) - SUBMISSION OF TENDERS

9. SUBMISSION OF TENDERS

9.1. It must be submitted before the 23 October at noon (12:00pm) Mozambique time in hard copy and a USB stick.

9.2. In this case, the sealed envelope is put in a second closed envelope addressed to:

Enabel Mozambique Av. Zimbabwe n.385, Maputo, Mozambique, mentioning the contract reference number **MOZ22005-10363**

Delivered by hand with acknowledgment of receipt.

The service can be reached on working days during office hours: from 8 am to 12 pm and from 1 pm to 5 pm at the address above except on the date of deadline where only bids before 12:00pm will be accepted.

Any tender must arrive before the final submission date and time. Tenders that arrive late will not be accepted. (Article 83 of the Royal Decree on Awarding)

10. TENDER SIGNATURE

9.3. The tenderer isrequired to sign the tender, its annexes and the European Single Procurement Document (ESPD) individually.

These documents shall be signed by affixing a handwritten signature or electronic signature.

9.4. Signatures are placed by the person(s) empowered or mandated to commit the tenderer. This obligation applies to each participant when the tender is submitted by a group of economic operators (consortium). These participants are jointly liable.

10.1. When the submission report is signed by a mandatary, he or she must clearly indicate whom he or she represents. The mandatary attaches the original electronic deed or private document that transfers these powers to him or her or a scanned copy of that proxy.

10.2. The contracting authority also reminds the tenderer that a scanned written signature is not considered a valid electronic signature.

11. DEADLINE FOR SUBMISSION AND OPENING OF TENDERS

11.1. Tenders must be in the possession of the contracting authority before 23 **October 2026** at **12 pm Mozambique time**

SECTION (D) - SELECTION, AWARDING & CONCLUSION

12. EUROPEAN SINGLE PROCUREMENT DOCUMENT (ESPD)

12.1. By submitting their tender together with the European Single Procurement Document (ESPD), the tenderer officially declares on his honour that:

(a) They are not in any of the mandatory or facultative exclusion cases, which must or may lead to their exclusion;

(b) They meet the selection criteria established by the contracting authority for this contract.

12.2. The European Single Procurement Document (ESPD) is a self-declaration by economic operators providing preliminary evidence replacing the certificates issued by public authorities or third parties. As provided in Article 73 of the Law of 17 June 2016 on public procurement, it is a formal statement by the economic operator that it is not in one of the situations in which economic operators shall or may be excluded; that it meets the relevant selection criteria.

12.3. The tenderer generates the European Single Procurement Document (ESPD) via https://uea.publicprocurement.be/ and then attaches it to his tender.

12.4. More information, and a service manual (in French), including guidelines for enterprises, is available through: https://bosa.belgium.be/sites/default/files/documents/DUME_man_espd_entreprise_fr_200.pdf

12.5. The European Single Procurement Document (ESPD) can also be completed directly via your submission in e-Procurement (integrated in the submission space): https://bosa.service-now.com/csp?id=kb_article_view&sys_kb_id=84048bff87093ad0db5e43f80cbb35cf

12.6. Where the tender is submitted by a group of economic operators, it must **include a European Single Procurement Document (ESPD) for each of the participants in the group**. Participants in a group of economic operators must designate one member of the group who will represent the group vis-à-vis the contracting authority. This is indicated in part **II**.B of the European Single Procurement Document (ESPD).

12.7. Where a candidate or tenderer relies on the capacity of other entities (in particular subcontractors or independent subsidiaries) whose capacity is invoked with regard to the criteria of economic and financial capacity or technical and professional aptitude (see clause 14 and 6 Selection file), in accordance with Article 73 § 1 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, the candidate or tenderer, as appropriate, answers the question in part II, C, of the European Single Procurement Document (ESPD) referred to in Article 38 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors. He also mentions for which part of the public contract he will rely on such capacity and which other entities he proposes.
The tender also **comprises a separate European Single Procurement Document (ESPD) for the entities in the meaning of this clause 12.7.**

12.8. To submit an integrated European Single Procurement Document (ESPD) for multiple companies, see: https://bosa.service-now.com/csp?id=kb_article_view&sys_kb_id=bb29434c8791fed0db5e43f80cbb3514

12.9. In accordance with § 2 of Article 38 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, regarding **part IV of the European Single Procurement Document (ESPD) on the selection criteria**, the contracting authority has decided to limit the information to be filled out to one single question, namely whether the economic operator fulfils the required selection criteria, in accordance with the section **"Global indication for all selection criteria"**. So, only this section must be completed.

13. EXCLUSION GROUNDS

13.1. The mandatory and facultative grounds for exclusion are provided in the European Single Procurement Document (ESPD).

13.2. The grounds for exclusion apply to all participants submitting a joint bid as a consortium of economic operators and third parties (in particular subcontractors or independent subsidiaries) whose capacity is invoked with regard to the criteria of economic and financial capacity or technical and professional aptitude (see clause 14 and 6 Selection file), in accordance with Article 73 § 1 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors.

13.3. The contracting authority may, at any time during the procedure, request the tenderer to provide all or part of the supporting documents, if necessary, to ensure the smooth progress of the procedure. To this end, the contracting authority will request the tenderer concerned to provide the necessary information or documents to verify their personal situation. The tenderer must submit this information by the fastest means and within the deadline set by the contracting authority. However, the tenderer is not required to submit any supporting documents or evidence if the contracting authority can directly access the necessary certificates or information through a free national database in a Member State.

13.4. The tenderer may attach these documents directly to his tender. If the tenderer fails to deliver the requested document(s) on time, the contracting authority reserves the right to exclude the tenderer.

13.5. Tenderers are strongly advised not to wait for the request of the contracting authority and to request the documents they have not attached to their tender as soon as possible from the competent authorities of the country where they are based. After all, in some cases, it may take a long time to obtain particular documents.

13.6. The contracting authority will directly obtain any information or documents that can be accessed free of charge by digital means from the instances that manage the information or documents. This is the case for Belgian tenderers (via the Telemarc platform), with the exception of the extract from the criminal record, which must be requested by the tenderer himself.

13.7. With the exception of the exclusion grounds relating to tax and social security, a tenderer in one of the mandatory or optional exclusion situations may demonstrate, on their own initiative, that they have paid or undertaken to pay compensation for any damage caused by the criminal offence or fault. They must also demonstrate that they have fully clarified the facts and circumstances by cooperating with the authorities responsible for the investigation, and have taken specific technical, organisational, and personnel measures to prevent any further criminal offence or fault.

13.8. **Conflicts of Interest – Revolving Doors (Article 51 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors)** Without prejudice to Articles 6 and 69, paragraph 1, 5° of the Law of 17 June 2016 on public procurement, a conflict of interest also includes any "revolving doors" situation. This occurs when a natural person who previously worked for a contracting authority — whether as internal staff, in a hierarchical position, as a civil servant, public officer, or in any other capacity linked to the contracting authority — subsequently intervenes under a public contract awarded by that same contracting authority. A conflict of interest arises when there is a connection between the activities previously performed by the individual for the contracting authority and the activities carried out under the awarded contract.

14. QUALITATIVE SELECTION

14.1. By means of the documents requested in the 'Selection file' (6 Selection file), the tenderer must demonstrate sufficient capacity to successfully perform this public contract.

14.2. Only tenders from tenderers who meet the selection criteria will be taken into consideration to participate in the comparison of tenders based on the award criteria outlined in clause 16 subject to the regularity of these tenders.

14.3. To meet the criteria of economic and financial capacity and the criteria on technical and professional aptitude, the tenderer may rely on the capacity of:

(a) all participants submitting a joint bid as a consortium of economic operators;

(b) other entities (in particular subcontractors or independent subsidiaries) regardless of the legal nature of the relationship with these entities, in accordance with Article 73 § 1 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors.

14.4. For all such participants or entities, the contracting authority must verify that there are no grounds for exclusion. The tender must also **include a separate European Single Procurement Document (ESPD) for each of these participants or entities**.

14.5. In accordance with Article 73 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, where an economic operator wants to rely on the capacities of other entities (particularly subcontractors or independent subsidiaries) for replying to criteria of economic and financial capacity or technical and professional aptitude, it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect.

15. MODALITIES RELATING TO TENDER EXAMINATION AND REGULARITY OF TENDERS

15.1. Before starting the evaluation and comparison of tenders, the contracting authority examines their regularity.

The tenders must be drawn up in such a way that the contracting authority can make a selection without starting negotiations with the tenderer. For this reason, and in order to be able to assess the tenders fairly, it is essential that the tenders be completely in conformity with the provisions of these tender specifications, both formally and materially.

The substantially irregular tenders are excluded.

15.2. A substantial irregularity is such as to give a discriminatory advantage to the tenderer, to distort competition, to prevent the evaluation of the tenderer's tender or its comparison with the other tenders, or to render non-existent, incomplete or uncertain the commitment of the tenderer to perform the contract under the conditions laid down.

The following irregularities are deemed substantial:

(a) failure to comply with environmental, social or labour law, provided that such non-compliance is punishable by law

(b) failure to comply with the requirements of Articles 38, 42, 43, § 1, 44, 48, § 2, clause 1, 54, § 2, 55, 83 and 92 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors and of Article 14 of the Law of 17 June 2016 on public procurement, insofar as they contain obligations vis-à-vis the tenderers

(c) failure to comply with the minimum requirements and the requirements that are indicated as substantial in the procurement documents

15.3. The contracting authority will also declare void any tender that is affected by several non-substantial irregularities which, by reason of their accumulation or combination, are capable of having the same effect as described above (in accordance with Article 76 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors).

16. AWARD CRITERIA

The contracting authority will select the regular tender that it considers to be the most economically advantageous, based on the following criteria:

Award Criterion	Weight (%)	Evaluation / Formula
Methodology and Work Plan	45	(see breakdown below)
Team Composition and Expertise	25	(see breakdown below)
Price	30	Points tender A = (amount of lowest tender) / (amount of tender A) × 30

1. Methodology and Work Plan (45 pts)

1.1. Methodology and Approach (max. 10 pages) – 27 pts

Context and Operational Understanding (6 pts)

Demonstrated understanding of the operational constraints facing systematic L&D data management: institutional capacity gaps, causes of data fragmentation, and the current state of relevant tools. Evidence of prior engagement with the DRR system in Mozambique or a comparable context.

Adequacy, Feasibility and Technical Approach (10 pts), assessed across three sub-elements:

- Feasibility and sequencing (3 pts): Is the three-pillar approach achievable within the 21-month timeline? Does the methodology account for institutional slowdown and the cyclone season? Is the training-before-deployment sequence (ToT May–August 2027; pilot October 2027–March 2028) explicitly planned with credible buffer time?
- Technical appropriateness and sustainability (5 pts): Are proposed tools appropriate for INGD's IT environment and maintainable post-handover? Does the data architecture reflect

a realistic assessment of institutional maintenance capacity? Is the dashboard prototype approach credibly phased? Is the historical data migration scope realistic?

- Risk management and adaptive logic (2 pts): How does the proposal handle the key contingencies in the ToR — no qualifying disaster event, procurement delays, staff turnover at INGD, embedded-expert absence during training missions?

Institutional Anchoring and Sustainability Logic (6 pts)

How concretely does the proposal address INGD ownership, operation and maintenance of the system after handover? Is there a credible model for integrating the L&D system into INGD's recurrent functions, budget and staffing? Evidence of prior success in institutional embedding of data systems in comparable contexts.

GESI Integration (5 pts)

Specific, verifiable GESI commitments in the methodology: how gender-responsive and intersectionally disaggregated data collection is operationalised (not only described); how the 40% women's participation target will be pursued given known structural constraints at INGD; how GESI is integrated into training design, data standards and validation workflows. Proposals that treat GESI as a reporting requirement rather than a methodological commitment will score low.

1.2. Work Plan and Phasing (Gantt format) – 18 pts

Quality and Realism (11 pts)

Credible sequencing with realistic durations and documented dependencies. Explicit treatment of: (i) the December 2026 institutional slowdown, with some phase 1 deliverables substantially completed before milestone checkpoint; (ii) the rainy and cyclone season (November–April) and its implications for field deployment; (iii) the required sequencing of ToT modules (May–August 2027) prior to pilot deployment (October 2027–March 2028), with buffer time between training completion and field readiness. Balanced distribution of field, desk and on-site embedded work across the timeline.

Milestones, Responsibilities and Person-Day Coherence (7 pts)

Clear milestones tied to deliverables and payment tranches. Explicit assignment of responsibilities by named team member per phase. Internal coherence between proposed person-day allocations, team roles and work plan activities-days must add up to what the activities require. Credible phasing logic from system design through pilot to evidence products and institutional handover.

2. Team Composition and Expertise – Additional Profile (25 pts)

Points are awarded only above the minimum eligibility thresholds verified under the selection criteria. Qualifications sufficient only to meet the minimum receive no additional points here.

Sub-criterion	Additional / specialised profile assessed	Points

Team Leader/ Institutional Anchor	• Master's degree or higher in a relevant field (1 pt) • Years of experience beyond the 8-year minimum- 1 point per three additional years, up to a maximum of 2 pts; • Experience embedded within/working alongside national government institutions in a technical advisory capacity (2 pts) • Knowledge of international DRR/climate frameworks (Sendai, UNFCCC, SDGs, DELTA) (1 pt)	6
Data Systems Architect	• Years of experience beyond the 5-year minimum- 1 point per three additional years, up to a maximum of 1 pt • Expertise in API development, integration and interoperability (2 pts) • Experience designing systems for low-resource/low-connectivity environments (1 pt) • Experience with mobile data collection tools (ODK, KoboCollect or equivalent) (1 pt)	5
GIS & Geospatial Training Specialist	• Years of experience beyond the 3-year minimum- 1 point per three additional years, up to a maximum of 1 pt. • IACM (Instituto de Aviação Civil de Moçambique) or equivalent national drone operating certification (held or in progress) (1 pt) • Experience with open-source tools (QGIS, OpenDroneMap, Google Earth Engine) (1 pt) • Demonstrated experience delivering technical GIS training to government technicians (2 pts)	5
GESI & Capacity Building Lead	• Years of experience beyond the 3-year minimum- 1 point per three additional years, up to a maximum of 1 pt. • Expertise in GESI mainstreaming in DRR/climate/data programmes (UNSD gender statistics handbook, Washington Group questions, GBVIMS) (2 pts) • Experience developing accessible manuals for technical and non-technical audiences (1 pt) • Direct experience in DRR, climate adaptation or data systems (1 pt)	5
Team-wide assets	• More than 1 core member proficient in Portuguese (up to 2 pts) • Relevant climate finance knowledge within the core team (1 pt) • Team experience in Mozambique or southern Africa (1 pt)	4

11.2.

16.1. The scores for the award criteria will added up. This public contract will be awarded to the tenderer that submitted the tender with the highest final score, after the contracting authority has verified the accuracy of the European Single Procurement Document (ESPD) of this tenderer and provided the control shows that the European Single Procurement Document (ESPD) corresponds with reality.

17. AWARDING THE PUBLIC CONTRACT

11.3. This public contract will be awarded to the tenderer who has submitted the most economically advantageous tender and based on what is stated in point 16 of the tender document.

17.1. In accordance with Article 85 of the Law of 17 June 2016 on public procurement, the contracting authority is under no obligation to award the contract. The contracting authority may choose either not to award the public contract or to restart the procedure, if necessary, through another award procedure.

18. CONCLUDING THE CONTRACT

18.1. In accordance with Article 88 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors, the contract is formed upon notification to the succesful tenderer of the approval of their tender.

11.4. Notification is made via digital platforms or email.

18.2. The full contract consists of the following documents:

(a) These tender specifications and their annexes;

(b) The approved tender and all its annexes;

(c) The registered letter notifying the award decision;

(d) Any later documents accepted and signed by both parties, as appropriate.

18.3. In the interest of transparency, Enabel commits to publishing an annual list of recipients of its contracts. By submitting their tender, the successful tenderer agrees to the publication of the contract title, nature and object of the contract, their name and location, and the contract amount.

4 SPECIAL CONTRACTUAL PROVISIONS

1. This chapter of these tender specifications holds the specific administrative and contractual provisions that apply to this public contract by way of derogation from the 'General Implementing Rules for public procurement' of the Royal Decree of 14 January 2013 (Royal Decree of 14 January 2013 establishing the general rules for the execution of public contracts), hereinafter referred to as "GIR", or as a complement or an elaboration thereof. The numbering of the articles below (between brackets) follows the numbering of the "GIR" articles. Unless indicated, the relevant provisions of the "GIR" apply in full.

2. These tender specifications do not derogate from the "GIR".

SECTION (A) - GENERAL

3. USE OF ELECTRONIC MEANS (ART. 10)

The use of electronic means for exchanges during the performance of the contract is permitted unless stated otherwise in these tender specifications. In such cases, notifications from the contracting authority will be sent to the address or registered office mentioned in the tender.

4. MANAGING OFFICIAL (ART. 11)

4.1. The managing official for this public contract will be assigned in the award notification. The managing official is responsible for overseeing the performance of the contract.

4.2. Once this public contract is concluded, the managing official serves as the primary point of contact for the service provider. All correspondence or questions regarding the performance of the contract should be directed to him/her, unless otherwise explicitly stated in these tender specifications.

4.3. The managing official has full authority to monitor the satisfactory performance of the contract, which includes issuing service orders, preparing reports and statements, approving services, progress reports, and reviews. They may order changes to the contract with regards to its subject-matter or performance, provided that such changes remain within its original scope.

4.4. However, the signing of amendments or any other decision or agreement implying derogation from the initial terms and conditions of the contract are not part of the competence of the managing official. For such decisions the contracting authority is represented as stipulated under clause 1 of chapter 1 General Remarks.

4.5. Under no circumstances is the managing official allowed to modify the terms and conditions (e.g. performance deadline) of the contract, even if the financial impact is nil or negative. Any commitment, change or agreement that deviates from the conditions in these tender specifications and that has not been notified by the contracting authority, will be considered null and void.

5. CONFIDENTIALITY (ART. 18)

5.1. Service providers who, during the performance of the contract, receive information or documents or data of any kind that are classified as confidential and relate, in particular, to the subject matter of the contract, the resources required for its performance and the operation of the contracting authority's services, shall take the necessary measures to prevent such information, documents or data from being disclosed to third parties who have no right to know them.

5.2. Service providers who, in the performance of the contract, have knowledge of a drawing or model, know-how, method or invention belonging to the contracting authority or jointly to the contracting authority and the service provider, shall refrain from any communication concerning the drawing or model, know-how, method or invention to third parties, unless those elements are the subject of the contract.

6. PROTECTION OF PERSONAL DATA

6.1. Processing of personal data by the contracting authority

The contracting authority undertakes to process the personal data that are communicated to it in response to the call for the tenders with the greatest care, in accordance with legislation on the protection of personal data (General Data Protection Regulation, GDPR). Where the Belgian law of 30 July 2018 on the protection of natural persons with regard to the processing of personal data contains stricter provisions, the contracting authority will act in accordance with said law.

6.2. Processing of personal data by the service provider

Where during contract performance, the service provider processes personal data of the contracting authority or in execution of a legal obligation, the following provisions apply :

For any processing of personal data carried out in connection with this public contract, the service provider is required to comply with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (GDPR) and the Belgian law of 30 July 2018 on the protection of natural persons with regard to the processing of personal data.

By simply participating in the contracting process, the tenderer certifies that he will strictly comply with the obligations of the GDPR for any processing of personal data conducted in connection with that public contract.

Given the public contract, it is to be considered that the contracting authority and the service provider will each be responsible, individually, for the processing.

7. INTELLECTUAL PROPERTY (ART. 19 TO 23)

7.1. The contracting authority **acquires** the intellectual property rights created, developed, or used during performance of the public contract.

7.2. Unless otherwise specified in the procurement documents and without prejudice to clause 7.1, when this public contract involves the creation, manufacture, or development of designs, logos, or similar works, the contracting authority acquires the intellectual property rights to these works. This includes the right to trademark, register, and protect them.

7.3. For any domain names created under this public contract, the contracting authority similarly acquires the right to register and protect them unless stated otherwise in the procurement documents.

SECTION (B) - FINANCIAL GUARANTEES

8. PERFORMANCE BOND (ART. 25 TO 33)

8.1. Scope and amount (Art. 25)

The performance bond is a requirement for this public contract and is set at **5%** of the total value of the contract, excluding VAT. The resulting value will be rounded up to the nearest 10 euros.

8.2. Nature of the performance bond (Art. 26)

In accordance with the applicable legal and regulatory provisions, the performance bond may be provided in the form of cash, public funds, or a joint performance bond. It may also be issued as a surety bond by a credit institution meeting the requirements of the law governing credit institutions or by an insurance company approved for branch 15 (bonds) under the law governing insurance companies.

By way of derogation from Article 26 of the “GIR”, the performance bond may be posted through an institution with its registered office in one of the countries of destination of the services. The contracting authority reserves the right to accept or refuse the posting of the bond through such an institution. The tenderer shall provide the name and address of this institution in the tender.

This derogation is intended to provide local tenderers with the opportunity to submit a tender, taking into account the specific requirements of the contract.

8.3. **Deadline for submitting the performance bond (Art. 27)**

The successful tenderer is required to provide proof of the posting of the performance bond within 30 calendar days from the conclusion of the procurement contract.

The period specified above is suspended during the period of closure of the service provider 's business for paid annual holidays and the days off in lieu stipulated by regulation or by a collective binding labour agreement.

8.4. **Posting of the performance bond (Art. 27)**

The performance bond must be posted by the successful tenderer in one of the following ways:

(a) Cash deposit : Deposit the amount in the account of the Deposit and Consignment Office (Dutch or French procedure to enter a deposit in e-DEPO) or of a public institution performing a similar function similar;

(b) Public Funds: Deposit with the State cashier at the National Bank's headquarters in Brussels or one of its provincial branches, on behalf of the Deposit and Consignment Office or a similar public institution;

(c) Joint surety : By the deposit, via an institution that lawfully carries out this activity, of a deed of joint surety with the Deposit and Consignment Office or with a similar public institution;

(d) Guarantee : Provide the deed of undertaking of the credit institution or the insurance company.

8.5. **Proof of deposit (Art. 27)**

Proof of posting the performance bond must be provided as applicable by submission to the contracting authority of:

(a) A deposit receipt from the Deposit and Consignment Office or a similar public institution;

(b) A debit notice from the credit institution or insurance company;

(c) An deposit certificate issued by the State Cashier or a similar public institution;

(d) The original copy of the deed of joint surety stamped by the Depot and Consignment Office or by a similar public institution;

(e) The original copy of the deed of undertaking issued by the credit institution or the insurance company granting a guaranty.

These documents, signed by the depositor, must state why the performance bond was posted and its precise usage, consisting of a concise indication of the subject-matter of the procurement contract and a reference to the procurement documents, as well as the name, first name and full address of the service provider and, where relevant, that of the third party that made the deposit on the service provider 's account, bearing the statement 'lender' or 'mandatory', as appropriate.

Proof that the required performance bond has been posted must be sent to the address that will be mentioned in the contract conclusion notification.

8.6. **Release of bond**

If the contracting authority confirms acceptance of the services, the bond shall be released, even if the service provider has made no such request.

The whole of the bond will be released at once after acceptance of the entire contract.

SECTION (C) - THE PUBLIC CONTRACT DOCUMENTS

9. CONFORMITY OF PERFORMANCE (ART. 34)

The services must comply in all respects with the procurement documents. In the absence of specific technical specifications in the procurement documents, the performance of the contract must meet the highest standards of good practice in the relevant field.

SECTION (D) - CHANGES TO THE PUBLIC CONTRACT

10. REPLACEMENT OF THE SERVICE PROVIDER (ART. 38/3, °1)

10.1. **Scope**

The clause may be applied in case the service provider is unable to continue the performance of the contract due to termination of the contract (art. 61, 62 or 62/1, °2 of the “GIR”) or after taking an ex officio measure (art. 47 of the “GIR”).

10.2. **Nature of the amendment**

In derogation of art. 47, § 2, °3 of the “GIR”, the contracting authority may, in all the above cases, immediately award a new contract to the subcontractor(s) of the service provider already involved in the performance of the contract or to the second-ranked tenderer, for all or part of the contract still to be performed, and this without initiating a new award procedure. This agreement will take the form of an amendment to the original contract to be concluded between the contracting authority and the new service provider.

10.3. **Conditions under which this revision clause may be used**

Provided that they meet the selection criteria and the exclusion grounds set out in this document, and if they can meet the initial conditions of the contract, the contracting authority may conclude a contract for account with the service provider 's subcontractor(s) already involved in the performance of the contract.
To this end, the contracting authority shall contact the subcontractor(s) or his (their) representative(s), asking whether he (they) can meet the original terms of the contract.
If the subcontractor(s) cannot meet the original conditions, a contract for account may be concluded under amended conditions. Before concluding such an amended contract, the contracting authority shall check whether the new conditions are still more advantageous than those of the tenderer ranked second during the evaluation of the tenders under the original award procedure. If this is not the case, the contracting authority will conclude a contract for account as referred to in the paragraph below.

If the contracting authority is unable or unwilling to avail itself of the option mentioned in the preceding paragraph, a contract for account may be concluded with the tenderer who was ranked second during the evaluation of the tenders under the original award procedure, provided that he meets the selection criteria and the exclusion grounds set out in this document.
To this end, the contracting authority contacts the second-ranked tenderer or his representative to ask whether he agrees to maintain his bid. If that bidder agrees without reservation, the contracting authority proceeds to award and conclude the contract for account.

If the tenderer in question does not agree to maintain the terms of his initial tender or if his modified tender does not remain the most economically advantageous on the basis of the evaluation of the tenders under the original award procedure (after exclusion of the initial service provider), the contracting authority shall address itself:

(a) either successively, according to the ranking, to the other regular the tenderers. In this case too, the contracting authority contacts the tenderer concerned or his representative to ask whether he agrees to maintain his tender. If that tenderer agrees without reservation, the contracting authority proceeds to award and conclude the contract for account ;

(b) or simultaneously to all the other regular tenderers, asking them to revise their tender, on the basis of the initial terms of the contract, in order to award and conclude the contract on the basis of the tender that has become the most economically advantageous.

In any case, the contracting authority shall ensure that verification of the absence of grounds for exclusion and compliance with the selection criteria has taken place in an impartial and transparent manner, either in the context of the initial award procedure or at the time of the conclusion of the contract for account, so that no contract is awarded to a tenderer (or subcontractor) who should have been excluded or who does not meet the selection criteria. The minimum requirements of qualitative selection may, where appropriate, be adjusted in proportion to the remaining part of the contract if the contract for account is concluded only for part of the contract still to be performed.

The contract for account will be concluded by means of an amendment to the original contract, which will be signed by the contracting authority and the new service provider. If the contract has already been partially performed, this amendment will accurately mention all parts of the contract that still need to be performed. The amendment shall also mention all the changed conditions compared to the original tender of the initial service provider, and compared to the original tender of the new service provider. If necessary, the amendment shall state the method of application of the original conditions to the remaining part of the contract. All other conditions stated in the contract documents (the tender specifications and the original tender of the initial or new service provider), shall continue to apply unchanged.

If a contract for account is concluded, a copy of the amendment concerning the contract to be concluded shall be sent to the initial service provider by electronic transmission, in deviation from art. 47, § 3 (3) of the “GIR”.
If, following the application of an ex officio measure (art. 47 of the “GIR”), the price of the new contract for account concluded is higher than that of the initial contract, the initial service provider shall bear the additional costs.

11. REVISION OF PRICES (ART. 38/7)

Price revisions are not allowed under this contract.

12. INDEMNITIES FOR SUSPENSIONS ORDERED BY THE CONTRACTING AUTHORITY DURING CONTRACT PERFORMANCE (ART. 38/12)

12.1. The contracting authority reserves the right to suspend the performance of the contract for a given period, mainly because it considers that the procurement contract cannot be performed without inconvenience at that time.

12.2. The performance period is extended by the period of delay caused by this suspension, provided that the contractual performance period has not expired. If it has expired, the return of fines for late performance may be agreed.

12.3. When activities are suspended, based on this clause 12.3, the service provider is required to take all necessary precautions, at his expense, to protect the services already performed and the materials from potential damage caused by unfavourable weather conditions, theft or other malicious acts.

12.4. The service provider has a right to damages for suspensions ordered by the contracting authority when:

(a) The suspension lasts in total longer than one twentieth of the performance period and at least ten working days or fifteen calender days, depending on whether the performance period is expressed in working days or calendar days;

(b) The suspension is not due to unfavorable weather conditions or other circumstances beyond the contracting authority's control which, in the contracting authority's discretion, constitute an obstacle to the continued performance of the contract at that time;

(c) The suspension occurs during the contract's performance period.

13. UNFORESEEABLE CIRCUMSTANCES

13.1. As a general rule, the service provider is not entitled to request modifications to the contractual terms for circumstances unknown to the contracting authority.

13.2. A decision by the Belgian state to suspend cooperation with a partner country, or a decision of a government of a partner country to suspend cooperation with the Belgian state, constitutes an unforeseeable circumstance under this clause 13. In the event that the Belgian state or the partner country terminates or ceases activities, which implies therefore the financing of this public contract, Enabel will make reasonable efforts to negotiate a fair maximum compensation amount.

14. TAXATION HAVING AN EFFECT ON THE VALUE OF THE PUBLIC CONTRACT (ART. 38/8)

14.1. For this public contract, a price revision resulting from a change in taxation is possible if the case occurs in Belgium or in the country of performance concerned by this public contract and has an incidence on the value of the public contract.

14.2. Such price revision is only possible if both the following conditions apply:

(a) The change entered into force after the tenth day preceding the deadline for submission of tenders, and

(b) Either directly, or indirectly by means of an index, such taxation is not included in the revision formula provided for in procurement documents in application of Article 38/7 of the “GIR”.

14.3. In the event of an increase in charges, the service provider must prove that it has actually borne the additional charges it has claimed and that they are related to the performance of the contract.

In case of a reduction, there is no revision if the service provider proves that he paid the charges at the old rate.

15. TERMS OF INTRODUCTION (ART. 38/14 TO 38/17)

15.1. The contracting authority or the service provider who wishes to rely on one of the review clauses, as referred to in Articles 38/9 to 38/12 of the “GIR”, must give written notice of the facts or circumstances invoked on which it relies within 30 days, either after they occurred or after the date on which the contracting authority or the service provider should normally have known about them.

15.2. The service provider may only invoke the application of one of these review clauses if it succinctly discloses the influence of the facts or circumstances invoked on the course and cost of the contract to the contracting authority within the period mentioned under clause 15.1, regardless of whether the contracting authority is aware of the facts or circumstances.

SECTION (F) - PERFORMANCE MODALITIES

16. ORDER FORMS (ART. 146)

17. DEADLINES AND TERMS (ART. 147)

11.5. The service provider must complete the services within **21 (twenty-one) months**, starting from **the day of the kick-off meeting.**

18. PLACE OF PERFORMANCE (ART. 149)

The services must be performed at the following address: **Maputo, Gaza, Nampula (Mossuril) and Zambezia (Namacurra)**.

19. INSPECTION OF THE SERVICES (ART. 150)

19.1. If irregularities are identified during the performance of this contract, the service provider will be promptly notified by e-mail, followed by confirmation via registered letter. The service provider is required to rectify the non-compliant services.

19.2. The service provider must notify the managing official in writing, either by registered post or e-mail (with proof of the exact dispatch date), specifying the date on which the services will be available for inspection.

20. LIABILITY OF THE SERVICE PROVIDER (ART. 152-153)

20.1. The service provider assumes full responsibility for any mistakes or deficiencies in the services delivered.

20.2. The service provider shall indemnify the contracting authority against any damages it may incur as a result of liability towards third parties arising from delays in the performance of the services or any failure by the service provider to fulfill its obligations.

SECTION (G) - MEANS OF ACTION

21. FAILURE OF PERFORMANCE (ART. 44)

21.1. The service provider shall be considered in breach of this public contract under the following circumstances:

(a) When contract performance is not carried out in accordance with the conditions specified in the procurement documents;

(b) When, at any time, contract performance has not progressed in such a way that it can be fully completed on the due dates;

(c) When the service provider fails to comply with written orders issued in due form by the contracting authority.

Any failure to comply with the provisions of the public contract, including the non-compliance with orders from the contracting authority, will be documented in a report ('process verbal'). A copy of this report will be sent immediately to the service provider either by registered post or e-mail (with proof of the exact dispatch date).

21.2. The service provider must address the defects without delay. He may assert his right of defence, either by registered post or e-mail (with proof of the exact dispatch date), addressed to the contracting authority within fifteen days from the date of dispatch of the report (process verbal). Silence on his part after this period shall be deemed as acknowledgement of the reported facts.

21.3. Any defects that can be attributed to the service provider may result in the application of one or more measures as provided in Articles 45 to 49, 154 and 155 of the “GIR”.

22. FINES FOR DELAY (ART. 46 AND 154)

22.1. Fines for delay differ from penalties referred to in Article 45 of the “GIR”. They are due, without the need for notice, by the mere lapse of the performance period without the issuing of a report and they are automatically applied for the total number of days of delay.

22.2. Fines for delay are calculated, according to Article 154 of the “GIR”, at a rate of **0.1%** per day of delay, with a **maximum of 7.5%**, of the value of all or part of the services that were performed with the same delay.

22.3. If the execution deadline is an award criterion, the penalty rate may increase to a **maximum of 10%**, depending on the weight assigned to this criterion in the tender specifications.

22.4. Without prejudice to the application of these fines, the service provider shall indemnify the contracting authority where appropriate against any damages owed to third parties on account of its delay in performing the contract.

23. MEASURES AS OF RIGHT (ART. 47 AND 155)

23.1. When, upon the expiration of the deadline specified in Article 44, § 2 of the “GIR”, to present justifications, the service provider has remained inactive or has submitted justifications deemed insufficient by the contracting authority, the latter may invoke the measures as of right outlined in clause 23.2 However, the contracting authority may apply these measures before the expiration of the aforementioned term when the service provider has explicitly acknowledged the identified shortcomings.

23.2. The measures as of right are:

(a) Unilateral termination of the contract. In this case the entire performance bond, or if no bond has been posted an equivalent amount, is acquired as of right by the contracting authority as lump sum damages. This measure excludes the application of any fine for delay in performance in respect of the terminated part;

(b) Completion of all or part of the unfulfilled contract by the contracting authority itself;

(c) Conclusion of one or more replacement contracts with one or more third parties for all or part of the contract remaining to be performed.

The measures outlined in points (a), (b), and (c) will be executed at the expense, risk, and peril of the defaulting service provider. However, any fines or penalties imposed during the performance of a replacement contract will be borne by the new service provider.

SECTION (H) - END OF THE PUBLIC CONTRACT

24. ACCEPTANCE OF THE SERVICES PERFORMED (ART. 64 AND 156)

24.1. The managing official will closely follow up the services during their performance. The services will not be accepted until after having satisfied the inspections, technical acceptance operations and prescribed tests.

24.2. Final Acceptance will occur upon service delivery completion, marking full contract completion.

24.3. When the contracting authority is in possession of the list of services provided or the invoice and the total or partial completion of the services is established in accordance with the procedures laid down in the contract documents, the contracting authority shall carry out the verification, proceed with the acceptance formalities and notify the service provider of the result. In any event, the verification shall be carried out within the processing period referred to in Article 160(1) of the “GIR” (clause 25).

24.4. If the services are completed before or after the expected date, the service provider must notify the managing official by registered letter or electronic mail that provides equivalent assurance of the exact date of dispatch, and shall request that the acceptance procedure be carried out.

24.5. Any progress payment shall be preceded by partial acceptance. The last partial acceptance is considered final acceptance and concludes the services under the contract.

25. INVOICING AND PAYMENT (ART. 66-72 AND 160)

25.1. The contracting authority shall verify and pay the amount due to the service provider within a processing period of thirty days from the date on which it is established that all or part of the services have been completed, the terms of which shall be laid down in the contract documents. However, payment can only be made if the contracting authority is in possession of the duly established invoice.

25.2. Only services that have been performed correctly may be invoiced. The invoice must be issued in EURO.

25.3. The service provider sends (one copy only of) the invoices and the contract acceptance report (original copy) to the following address: **385, Zimbabue ave, Maputo, Mozambique**.

25.4. Payment will be made in accordance with one of the following arrangements: Refer to point 5.7 Schedule of payments in the Terms of Reference

26. ADVANCE PAYMENTS

26.1. Notwithstanding clause 25.2 and in accordance with Articles 12/1 to 5 of the Law of 17 June 2016 on public procurement, inserted by the Law of 22 December 2023 amending the regulations on public procurement in order to promote SMEs' access to these contracts, an advance may be granted to the service provider.

The amount of the advance is calculated by applying the following percentages to the reference value of the public contract:

(a) 20% if the winning tenderer is a micro-enterprise, i.e. a company that employs fewer than ten people and whose annual turnover or annual balance sheet total does not exceed two million euros;

(b) 10% if the winning tenderer is a small enterprise, i.e. a company that employs fewer than fifty people and whose annual turnover or annual balance sheet total does not exceed ten million euros;

(c) 5% where the winning tenderer is a medium-sized enterprise, i.e. a company that employs fewer than two hundred and fifty people and with an annual turnover not exceeding fifty million euros or an annual balance sheet total not exceeding forty-three million euros.

26.2. The advance is calculated on the basis of the reference value of the public contract, i.e.:

(a) If the duration of the public contract is equal to or less than 12 months, the reference value is equal to the initial value of the public contract, all taxes included;

(b) If the duration of the public contract is greater than 12 months, the reference value is an amount equal to 12 times the initial value of the public contract, including taxes, divided by the duration of the contract expressed in months;

(c) In the case of an open-ended public contract, the reference value is the value per month of the public contract multiplied by 12.

For the calculation of the initial value of the contract, neither conditional blocks nor renewals shall be taken into account.

26.3. No advance is granted before:

(a) Notification of the conclusion of the public contract;

(b) A written dated demand submitted to the contracting authority;

(c) A financial guarantee for the full amount of the advance is provided. The guarantee will only be released when the amount of the advance has been fully covered by the performance of the public contract and has been the subject of invoices approved by the contracting authority. This financial guarantee must enable the contracting authority to obtain reimbursement of the advance it has paid in the event of total or partial non-performance of the public contract.

26.4. Payment of the advance may be suspended if it is found that the service provider does not comply with his contractual obligations or if they contravene the provisions of Article 7 of the Law of 17 June 2016 on public procurement.

26.5. The advance granted is charged to the amounts owed to the service provider, as follows: The first half of the advance payment shall be offset against the sums due to the service provider when the value of the services performed reaches 30 per cent of the original order amount and the second half of the advance shall be offset against the sums due to the service provider when the value of the services performed reaches 60 per cent of the original order amount.

5 TERMS OF REFERENCE

Enabel

Tender:

Establishment of a National Loss and Damage Data System and Institutional Capacity Strengthening for Disaster Risk Reduction in Mozambique

MOZ22005-10363

Belgian development agency

enabel.be

5.1 Context and Background

5.1.1 Mozambique's Vulnerability and the Loss and Damage Data Gap

Mozambique is among the countries most severely affected by extreme weather events worldwide, including cyclones, floods and droughts. Disasters such as Cyclones Idai, Kenneth, Gombe and Freddy have caused significant economic losses, destruction of infrastructure and long-lasting social impacts.

These impacts are not evenly distributed. Pre-existing inequalities linked to power relations, socio-economic conditions and social norms mean that women, girls, youth, persons with disabilities and other vulnerable groups are often disproportionately affected. They face higher mortality, greater livelihood losses, increased workloads and heightened exposure to sexual and gender-based violence. Yet gender- and inclusion-sensitive loss and damage data remain limited. This constrains the design of inclusive and targeted risk-reduction, preparedness, response and recovery interventions, and may reinforce existing inequalities.

Despite recurrent climate-related disasters, Mozambique’s capacity to systematically document, analyse and use loss and damage data remains fragmented. Key gaps exist across the full data management cycle (collection, systematisation, standardisation, integration), limiting institutions such as INGD in conducting robust analyses and informing anticipatory action.

Loss and damage information is dispersed across multiple government bodies, private actors and humanitarian organisations, with limited data-sharing mechanisms and harmonised definitions. Tools such as UNDRR’s DELTA exist but are not yet fully integrated or regularly updated. Fragmented systems hinder a coherent picture of disaster impacts and obscure critical trends, including geographic patterns of increasing hazard frequency and severity.

Most assessments focus on direct, tangible damages, while indirect and longer-term losses (e.g. disrupted supply chains, reduced production, impacts on tourism and trade, unemployment, fiscal stress, reduced access to services) are rarely quantified. These indirect impacts often disproportionately affect women and other vulnerable groups, who depend more on informal and climate-sensitive livelihoods, have limited access to financial protection, and carry a heavier burden of unpaid care work.

Technical capacity is highly centralised in Maputo, with significant gaps in data collection, analysis and validation at provincial and district levels. This leads to variable data quality and under-representation of local realities in national planning and resource allocation.
Without reliable, comprehensive and localised evidence on what was lost, where and for whom, it is impossible to design effective interventions, allocate resources efficiently or mobilise the climate and loss and damage finance needed to break the cycle of destruction and reconstruction. Investing in an integrated L&D data management system is therefore a prerequisite for evidence-based planning, informed decision-making and credible access to international funds. Integrating

gender-responsive, intersectionally disaggregated data into L&D methodologies is essential to ensure that recovery investments address structural inequalities and strengthen resilience for all population groups.

5.1.2 Enabel's Mozambique portfolio (2023-2028)

The Belgian-Mozambique Cooperation Strategy 2023-2027, validated by the Belgian Minister of Cooperation in July 2022, addresses the growing climate vulnerability of Mozambique, marked by increasingly intense and frequent extreme weather events.

General Objective: The portfolio aims to support and institutionally strengthen Mozambique so that the transition to a climate-resilient and low-carbon economy can be achieved in an inclusive way with consideration of vulnerable communities in both rural and urban areas.

Specific Objective: Mozambican authorities and communities, including women, youth, and other vulnerable groups, are strengthened to actively engage together in a –cross-sectoral coordination, specifically focusing on improved climate proofed public services, enabling policies and initiatives for energy transition.

Portfolio Structure:

The portfolio consists of three interconnected and complementary interventions:

1. **Intervention 1 – Climate Resilience and Energy Transition (CRET):** This is the heart of the portfolio with five components:
    a. **Result 1: Policy Dialogue on Climate Resilience and Energy Transition:** Improve policy formulation, adoption, and implementation by the Government of Mozambique (GoM), local authorities, communities, and civil society for climate resilience and just energy transition.
    b. **Result 2: Losses & Damages:** Design and implement climate-resilient and low-carbon plans and budgets focused on anticipating losses and damages;
    c. **Result 3: Access to Energy:** Enhance access to sustainable and clean public energy services, especially in off-grid areas.
    d. **Result 4: Access to Water:** Improve the sustainability of climate-resilient drinking water supply and solar-powered irrigation systems in rural areas.
    e. **Result 5: Waste Management and Circular Economy:** Implement sustainable waste management and promote a circular economy with involvement from government bodies and civil society.

2. **Intervention 2 - STEP: Strengthen capacities and act as a catalyst for mobilizing climate finance for national priorities, aligning closely with the main intervention.**
3. **Intervention 3 – Debt for Climate Swap (D4CS):** Provide additional funding to support the losses and damages component of the first intervention.

Loss & Damage actions under CRET and D4CS are aligned with Mozambique's Master Plan for DRR 2017–2030, which stresses robust data systems under its "Strengthening of Data Systems" pillar. They are consistent with broader sector objectives such as DRR, early warning, and comprehensive L&D strategies.

Enabel commits to ensuring that 85% of its programmes significantly advance gender equality or have it as a principal objective (DAC-OECD Gender Marker). A gender-transformative approach underpins this commitment, addressing root causes of inequality—discriminatory norms, behaviours and legal frameworks. Gender equality is thus both a goal and a guiding principle across Enabel's interventions.

Key partners

- **INGD-National Institute for Disaster Risk Management and Reduction**
- Leads prevention, mitigation, preparedness and response to disasters, and strengthens resilience and DRR programmes nationwide.
- **INAM- National Institute of Meteorology**
  Collects, analyses and disseminates climate and weather data, essential for public safety and sustainable development.
- **DNGRH-National Directorate of Water Resources Management**
- Promotes sustainable water management. The Flood and Drought Management Unit within the Department of River Basin Management (DGBH) monitors and manages flood forecasting and early warning systems.

5.2 Objectives and Expected Results

5.2.1 General Objective

To strengthen Mozambique's national capacity for systematic, gender-responsive management, analysis and dissemination of loss and damage data, thereby informing DRR strategies, anticipatory action, resilient recovery, fiscal preparedness and future mobilisation of climate and L&D finance.

5.2.2 Specific Objectives and Expected Results

Firm tranche: Pillar 1: National L&D Data System, Governance and Procurement Support (estimation: Months 1–7)

Design and establish the institutional and technical foundation of a centralised, harmonised and interoperable national L&D data system embedded in INGD/CENOE, aligned with international reporting and climate-finance requirements, and provide technical support to the procurement and commissioning of essential software, equipment, materials and infrastructure.

Expected Results:

- Targeted technical support provided to INGD/Enabel for preparation and follow-up of procurement processes for software, equipment and materials needed for establishment and piloting of the L&D system.
- System architecture, data standards, taxonomy and governance framework designed and validated.
- Priority historical loss and damage datasets (2000–present) from DesInventar, INGD archives and key sectoral sources mapped, cleaned and harmonised, with documentation of disaggregation feasibility (sex, age, disability, location, etc.). A desk-based feasibility assessment of pre-2000 data integration will be delivered as a separate documented output, with a recommended migration roadmap for any future phase.
- Interoperability framework and API specifications developed for integration with DELTA and key INGD systems (e.g. CENOE data warehouse, impacts dashboard, myDEWETRA, selected remote-monitoring platforms).
- Governance protocols finalised, including roles and responsibilities, quality assurance rules, metadata standards, and proposed Data Governance / L&D Committee.
- Standard templates for data-sharing agreements and MoUs drafted.
- GESI and intersectional disaggregation framework for the L&D system defined.
- Draft system manuals and SOPs prepared (administration, data entry, validation, security, ethical and safe handling of sensitive data, including disability and GBV-related information).

L&D Dashboard Architecture Specification: wireframes, functional requirements, and data visualisation logic for the operational web-based dashboard, validated with INGD/Enabel before the end of Phase 1. This specification will serve as the technical basis for dashboard development and prototype testing during Phase 2.

Finance-Readiness by Design:
The data model and standards will include fields and tagging to support future economic valuation, sectoral investment gap analysis and compatibility with DELTA, Sendai and climate-finance reporting templates.

Conditional tranche 1: Pillar 2 – Capacity Building and Pilot Operationalization (estimation: Months 8–168–16; June2027- April 2028)
Operationalize the national L&D system through a pilot in selected provinces/districts, while strengthening multi-level capacity for data collection, validation, risk mapping and evidence use.

Expected Results:

- Mobile data collection tools (ODK/Kobo) configured with GESI-responsive indicators and minimum intersectional disaggregation.

- Standard Operating Procedures and field manuals for L&D data collection, validation and use, integrating:
  - geospatial analysis and risk mapping protocols;
  - guidance on drone use and satellite imagery;
  - participatory and inclusive data collection approaches;
  - ethical and do-no-harm safeguards (informed consent, anonymisation, data minimisation, confidentiality and secure access).
- National-level ToT delivered to multi-sectoral teams (indicative):
  - ToT on monetary/economic valuation of disaster impacts and L&D;
  - ToT on L&D data collection, risk mapping, geospatial analysis and drone-supported applications.
- Cascade capacity building at provincial and district levels (Gaza, Nampula, Zambezia and Mossuril and Namacurra districts), focusing on:
  - practical L&D data collection and GPS/GIS skills;
  - basic and intermediate geospatial analysis;
  - use of drones and satellite imagery for post-event assessment;
  - integration of GESI considerations into data collection and analysis.
- At least real-event pilot or one seasonal simulation in the selected pilot districts, including:
  - deployment of trained teams;
  - multi-stage validation workflows;
  - documentation of lessons learned for system and process improvement.
- Measures designed and implemented to achieve, where feasible, at least 40% women's participation in training and validation activities, with systematic documentation of participation rates and constraints.

Note: The occurrence, number and intensity of disaster events are external factors. If real-event data cannot be collected in the pilot districts, data collection may occur in other affected districts in Mozambique. If no relevant events occur, simulated, historical or scenario-based exercises will be used to test the system.

Conditional tranche 2: Pillar 3 – Evidence Products, Institutionalization and Investment Readiness (estimation: Months 17-2117-21; May-July 2028)

Consolidate pilot results, generate high-value knowledge products and decision-support tools, and strengthen the institutional basis for future national scale-up and climate/L&D finance mobilization.

Expected Results:

- Consolidated, quality-assured dataset for the pilot period, with documentation of data quality, coverage and limitations.
- One flagship National L&D Evidence Report, synthesizing cumulative and seasonal impacts (direct and, where possible, indirect), with GESI-sensitive analysis.

- Strategic evidence products, indicatively:
    - 2–3 sectoral investment evidence notes (e.g. infrastructure, agriculture, social sectors) highlighting loss patterns, resilience gaps and indicative investment priorities;
    - 1 financing-readiness framework, describing how the L&D system supports eligibility and reporting for the Loss and Damage Fund and other climate-finance mechanisms;
    - 1 replication/scale-up strategy to expand data collection and training to additional provinces/districts.
- Initial decision-support tools, such as:
    - an operational open-source web-based dashboard (Portuguese/English) with key analytics, maps and indicators;
    - a template for regular L&D bulletins (post-event or periodic), tested at least once.
- Institutional handover package including:
    - updated manuals and SOPs;
    - training materials;
    - recommendations for institutional embedding (roles, recurrent tasks, maintenance);
    - a monitoring and evaluation framework to track performance and GESI integration.

Note: Actual preparation, submission and approval of specific climate-finance or Loss and Damage Fund applications are outside the scope of this consultancy.

Cross-cutting principle:

Climate-finance readiness is embedded by design (standardised loss categories, economic valuation fields, direct/indirect loss capture, tagging, and reporting templates aligned with DELTA, Sendai and fund requirements).

5.3 Phasing and Scope of the Assignment

The consultancy will be implemented in three sequential phases aligned with the three pillars. However, the start of Phases 2 and 3 is contingent upon formal communication from Enabel and will depend on their relevance and actual need.

Phase 1 – Firm Tranche (Months 1–7;):

Pillar 1 – L&D data system architecture, governance and foundational tools (including procurement support).

- **Phase 2 – Conditional Tranche 1 (Months 8–18;):**
  Pillar 2- Capacity building, pilot operationalization and seasonal testing.
- **Phase 3 – Conditional Tranche 2 (Months 19–21):**
  Pillar 3- Evidence products, institutionalization and investment-readiness framework.

5.4 Scope of work and methodology

The methodology must:

- Be participatory and inclusive, with systematic involvement of INGD/CENOE and key institutions (INAM, DNGRH, sectoral ministries, academia, CSOs, etc.);
- Integrate GESI as a cross-cutting principle across all activities;
- Follow relevant international standards and good practice (e.g. UNDRR DELTA, PDNA/DaLA/GRADE, Washington Group disability questions, IASC protection standards);
- Be realistic and phased, clearly distinguishing between consultant-controlled deliverables and outcomes dependent on third parties.

The consultant will organise at least monthly coordination meetings (online or in person) with Enabel and INGD to review:

- Progress against the work plan and milestones;
- Challenges and risk mitigation;
- Upcoming activities and alignment with objectives.

December 2026 Milestone Checkpoint

The target date for the structured milestone checkpoint is 15 December 2026, allowing for a formal risk assessment ahead of the December–January institutional slowdown. This checkpoint is not a payment trigger but a milestone review exercise.

In the event that the six-week period following contract award extends beyond this target date, the checkpoint shall be postponed to the earliest practicable date immediately following the slowdown period. The checkpoint will confirm:

- system architecture agreed and documented;
- dashboard architecture specification drafted;
- embedded expert on-site and operationally integrated at INGD/CENOE; and
- procurement support activities (technical inputs) well underway, specifically:
  (a) draft technical ToR and technical specifications for each relevant procurement lot (software, hardware, field equipment, and basic infrastructure) in line with Enabel templates, complete with indicative cost ranges and clear technical evaluation criteria; and
  (b) market scoping and identification of potential suppliers (both local and international) conducted through existing networks and sector contacts.

If critical milestones are materially off-track, Enabel reserves the right to request a corrective action plan to reduce the risk of non-completion within the agreed deadline for this.

Phase 1 (Months 1–7;): System & Governance

<u>Main Activities</u>

- Kick-off meeting with Enabel and INGD to confirm scope, methodology, work plan and roles.
- Stakeholder mapping and legal/policy analysis for data sharing (including draft MoU templates; signature is an external dependency).

- Design of the L&D repository architecture aligned with DELTA and CENOE's existing data systems.
- Migration, cleaning and harmonisation of priority historical loss and damage datasets (2000–present), from DesInventar, INGD archives and key sectoral sources. A separate desk-based feasibility assessment of pre-2000 data integration will be delivered, with a recommended migration roadmap for consideration in any future phase.
- Development of interoperability specifications (APIs and/or structured data pipelines) with relevant national and international systems.
- Definition of data standards, taxonomy, metadata and data-quality assurance rules.
- Development of the GESI and intersectional disaggregation framework (e.g. sex, age, disability using Washington Group questions, indirect losses, GBV-risk–related dimensions).
- Procurement-support Activities (technical inputs only)
  - Drafting of technical Terms of Reference / technical specifications for each relevant procurement lot (software, hardware, field equipment, basic infrastructure), following Enabel templates, with indicative cost ranges and clear technical evaluation criteria.
  - Market scoping and identification of potential suppliers (local and international), using existing networks and sector contacts.
  - Technical support to the review and evaluation of bids (comparison of offers, compliance with specifications, participation in technical evaluation committee as required).
  - Technical support to commissioning of software/equipment/infrastructure: verification of receipt and basic installation, coordination with suppliers, basic functional tests and quality checks, identification and follow-up of discrepancies.

<u>Deliverables</u>

- Inception Report, including:
  - final work plan and Gantt;
  - risk matrix;
  - GESI integration strategy.
- Repository Architecture Design Document.
- Historical Data Migration and Harmonization Report (priority datasets 2000–present), including a desk-based feasibility assessment and recommended roadmap for pre-2000 data integration.
- Technical API and Interoperability Specifications.
- Data Governance Framework (roles, quality rules, metadata standards) and draft MoU/data-sharing templates.
- GESI and intersectional disaggregation framework for the L&D system.
- Draft system manuals and SOPs (administration, data entry, validation, data protection and safe handling of sensitive data).

- Consolidated list of qualified potential suppliers (national/international) for required software, equipment and materials, in a structured format.
- Draft technical ToR/technical specifications for relevant procurement lots, using Enabel templates and including technical evaluation criteria.
- Technical evaluation note for the tender(s), comparing offers against predefined criteria and providing a justified recommendation.
- Brief commissioning report confirming receipt, basic installation and functional testing of procured items, and their compliance with agreed technical specifications.

Phase 2 (Months 8–188–18; June 2027- April 2028): Capacity Building & Pilot Operationalization

Main Activities

- Development of training curricula and field tools (mobile data collection with ODK/KoboCollect; GIS workflows; basic drone-related protocols), integrating GESI and ethical safeguards.
- National-level Training of Trainers (ToT) for up to 25 multi-sectoral participants. The two ToT programmes are sequenced in June–September 2027., prior to peak cyclone season, to ensure trained teams are ready for pilot deployment:
  – ToT 1: Economic valuation of disaster impacts (DaLA/PDNA/GRADE) – 5 days, up to 25 multi-sectoral participants;
  – ToT 2: L&D data collection, risk mapping,geospatial analysis and operations of drones – delivered in two 5-day modules, with a structured field application exercise between modules, for up to 15 specialized participants.
- Provincial cascade training (Gaza, Nampula, Zambezia) for approximately 12 provincial technicians in total.
- District cascade training (Mossuril and Namacurra) for approximately 16 district technicians in total.
- Design and implementation of realistic measures to achieve, where feasible, at least 40% female participation in all training and validation activities; systematic documentation of participation rates and constraints.
- Pilot deployment of trained teams during the rainy/cyclone season in pilot districts (October 2027-March 2028), following completion of the ToT programmes. Activities are deliberately sequenced: training (June- August 2027) precedes deployment (October–March) to ensure teams are prepared. Thirty (30) calendar days prior to the scheduled phase completion date, if no qualifying disaster event has occurred, a simulated or historical scenario exercise will be activated automatically, without requiring further agreement. For districts actually affected by a qualifying event (as agreed with INGD/Enabel), the exercise will incorporate real‑event data collection where feasible. Should no such event have occurred, the exercise will instead

be conducted using simulated or historical scenarios for alternative districts pre‑selected in coordination with INGD/Enabel.

- Pilot deployment of trained teams during the rainy/cyclone season in pilot districts (October 2027-March 2028), following completion of the ToT programmes. Activities are deliberately sequenced: training (June- August 2027) precedes deployment (October–March) to ensure teams are prepared. Thirty (30) calendar days prior to the scheduled phase completion date, if no qualifying disaster event has occurred, a simulated or historical scenario exercise will be activated automatically, without requiring further agreement. For districts actually affected by a qualifying event (as agreed with INGD/Enabel), the exercise will incorporate real-event data collection where feasible. Should no such event have occurred, the exercise will instead be conducted using simulated or historical scenarios for alternative districts pre-selected in coordination with INGD/Enabel.
- Multi-stage validation process (automated validation rules, remote cross-checking, targeted field missions, and validation meetings).
- Development and pilot testing of the L&D dashboard prototype, on the basis of the architecture specification produced in Phase 1. The prototype is tested during the pilot deployment to validate data flows, visualisation logic and usability with INGD/CENOE staff, and findings are documented to inform the finalised production dashboard in Phase 3.

Deliverables

- Training curricula and field manuals (including mobile data, GIS, drone basics and GESI/ethics).
- Training reports for national ToT, provincial and district levels, including participant lists and gender-disaggregated data.
- Pilot Data Collection and Validation Report (covering real or simulated exercises, tools applied, validation steps, and data-quality findings).
- Lessons-learned report with recommendations for further system refinement and future scale-up.
- L&D Dashboard Prototype Testing Report: documentation of data flows, visualisation logic, usability findings and recommendations for the production dashboard to be finalised in Phase 3.

Phase 3 (Months 19–21; May- July 2028): Evidence Products, Institutionalization & Investment Readiness

Main Activities

- Consolidation and quality assurance of pilot L&D data (including documentation of limitations, residual gaps and recommendations).

- In-depth analysis of cumulative and seasonal loss and damage patterns, including GESI-sensitive analysis and differentiation between direct and, where feasible, indirect impacts.
- Preparation of a concise set of high-value evidence products:
  - one flagship National L&D Evidence Report;
  - 2–3 sectoral investment evidence notes (e.g. agriculture, infrastructure, health/social sectors);
  - one financing-readiness framework (standardised loss categories, economic valuation fields, templates aligned with DELTA and Sendai, gap analysis for Loss and Damage Fund and other climate-finance mechanisms);
  - one replication/scale-up strategy for expanding the L&D system and training to additional provinces and districts (potential future Phase 2).
- Design and deployment of an open-source, web-based bilingual (Portuguese/English) L&D dashboard, finalised and validated on the basis of the prototype developed and tested during Phase 2. The dashboard includes key analytics, maps and indicators, integrated with the national L&D system. Hosting is provided separately by Enabel/INGD; confirmation of hosting arrangements is a pre-condition for Phase 3 commencement.
- Institutional handover, including:
  - finalised manuals and SOPs;
  - training materials and knowledge products;
  - sustainability and maintenance guidance;
  - a monitoring and evaluation framework for tracking system performance and GESI integration.

<u>Deliverables</u>

- National Loss and Damage Evidence Report with validated dataset.
- 2–3 Sectoral Investment Evidence Notes.
- Financing-Readiness Framework Document.
- Replication / Scale-up Strategy.
- Operational web-based L&D dashboard – finalised production version, incorporating feedback from the Phase 2 prototype (technical delivery only; no hosting cost included).
- Final Consultancy Report, including:
  - summary of all activities and results;
  - lessons learned;
  - institutional handover note and recommendations for Phase 2.

Technology Stack

The L&D repository and related tools will be based on scalable, open-source or widely used technologies, aligned with INGD's IT environment:

- PostgreSQL / PostGIS – for structured and spatial data management.
- QGIS and/or ArcGIS – for mapping, georeferencing and spatial analysis.
- Power BI / Tableau or equivalent – for data visualisation and reporting (where licenses exist).
- ODK / KoboCollect – for mobile data collection.
- APIs and/or structured CSV pipelines – for integration with remote-monitoring systems (e.g. Odyssey) and other national platforms.

All technologies must support ease of maintenance, interoperability and adaptability for future expansion.

Language Requirements

The working languages for this assignment are Portuguese and English.

All formal deliverables (final versions only) must be submitted in both Portuguese and English. The tenderer shall clearly indicate in the technical proposal how translation and quality assurance of bilingual outputs will be organized.

5.5 Estimated Workload

Tenderers must propose a realistic and coherent allocation of person-days by profile and phase. **The table below is indicative and may be adjusted by the tenderer with justification.** The contract will be awarded as a lump sum, based on the total price proposed.

Phases and Description	**Duration (Months)**	**Indicative person-days (core team)**
Phase 1- Firm Tranche: System Design & Governance (Pillar 1)	1–7 (Nov.. 2026-May. 2027)	115
Phase 2- Conditional Tranche 1: Capacity Building & Pilot Operationalization (Pillar 2)	8–18 8–18 (June 2027 – Apr. 2028)	225
Phase 3- Conditional Tranche 2: Evidence Products & Institutionalization (Pillar 3)	19–21 19–21 (May-July 2028)	140
Total		**480**

5.6 Payments

The financial proposal must cover all costs required to deliver the contract, whether explicitly listed or not. No additional payments will be made for items not clearly identified in the financial proposal.

The financial proposal must include, but is not limited to, the following costs:

- Fees and remuneration for all personnel- consultants involved in the project.
- Accommodation and meals expenses.

- Insurance and administrative costs.
- Communication, documentation, printing, and translation expenses.
- Installation accessories and consumables.
- Development, printing, and delivery of manuals and training materials.
- Provision of certificates for training participants.
- Reception costs.
- Any subcontracted or third-party services necessary for contract execution.
- Translation and interpretation services (simultaneous or consecutive) as needed.
- Reproduction and binding of training manuals, guides, and certificates.

Notes:

- **International Travel:** Not to be included in the price and will be reimbursed. The flight choice must be the most advantageous and approved by Enabel beforehand.
- **Local Travel:** Not to be included in the price. Enabel will directly book local flights to the provinces for consultants and provide one car with driver for fieldwork (any additional local transportation needs should be included in the price).
- **Training Workshop:** Enabel will directly cover all training and workshop-related expenses.
- The consultant's role in procurement is strictly limited to technical support (market scoping, drafting technical specifications, technical evaluation, commissioning support). All contracting, payments and legal responsibilities for procurement remain with Enabel/INGD. Procurement support activities are capped at 20 person-days within Phase 1. If procurement processes extend beyond Month 7 due to factors outside the consultant's control, residual technical support may be provided under Phase 2 on an ad hoc basis, within the overall person-day allocation, without additional payment.
- Costs for server hosting, cloud services, data storage, data security, and backup solutions are not the responsibility of the consultant and should be excluded from the financial proposal. These will be provided and funded directly by Enabel/INGD through separate arrangements.
- **Any other travel or logistic expenses should be included in the price.**

5.7 Schedule of payments

Payments will be made upon written acceptance by Enabel of all deliverables in each phase. Partial or incomplete deliverables will not trigger payment.

Instalments	Amount	Conditionality
Phase 1	Submitted amount for phase1	Completion and approval of all Phase 1 deliverables as described in section **5.4 Scope of Work and Methodology**

Phase 2	Submitted amount for phase2	Completion and approval of all Phase 2 deliverables as described in section **5.4 Scope of work and methodology**
Phase 3	Submitted amount for phase3	Completion and approval of all Phase 3 deliverables as described in section **5.4 Scope of Work and Methodology**

Annex: CV template

Each proposed expert must submit a CV following EU Project CV format (max 4 pages, signed and dated).

1. Identification

Position Title:	***(as per ToR profile)***
Name:	
Nationality:	
Date of birth	
Contact (e-mail / phone):	
Languages:	*(indicate proficiency level)*
Education:	*(degrees, institutions, years)*

2. Professional Experience

Period (From – To)	**Employer / Project**	**Position / Title**	**Main Activities & Responsibilities Relevant for Present Contract**

(Add rows as needed; highlight experience relevant to specific profile)

3. Key Reference Projects

Project / Client	**Country / Year(s)**	**Role / Responsibilities Relevant for Present Contract**	**Key Results / Outputs Relevant for Present Contract**

(Add rows as needed; highlight experience relevant to specific profile)

4. Key Qualifications and Additional Skills (Relevant for Present Contract)

(Brief narrative – max. ½ page - e.g. sector expertise, policy analysis, project management, training/facilitation, IT tools, languages)

5. Certification

I, the undersigned, certify that the information provided herein is accurate and complete to the best of my knowledge.

Signature: ___________________________ Date: __________________

6 SELECTION FILE

ECONOMIC AND FINANCIAL CAPACITY

1. MINIMUM TURNOVER

11.6. The tenderer must submit a statement of the total turnover, for the last three financial years.

The tenderer must have achieved an average annual turnover of at least EUR 200,000 over the last three financial years.

2. FINANCIAL SOLVENCY

2.1. The tenderer must provide evidence of financial solvency.

2.2. The financial solvency will be evaluated based on the approved Financial Statements for the last three years, deposited with the National Bank of Belgium.

2.3. For Belgian tenderers: Tenderers who have already deposited their approved Financial Statements with the National Bank of Belgium are not required to include them in their tender, as the contracting authority can access these documents via the federal authority's digital portal. However, tenderers who have not deposited their approved Financial Statements with the National Bank of Belgium for the last three financial years must include them in their tender submission. This obligation also applies to recently approved Financial Statements that have not yet been deposited due to the legal deposit deadline not having expired.

2.4. For Belgian tenderers: For individual undertakings, a document listing all assets and liabilities, prepared by an IEC/IAB accountant or a registered auditor, will suffice.

(a) The document must be certified as accurate by the IEC/IAB accountant or registered auditor, as applicable.

(b) The document must reflect the most recent financial conditions, dated no more than 6 months prior to the tender opening date.

(c) If the enterprise has not yet published its Financial Statements, an interim balance, certified by the IEC/IAB accountant or registered auditor, will be accepted.

2.5. For foreign tenderers: Foreign tenderers must include:

(a) Their approved Financial Statements for the last three financial years- 2025-2024-2023

(b) A document listing all assets and liabilities of the enterprise.

(c) If the enterprise has not yet published its Financial Statements, an interim balance certified by an accountant or registered auditor, or by the relevant authority in the country concerned, will suffice.

TECHNICAL AND PROFESSIONAL APTITUDE

Firm Experience- Similar Assignments

The tenderer must demonstrate at least two (2) successfully completed assignments in the last three (3) years covering:

Data Systems- minimum 1 project: Design, establishment or strengthening of data repositories or information management systems in disaster risk reduction, climate resilience, loss and damage, early warning or relevant related fields.
Capacity Building- minimum 1 project: Institutional capacity building of government or national institutions in areas such as data collection and analysis, geospatial analysis, risk mapping, or related technical domains.

For each reference, provide:

- Project name;
- Sector;
- Client name and contact details;
- Firm's role (advisory / lead / assistance / coordination);
- Key outcomes or results and deliverables demonstrating similarities and relevance for the application;
- Evidence of satisfactory completion (completion certificates without major reservations, signed contracts, accepted final reports, approved invoices, or similar).

Reference Table (to be completed by tenderer)

Similar service	Client name	Sector	Location	Start and end date (in the last 3 years)	Firm's role (advisory, lead, assistance, coordination)	Key outcomes, results, deliverables relevant for present contract

3. TECHNICIANS AND TECHNICAL BODIES

Minimum Core Team

To successfully deliver all activities under this Terms of Reference, the consultancy must assemble a multidisciplinary team with clearly defined roles and complementary expertise. The qualifications below are minimum thresholds only. Each qualification is assessed on a pass/fail (Yes/No) basis; a "No" on any mandatory qualification renders the proposed team member non-compliant. Higher and additional qualifications are not scored here but under the award criteria (Team Composition and Expertise). Qualifications are to be demonstrated through detailed Curricula Vitae (EU format – see annex).

Position	Role	Minimum Qualification	Compliance (Yes/No)
Team Leader /	Overall project management and strategic leadership;	1. Bachelor's degree in Disaster Risk Management, Environmental	☐ Yes ☐ No

Institutional Anchor	institutional liaison with INGD and Enabel; quality assurance across all pillars; oversight of governance frameworks and institutional handover.	Science, Climate Change, Public Policy, Data Science, Geography or a related field.	
		2. At least 8 years' professional experience in project management.	☐ Yes ☐ No
		3. Experience managing DRR, climate, development or data-system projects.	☐ Yes ☐ No
Data Systems Architect	Lead design and development of the L&D data repository; historical data migration and harmonisation; interoperability and API design; data standards, quality assurance and security. Coordinates with the Team Leader on system handover and maintenance sustainability.	1. Bachelor's degree in Computer Science, Information Systems, Data Management or a related field.	☐ Yes ☐ No
		2. At least 5 years' experience- designing or implementing information systems or databases (PostgreSQL/PostGIS or equivalent).	☐ Yes ☐ No
GIS & Geospatial Training Specialist	Hazard and risk mapping; geospatial analysis; satellite and drone data workflows; design and delivery of all GIS and geospatial training components (ToT 2 and cascade training at provincial and district levels); development of GIS training curricula and field manuals.	1. Bachelor's degree in Geography, Geoinformatics, Remote Sensing, Environmental Science or a related field.	☐ Yes ☐ No
		2. At least 3 years' professional experience- Experience applying GIS and/or remote sensing.	☐ Yes ☐ No
GESI & Capacity Building Lead	Design and coordination of ToT 1 (economic valuation) and non-GIS capacity building components; curriculum development and training materials; GESI mainstreaming across all pillars; development of gender-responsive and intersectionally disaggregated data frameworks; facilitation support for national and provincial validation workshops.	1. Bachelor's degree or equivalent professional qualification in social sciences, gender studies, development studies, education, DRR or a related field.	☐ Yes ☐ No
		2. At least 3 years' professional experience- designing and delivering institutional capacity building, including Training of Trainers or cascade models.	☐ Yes ☐ No

Language requirements (applicable to all core team members):
Fluency in English is required for all core team members.
Working knowledge of Portuguese is an asset (and scored under the award criteria).
Note on Portuguese proficiency: Team composition must demonstrate capacity to interact in Portuguese for the entire duration of contract execution. At least 1 core team member must be proficient in Portuguese; additional Portuguese-speaking members are a strong asset. In addition, the embedded expert at INGD/CENOE (see below) must be fluent in Portuguese.

Input-Basis Specialists (non-core)ry YES/NO check
The following specialist inputs are required at defined points in the assignment. Proposals must specify the name, qualifications and allocated person-days for each input-basis specialist. The minimum allocations below are non-negotiable floors, not indicative figures.
Loss and Damage/Economic Assessment Specialist-minimum 15 person-days, primarily in phase 2 (design and co-delivery of ToT 1 on economic valuation of disaster impacts). Required expertise: familiarity with PDNA/DaLA/GRADE methodologies or equivalent, and economic valuation of disaster impacts across sectors (infrastructure, agriculture, health, education).
Legal / Data Governance Expert- minimum 12 person-days in phase 1. Required expertise: data-sharing frameworks, MoUs, and privacy/data protection in the public sector. Familiarity with the Mozambican legal context or an equivalent jurisdictions in other Southern African countries is considered an asset.

Notes:

- A dedicated Climate Finance Expert is not required as a separate input-basis role. The financing-readiness framework (phase 3) will be developed in direct coordination with Enabel's internal climate finance team. Proposals demonstrating relevant climate finance knowledge within the core team will be considered favourably in technical evaluation.
- A single team member may fulfil more than one role if they fully meet the minimum criteria for each. The proposal must clearly indicate which roles each team member performs and their allocated person-days by phase. Person-day allocations must be internally consistent with the proposed work plan and Gantt chart.
- One team member must serve as the embedded expert at INGD/CENOE for a minimum of 100 working days over the contract duration. The embedded expert must be fluent in Portuguese and physically present on-site no later than 30 calendar days after the kick-off meeting; provided that, if this 30‑day period coincides with the December–January institutional slowdown, the deployment deadline shall be postponed to the earliest feasible date immediately following the slowdown period.

4. SUBCONTRACTING

The tenderer must provide a description of the part of the contract that the service provider may wish to subcontract.

7 OVERVIEW OF THE DOCUMENTS TO BE SUBMITTED

(a) Identification of the tenderer (for each participant for tenders submitted by a group) (see clause 1 of chapter 8 Forms);

(b) List of subcontractors (see clause 2 of chapter 8 Forms);

(c) Tender form - Prices (clause 3 of chapter 8 Forms)

(d) The declaration on honour – Exclusion grounds (for each participant for tenders submitted by a group) (see clause 4 of chapter 8 Forms);

(e) Integrity Statement;

(f) Financial identification form;

(g) The European Single Procurement Document (ESPD) (for each participant for tenders submitted by a group as well as for other entities, in particular subcontractors or independent subsidiaries, whose capacity is invoked with regard to the criteria of economic and financial capacity or technical and professional aptitude) (see clause 12 of chapter 3 Award Procedure);

(h) Document certification of payment of taxes;

(i) Document certification of payment of social contributions;

(j) All documents demanded in 6 Selection file (see clause 14 of chapter 3 Award Procedure);

(k) All documents demanded in clause 16 of chapter 3 Award Procedure (award criteria);

(l) Where an economic operator wants to rely on the capacities of other entities (particularly subcontractors or independent subsidiaries) with regard to the criteria of economic and financial capacity or technical and professional aptitude (see clause 14 of chapter 3 Award Procedure and 6 Selection file), it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect;

(m) A detail of the prices quoted, listing for each item the various elements that are included in the price and the applicable taxes;

(n) The statutes and any other document required to establish the power of attorney of the signer(s) (for each participant for tenders submitted by a group);

(o) Where the tender is submitted by a group of economic operators, the association agreement signed by each participant, clearly showing who represents the association.

8 FORMS

1. IDENTIFICATION FORM

Enabel

Identification form Natural person

This form must be completed, signed and accompanied by a legible photocopy of the identity document.

Please complete the form in CAPITAL LETTERS and LATIN LETTERS.

I. PERSONAL DATA	
FAMILY NAME(S) *As indicated on the official document.*	
FIRST NAME(S) *As indicated on the official document.*	
DATE OF BIRTH *DD MM YYYY*	
PLACE OF BIRTH *(town, village)*	
TYPE OF IDENTITY DOCUMENT *(identity card, passport, driving licence etc.)*	
ISSUING COUNTRY	
IDENTITY DOCUMENT NUMBER	
ADDRESS (permanent) *Street+ P.O. Box* *Postal code* *City, Region/Province* *Country*	
TELEPHONE NUMBER	
E-MAIL	
II. BUSINESS DATA	
PLEASE SPECIFY YOUR STATUS:	☐ Duly registered independent ☐ Unregistered self-employed (no official formalisation) ☐ other (please specify): …………………………………………………………………………… ……………………………………………………………………………
REGISTRATION NUMBER (if applicable)	

VAT NUMBER (if applicable)	
PLACE OF REGISTRATION (if applicable)	
COUNTRY	

Identification form Legal person

This form must be completed, signed and accompanied by a copy of the official documents (articles of association, trade register(s), extract from the publication in the official gazette or VAT registration) substantiating the information given.

Please complete the form in CAPITAL LETTERS and LATIN LETTERS.

PRIVATE/PUBLIC-LAW ENTITY WITH A LEGAL FORM

OFFICIAL NAME *As indicated on the official document.*	
COMMERCIAL NAME *(if different from official name)*	
ABBREVIATION *(if applicable)*	
LEGAL FORM	
TYPE OF ORGANISATION *(Delete as appropriate)*	- FOR PROFIT - NOT FOR PROFIT - NGO
PRINCIPAL REGISTRATION NUMBER	
SECONDARY REGISTRATION NUMBER *(if applicable)*	
PLACE OF REGISTRATION *City* *Country*	
DATE OF REGISTRATION *DD MM YYYY*	
VAT NUMBER	
ADDRESS OF REGISTERED OFFICE *Street+ P.O. Box* *Postal code* *City, Region/Province* *Country*	
TELEPHONE NUMBER	
E-MAIL	

Identification form Public actor - entity

This form must be completed, signed and accompanied by a copy of the official documents (law, resolution, trade register(s), official gazette, VAT registration etc) substantiating the information given.

Please complete the form in CAPITAL LETTERS and LATIN LETTERS.

OFFICIAL NAME *As indicated on the official document.*	
ABBREVIATION *(if applicable)*	
LEGAL FORM	
PRINCIPAL REGISTRATION NUMBER	
SECONDARY REGISTRATION NUMBER *(if applicable)*	
PLACE OF REGISTRATION *City* *Country*	
DATE OF REGISTRATION *DD MM YYYY*	
VAT NUMBER	
ADDRESS OF REGISTERED OFFICE *Street+ P.O. Box* *Postal code* *City, Region/Province* *Country*	
TELEPHONE NUMBER	
E-MAIL	

2. LIST OF SUBCONTRACTORS

I (we) declare that the share of the public contract to be subcontracted is as indicated below.

List of subcontractors planned to be engaged in the implementation of the contracts				
Name and legal form	Address / Registered office	Object of engagement	LOT in which will be engaged *(if applicable)*	Other entity within the meaning of paragraph 1er of Article 73 of the R.D. of 18 April 2017 (YES/NO)*

* In accordance with Article 73 of the Royal Decree of 18 April 2017, where an economic operator wants to rely on the capacities of other entities (particularly subcontractors or independent subsidiaries) for economic and financial capacity criteria and technical and professional aptitude criteria, it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect.

Where a candidate or tenderer relies on the capacity of other entities in the meaning of paragraph 1, the candidate or tenderer, as appropriate, answers the question given in part II, C, of the European Single Procurement Document (ESPD) referred to in Article 38 of the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors. He also mentions for which part of the public contract he will rely on such capacity and which other entities he proposes. The tender also includes **a separate ESPD** for the entities in the meaning of paragraph 1.

2.1. Any change of subcontractor compared to those indicated in the tender submitted will be submitted for approval to the contracting authority before intervention in contract performance, in particular in order to verify that the latter has the required capacity and does not subject to a reason for exclusion (Art. 73 – the Royal Decree of 18 April 2017 on the award of public contracts in the classical sectors; Art. 12-13 – Royal Decree of 14 January 2013 establishing the general rules for the execution of public contracts).

3. TENDER FORM - PRICES

The financial offer shall be submitted as three separate lump-sum prices, one for each phase, as the continuation of each subsequent phase will be subject to a separate go/no-go decision by Enabel. The tenderer shall also provide a detailed financial breakdown for each phase, including the applicable man-day rates, distinguishing between assignments requiring an overnight stay and assignments not requiring an overnight stay, as well as any other relevant costs. The financial breakdown shall clearly identify the cost associated with each deliverable within each phase.

Item	Total price	VAT
Phase 1- Firm Tranche: System Design & Governance (Pillar 1)	€	
Phase 2- Conditional Tranche 1: Capacity Building & Pilot Operationalization (Pillar 2)	€	
Phase 3- Conditional Tranche 2: Evidence Products & Institutionalization (Pillar 3)		
Total price VAT Excluded	€	
VAT rate %		
Total price VAT Included		

4. DECLARATION ON HONOUR - EXCLUSION GROUNDS

Hereby, I / we, acting as legal representative(s) of above-mentioned tenderer/beneficiary/partner/co-contractor declare that the tenderer is not in any of the following cases of exclusion:

** Please tick the boxes to confirm each situation*

☐ **The counterparty or one of its directors has not been convicted by a final judicial decision of any of the following offenses:**

a. Participation in a criminal organization;

b. Corruption;

c. Fraud;

d. Terrorist offenses, offenses linked to terrorist activities or incitement to commit such offenses, complicity, or attempt;

e. Money laundering or terrorism financing;

f. Child labor and other forms of trafficking in human beings;

g. Employment of third-country nationals in illegal residence;

h. Creation of offshore companies.

☐ **The counterparty fulfills its obligations related to the payment of taxes, duties, and social security contributions for an amount exceeding €3,000, unless it can demonstrate that it holds one or more certain, due, and unencumbered claims against a contracting authority for at least the amount corresponding to the overdue tax or social debt.**

☐ **The counterparty is not in a state of bankruptcy, liquidation, cessation of activities, judicial reorganization, has not admitted bankruptcy, is not the subject of liquidation or judicial reorganization, or any analogous situation derived from similar procedures in other national regulations.**

☐ **The counterparty has not committed any serious professional misconduct that questions its integrity. Serious professional misconduct particularly includes:**

a. Breach of Enabel's policy on sexual exploitation and abuse;

b. Breach of Enabel's policy on fraud and corruption risk management;

c. Violation of local legislation concerning sexual harassment at work;

d. Serious false statements or use of false documents in providing information required for exclusion checks or selection criteria, or concealing information;

e. Evidence sufficient to conclude anti-competitive acts, agreements, or arrangements;

Regarding conflict of interest:

Please tick the applicable box

- ☐ The counterparty or its directors have no actual or potential conflict of interest, no real or potential business or family relationship, nor appear to have such, with any member of Enabel's Board, personnel, or others involved in tender preparation, selection, or contract execution.

or

- ☐ The counterparty informs Enabel of any actual, potential, or reasonably perceived conflict of interest that may affect or appear to affect impartiality in the procurement, granting, selection, or contract execution process.

  ➔ *A detailed description of any such conflicts, including nature and persons involved, will be annexed to this declaration.*

- ☐ **The counterparty has not committed any serious or persistent failures during the execution of a prior essential contractual obligation with another contracting authority resulting in measures, damages, or comparable sanctions.**

- ☐ **The counterparty attests that no restrictive measures have been taken against it related to international peace and security violations such as terrorism, human rights violations, destabilization of sovereign states, or proliferation of WMD.**

- ☐ **The counterparty does not appear on any sanction lists maintained by the United Nations, European Union and Belgium .**

I/we commit to promptly inform Enabel of any change in the above points, including sanctions or embargo measure adopted by the United Nations, the European Union and/or Belgium occurring after our signature of this Declaration.

Done at:		**Date:**	
By (Name of entity):		Represented by (Full name)	
Signature of authorised representative:			

5. FINANCIAL IDENTIFICATION

BANKING DETAILS	
ACCOUNT NAME [2]	
IBAN/ACCOUNT NUMBER[3]	
NIB	
CURRENCY	
BIC/SWIFT CODE	
BANK NAME	

ADDRESS OF BANK BRANCH		
STREET & NUMBER		
TOWN/CITY	POST CODE	
COUNTRY		

ACCOUNT HOLDER'S DATA AS DECLARED TO THE BANK		
ACCOUNT HOLDER		
STREET & NUMBER		
TOWN/CITY	POST CODE	
COUNTRY		
SIGNATURE OF ACCOUNT HOLDER (Obligatory)	DATE (Obligatory)	

[2] This does not refer to the type of account. The account name is usually the one of the account holder. However, the account holder may have chosen a different name to its bank account.

[3] Fill in the IBAN Code (International Bank Account Number) if it exists in the country where your bank is established.

6. INTEGRITY STATEMENT

Hereby, I / we, acting as legal representative(s) of above-mentioned tenderer, declare the following:

- Neither members of administration or employees, or any person or legal person with whom the tenderer has concluded an agreement in view of performing the public contract, may obtain or accept from a third party, for themselves of for any other person or legal person, an advantage appreciable in cash (for instance, gifts, bonuses or any other kind of benefits), directly or indirectly related to the activities of the person concerned for the account of Enabel.
- The board members, staff members or their partners have no financial or other interests in the businesses, organisations, etc. that have a direct or indirect link with Enabel (which could, for instance, bring about a conflict of interests).
- I have / we have read and understood the articles about deontology and anti-corruption included in the Tender Documents (see 1.7.), as well as *Enabel's Policy regarding sexual exploitation and abuse* of June 2019 and *Enabel's Policy regarding fraud and corruption risk management* of June 2019 and I / we declare fully endorsing and respecting these articles.

If above-mentioned public contract is awarded to the tenderer, I/we declare, moreover, agreeing with the following provisions:

- In order to avoid any impression of risk of partiality or connivance in the follow-up and control of the performance of the public contract, it is strictly forbidden to the public contractor (i.e. members of the administration and workers) to offer, directly or indirectly, gifts, meals or any other material or immaterial advantage, of whatever value, to the employees of Enabel who are concerned, directly or indirectly, by the follow-up and/or control of the performance of the public contract, regardless of their hierarchical rank.
- Any (public) contract will be terminated, once it appears that contract awarding or contract performance would have involved the obtaining or the offering of the above- mentioned advantages appreciable in cash.
- Any failure to comply with one or more of the deontological clauses will be considered as a serious professional misconduct which will lead to the exclusion of the contractor from this and other public contracts for Enabel.
- The public contractor commits to supply, upon the demand of the contracting authority, any supporting documents related to the performance conditions of the contract. The contracting authority will be allowed to proceed to any control, on paperwork or on site, which it considers necessary to collect evidence to support the presumption of unusual commercial expenditure.

Finally, the tenderer takes cognisance of the fact that Enabel reserves the right to lodge a complaint with the competent legal instances for all facts going against this statement and that all administrative and other costs resulting are borne by the tenderer.

Signature preceded by 'read and approved', in writing, and indication of name and function of the person signing:

Assinatura precedida da menção «lido e aprovado», por escrito, e indicação do nome e cargo da pessoa que assina:

Place, date