CLARIFICATIONS

Contract title: National Loss and Damage Data System and Capacity Strengthening for Disaster Risk Reduction in Mozambique

Reference: MOZ22005-10363

N°	Issue / question raised	Response
1.	Firstly, the table on page 41 lists 'indicative person days' per phase, totaling up to 480 days. Should this be interpreted as a total of 480 days to be shared amongst all members of the core team? Or rather that 480 days are expected for each member of the core team?	The total of 480 days is an indicative estimate, distributed across the entire team, and may be adjusted according to the needs that the Tenderer must assess in order to achieve the consultancy objectives
2.	Secondly, would you accept remote desk work for part of the working days? Or do all working days for all team members have to be performed on site? We acknowledge the requirement of the embedded expert to be present for at least 100 days on site, but we are unsure if the other experts/days may be performed remotely where appropriate.	A minimum of 100 days is mandatory on-site at INGD, including field missions where necessary for knowledge-transfer purposes. The remaining days should be allocated to field missions, remote work, and/or any other modality, as the Tenderer must demonstrate in its methodology for achieving the objectives of this tender.
3.	Reference number: The cover page states "MOZ2200-10363", while Section 9.2 and the Terms of Reference state "MOZ22005-10363". Please confirm the reference to be marked on the submission envelopes	MOZ22005-10363
4.	Number of copies and envelopes: Section 9 requires submission in hard copy and on USB stick. Please confirm (a) the number of hard copies required (original plus copies), and (b) whether the technical and financial offers must be placed in separate sealed envelopes.	One hard copy and a USB stick, the technical and financial bid must be separated in both versions.
5.	Signature: For a tenderer based in Mozambique, please confirm that original handwritten signatures on the hard-copy tender, annexes and ESPD are acceptable.	Confirmed.
6.	SPD: Please confirm that non-EU tenderers may generate the ESPD via https://uea.publicprocurement.be/ and submit it printed and signed with the hard-copy tender, and that one ESPD per participant and per entity whose capacity is relied upon is sufficient.	The ESPD document is attached as an annex along with the tender document. Kindly see where you saw the publication of this tender
7.	Administrative certificates: Please confirm that the following Mozambican documents are acceptable: (a) Certidão de Quitação issued by the Autoridade Tributária as the certificate of payment of taxes; (b) the INSS certificate of regularity as the certificate of payment of social contributions; and (c) the Certificado de Registo Criminal of the legal representative.	On point 5. **Data to be included in the tender** of the tender documents its clearly stated the documents to be submitted along with the tender

8.	Timeline and phasing 6. Phase durations: Section 5.2.2 indicates Phase 2 as Months 8–16 and Phase 3 as Months 17–21, while Sections 5.3 and 5.5 indicate Phase 2 as Months 8–18 and Phase 3 as Months 19–21. Please confirm which phasing should be used for the work plan and Gantt chart.	The following schedule and phases shall be used: • Phase 1 – Firm Tranche (Months 1–7); • Phase 2 – Conditional Tranche 1 (Months 8–18); • Phase 3 – Conditional Tranche 2 (Months 19–21);
9.	ToT window: The award criteria and Section 5.2.2 refer to the Training of Trainers from May to August 2027, while the Phase 2 activities refer to June–September 2027 and June–August 2027. Please confirm the reference window for the ToT programmes.	The ToT programmes shall run at the start of Phase 2 and conclude, along with all other trainings, within the Phase 2 window (Months 8–18).
10.	Kick-off date: Please indicate the anticipated contract signature and kick-off date that tenderers should assume for the work plan, given the 15 December 2026 milestone checkpoint.	The contract signature precedes a series of events including the evaluation of the bids, therefore it is not possible to have the specific date of the kick-off meeting.
11.	Person-days and pricing 9. Embedded expert: Please confirm whether the minimum 100 working days of the embedded expert at INGD/CENOE are to be counted within the indicative 480 person-days of the core team, and whether these days must be continuous or may be distributed across the contract duration.	The embedded expert's minimum of 100 working days at INGD/CENOE shall be counted within the indicative 480 person-days of the core team. The embedded expert must be physically present on-site no later than 30 calendar days after the kick-off meeting. If this 30-day period coincides with the December–January institutional slowdown, the deployment deadline shall be postponed to the earliest feasible date immediately following the slowdown period.
12.	Overnight and non-overnight rates: Please clarify the definition of assignments "requiring an overnight stay" (e.g. field missions outside Maputo only) and whether accommodation and meal costs should be included in the daily rate or shown as separate cost lines.	The costs related to the consultant's field missions (accommodation and meals – outside Maputo only) shall be included in the consultant's daily rate with overnight stay. Costs that must not be included in the tenderer's proposal (as they will be covered directly by Enabel) are described in Section 5.6, Payment.
13.	Training costs: Section 5.6 states that Enabel will directly cover all training and workshop-related expenses, while the consultant's price must include development, printing and delivery of manuals and training materials and the provision of certificates. Please confirm whether venue, catering, participant per diems and participant transport are covered by Enabel, and that only materials and certificates are to be priced by the tenderer.	The venue, meals, participant per diems, and transport for participants to training sessions and field data collection are covered by Enabel and must not be included in the tenderer's financial proposal. The development, printing, and delivery of manuals and training materials, as well as the provision of certificates, shall be budgeted by the consultant.
14.	Equipment for training and pilot: Please confirm whether the drones, GNSS devices, tablets and other field equipment required for ToT 2, cascade training and pilot deployment will be provided through the Phase 1 procurement lots. In case of procurement delays, is the consultant expected to provide equipment for training purposes, and should such costs be included in the price? Please also confirm which party is responsible for drone operating permits and	Equipment for training and pilot: the drones, GNSS devices, tablets, and other field equipment required for ToT 2, cascade training, and pilot deployment will be provided through the Phase 1 procurement lots. Under no circumstances is the consultant expected to provide this equipment. One of the additional requirements for team profile is certification by IACM (Instituto de Aviação Civil de Moçambique) or an equivalent national drone operating certification (already held or in progress); this is the

	flight authorisations with IACM for training and pilot activities.	responsibility of the tenderer.
15.	INGD IT environment: To ensure the proposed architecture is compatible, could Enabel share an overview of INGD/CENOE's current IT environment (e.g. database platforms of the CENOE data warehouse, server operating system) and indicate whether licences for Power BI, Tableau and/or ArcGIS currently exist at INGD?	Accessing the IT environment, the CENOE data warehouse database platforms, and the INGD server operating system in order to ensure compatibility with the proposed architecture is part of the Phase 1 activities of this tender and is therefore the consultant's responsibility.
16.	Historical data: To size the migration effort realistically, could Enabel indicate the approximate volume, format (digital databases, spreadsheets, paper archives) and accessibility of the INGD archives and sectoral datasets to be migrated for the period 2000–present?	There is currently no estimate of the volume of digital databases, spreadsheets, and paper archives held by INGD and sector institutions. A stocktake and migration of these data is expected to be undertaken for the period 2000–present in Phase 1 under this consultancy.
17.	When will the award be notified and when is the kick-off? Phase 1 is shown as November 2026–May 2027, please confirm?	Its not possible to know just now the dates, it will depend on the time taken in the evaluation process of the bids.
18.	What are the criteria for Phases 2 and 3 to go ahead? when will Enabel decide, and what minimum notice will the consultant get? ToT in June 2027 needs several months of preparation.	Phases 2 and 3 are conditional tranches; they start only upon formal communication from Enabel and depend on their relevance and actual need.
19.	The contract lasts 21 months from kick-off and cannot be renewed. If a phase starts late because of any decision outside of Consultants control like hosting confirmation, procurement delays or unsigned MoUs, does the 21-month period shift? Are fines for delay (0.1% per day, capped at 7.5%) waived for delays outside the consultant's control?	Any delay that is not imputable on the consultant is waived and an amendment can be drawn up
20.	Phases 2 and 3 start 8 to 19 months after the bid, no price revision is allowed and tenders are valid for 120 days. Are the quoted rates fixed for deferred phases, and must the named team stay available (without standby pay) until the go/no-go?	Yes
21.	Hosting confirmation is a pre-condition for Phase 3. Who confirms it, by what date, and what happens if it is not in place by Month 19? Can Phase 3 start with a staging environment?	Hosting is provided separately by Enabel/INGD; confirmation of hosting arrangements is a pre-condition for Phase 3 commencement. Enabel will confirm this. No confirming deadline or staging-environment option is specified. If hosting is not in place, Phase 3 cannot commence.
22.	December 2026 checkpoint: the dashboard architecture specification is "drafted" by 15 December but must be "validated before the end of Phase 1" (5.2.2). Please confirm the expected status and which Phase 1 deliverables must be	The specific dates presented in the ToR may be subject to change depending on the contract start date / kick-off meeting. The checkpoint will confirm: • system architecture agreed and documented; • dashboard architecture specification drafted; • embedded expert on-site and operationally integrated

	"substantially completed" before the checkpoint.	at INGD/CENOE; and • procurement support activities (technical inputs) well underway, specifically: (a) draft technical ToR and technical specifications for each relevant procurement lot (software, hardware, field equipment, and basic infrastructure) in line with Enabel templates, complete with indicative cost ranges and clear technical evaluation criteria; and (b) market scoping and identification of potential suppliers (both local and international) conducted through existing networks and sector contacts.
23.	Is electronic signature of documentaiton accepted or all have to be signed in fresh ink?	Electronic signatures are accepted
24.	Is criminal record needed for each legal representative in case of a consortium? or only needed for the main member of consortium? are Fast Digital Criminal Record Check by Private providers accepted?	A Criminal record of the legal representative for each company; and yes, as long as its legally valid
25.	Are project team back-stoppers/backup allowed? Or only nominated CVs have to be present during project timeline?	Only mentioned CV's are valid for the execution of the project and any changes in the experts must be presented and approved by Enabel
26.	Do the 480 person-days include the input-basis specialists (minimum 15 and 12 days) and the embedded expert's 100 days? Phase 1 has only 115 days. How far may the table be adjusted with justification?	The total of 480 days is an indicative estimate, distributed across the entire team, and may be adjusted according to the needs that the Tenderer must assess in order to achieve the consultancy objectives
27.	One person may hold several roles. Is there a maximum share of days per person, and may the Team Leader also be the embedded expert?	One person may hold several roles if they fully meet the criteria; no maximum share of days per person is specified. The Team Leader may also be the embedded expert if all criteria are met;
28.	Must input-basis specialists be named in the tender with full CVs? If Phases 2 and 3 start up to 19 months later, how are replacements of key personnel approved?	CVs in EU format are required for proposed experts. In case of substitutions, Enabel must be informed and CVs submitted. Enabel will verify whether the proposed replacement meets the criteria for the position. Only proposals where the proposed individuals meet the requirements defined in this ToR will be approved.
29.	The ToR says names are not required unless requested, but each proposed expert must submit a signed CV. Must names and signed CVs be provided for all roles at tender stage?	The ToR requires CVs for proposed experts and names for input-basis specialists. No provision allows unnamed roles. Signed CVs should be provided for proposed experts.
30.	Are there limits on subcontracting, and is a local partner required or preferred? May INGD or government staff be paid under the contract?	There are no limits on subcontracting, and there is no preference on the location of the partner. INGD staff cannot be part of the assignment

31.	Is interoperability a specification only (Phase 1 deliverable) or must working integrations be built and tested during the pilot?	Phase 1 requires API/interoperability specifications. Phase 2 tests the dashboard prototype/data flows. Phase 3 finalises the dashboard integrated with the national L&D system.
32.	"Key analytics, maps and indicators" for the dashboard: How many views, indicators, user roles and expected users are assumed, and is any part public-facing?	The L&D dashboard and data system will have permission levels for viewing (public) and for editing (INGD and sectoral government entities). Key analytics, maps, and indicators will be discussed with INGD during Phase 1 (Design of the L&D repository architecture aligned with DELTA and CENOE's existing data systems).
33.	For mobile data collection: how many users and devices, what offline needs, and who hosts and maintains the ODK/Kobo server?	These matters will be discussed during Phase 1 jointly with INGD and Enabel.
34.	Which datasets are the "priority" historical datasets (2000–present), who selects them, and what are their sources, formats, languages and approximate volumes? Is any of it on paper and would need digitising?	Priority datasets are 2000–present from DesInventar, INGD archives, and key sectoral sources. INGD, with support from sectoral government entities, selects them. There is currently no estimate of the volume of digital databases, spreadsheets, and paper archives, which are mostly in Portuguese though some may be in English. Some paper records will require digitisation.
35.	Data-sharing agreements are an "external dependency". If signatures are late, is the consultant relieved of the related deadlines?	Any delay that justifiable and not imputable on the consultant is waived and an amendment can be drawn up
36.	What is the current state of DesInventar (version, completeness, ownership) and of INGD's archives?	The assessment of the state of DesInventar and INGD archives is part of Phase 1 and is the consultant's responsibility.
37.	For historical data, is disaggregation by gender, age and disability only assessed for feasibility, or must it be applied where possible?	For historical data, the requirement is to document the feasibility of disaggregation (by sex, age, disability, location, etc.); disaggregation will be applied where possible.
38.	What depth is expected for the pre-2000 desk-based feasibility assessment (which sources, how many pages)?	The structure of the desk-based feasibility assessment of pre-2000 data integration will be discussed among INGD, the consultant, and Enabel during Phase 1. It must include, among other aspects, a recommended migration roadmap for any future phase.
39.	What acceptance criteria define data as "cleaned and harmonised" (error thresholds, sample validation)?	The acceptance criteria defining data as "cleaned and harmonised" will be discussed and formally approved with INGD during the execution of Phase 1.
40.	Are economic valuation and indirect-loss fields only designed into the data model, or must they be populated for the historical data?	The economic valuation and indirect-loss fields are designed into the data model. For historical data, they will be populated when the data allow such assessment.

41.	For real-event collection: how fast must teams deploy after an event, how long do they stay, and who funds INGD field teams and vehicles? If data are collected in districts outside the pilot districts, are the extra travel costs ENABLE's responsibility?	For real-event data collection, INGD proposes the best timing for field deployment. The time required depends on the data and the specific nature of each event. INGD field teams and vehicles will be funded directly by Enabel. Enabel will also directly book local flights to the provinces for consultants and provide one car with driver for fieldwork; any additional local transportation needs should be included in the price.
42.	Are research permits or ethics approvals needed for field data collection, and who obtains them?	Research permits and ethics approvals for field data collection are required and will be provided by INGD.
43.	The Loss and Damage/Economic Assessment Specialist floor is 15 person-days, mainly Phase 2, yet Phase 3 requires direct and indirect loss analysis and 2–3 sectoral investment notes. Who performs the economic valuation in Phase 3, and is 15 days enough?	The workload presented in the ToR is indicative and may be adjusted and justified according to the tenderer's assessment of the needs to achieve the consultancy objectives.
44.	What baseline and indicators are expected for the monitoring and evaluation framework?	The baseline and indicators for the monitoring and evaluation framework should be proposed by the consultant, discussed and agreed with INGD during phase 3 implementation.
45.	"All formal deliverables (final versions only)" must be bilingual. Does this include the dashboard interface, training materials and manuals? Are drafts accepted in English only, and who certifies translation quality?	Yes, all deliverables — including the dashboard interface, training materials, and manuals — must be bilingual. Preliminary versions are accepted in one of the two languages (English or Portuguese). The consultant must ensure good translation quality.
46.	Is there a maximum budget or indicative value for the whole contract and for each phase?	We cannot disclose that information.
47.	Payment is only on acceptance of all deliverables of a phase, so Phase 2 (11 months) has no interim payment. May the tenderer propose milestone payments?	Payments will be made upon written acceptance by Enabel of all deliverables in each phase. Partial or incomplete deliverables will not trigger payment. Milestone payments will not be accepted.
48.	Prices are in euro with no revision for 21 months and deferred phases. Is any indexation or exchange-rate protection possible?	No indexation or exchange-rate protection.
49.	International travel is reimbursed but excluded from the price. How many trips should be assumed, is there a cap, and what evidence is needed?	There are no predefined limits on the number of international trips or a maximum financial cap for international travel. The tenderer is required to assess and present its specific travel needs, along with a clear justification, in its technical proposals. As stipulated in the ToR, international travel is excluded from the lump-sum price and will be reimbursed. However, the flight selection must be the most advantageous and must be pre-approved by Enabel in advance.

50.	Are software licences or subscriptions needed to deliver the work (GIS, survey platforms) priced by the consultant, and who owns them afterwards?	All costs, including licences/subscriptions needed to deliver, must be in the financial proposal. Technology should be open-source or widely used; Power BI/Tableau where licences exist. INGD retains the licence upon contract completion.
51.	The methodology is limited to 10 pages. Do the Gantt chart, risk matrix, person-day table, CVs, GESI strategy and translation plan count toward the limit? Any format rules?	The 10-page limit applies to the Methodology and Approach. GESI and the risk matrix are assessed within the methodology. The person-day table, translation plan, Gantt chart, and work plan are not counted within the 10 pages.
52.	Does prior engagement with the Mozambique DRR system, scored in the methodology criterion, count if it comes from a local partner or subcontractor?	Yes
53.	The ToR establishes a structured milestone checkpoint on 15 December 2026. The ToR further provides that, where the six-week period following contract award extends beyond 15 December, the checkpoint will be postponed until the earliest practicable date following the December–January institutional slowdown. Could the Contracting Authority please confirm that the 15 December 2026 date is therefore indicative and that the consultant will have a minimum six-week effective mobilisation/implementation period before the checkpoint? Please also confirm whether this period should be calculated from contract award or from the kick-off meeting.	The period of checkpoint is calculated from contract award, not from the kick-off meeting. The checkpoint will confirm: • system architecture agreed and documented; • dashboard architecture specification drafted; • embedded expert on-site and operationally integrated at INGD/CENOE; and • procurement support activities (technical inputs) well underway, specifically: (a) draft technical ToR and technical specifications for each relevant procurement lot (software, hardware, field equipment, and basic infrastructure) in line with Enabel templates, complete with indicative cost ranges and clear technical evaluation criteria; and (b) market scoping and identification of potential suppliers (both local and international) conducted through existing networks and sector contacts.
54.	Could the Contracting Authority also clarify whether all outputs listed under the checkpoint are expected to be completed/approved by the checkpoint, or whether the checkpoint is intended to assess satisfactory progress towards their completion?	The ToR does not require all outputs to be completed or approved by the checkpoint; it is a progress review. If critical milestones are materially off-track, Enabel may request a corrective action plan.
55.	The ToR defines the contract duration as 21 months from the kick-off meeting, while the indicative workload and phasing assign fixed calendar periods to the three phases, beginning	The calendar dates indicated for Phases 1–3 are illustrative, based on an assumed November 2026 kick-off, and should shift with the actual kick-off date while maintaining the 21-month implementation period.

	with Phase 1 in November 2026. Could the Contracting Authority please confirm whether the calendar dates indicated for Phases 1–3 are illustrative, based on an assumed November 2026 kick-off, and whether these dates will shift in accordance with the actual kick-off date while maintaining the 21-month implementation period? Where activities are tied to specific seasonal periods, please also confirm whether the relative project months or the specified calendar/seasonal windows should take precedence.	For seasonally tied activities, the specified seasonal logic should take precedence: ToT before the cyclone season and pilot deployment in October 2027–March 2028. Relative project months should be adjusted accordingly.
56.	Phase 1: Where procurement timelines outside the consultant's control prevent completion of the Technical Evaluation Note and/or Commissioning Report within Phase 1, please confirm that this will not delay acceptance and payment of the remaining Phase 1 deliverables, and that these procurement-dependent outputs may be completed subsequently under the residual technical support provision.	The ToR allows residual technical support in Phase 2 if procurement processes extend beyond Month 7 due to factors outside the consultant's control, without additional payment. However, payment is made only upon written acceptance by Enabel of all deliverables in each phase; partial or incomplete deliverables do not trigger payment.
57.	The consultant's procurement support is capped at 20 person-days within Phase 1, but residual support can continue into Phase 2 "on an ad hoc basis, within the overall person-day allocation, without additional payment". Please confirm whether the 20 person-day cap applies to procurement-support activities across the entire assignment, including residual support falling into Phase 2, or only to inputs delivered during Phase 1.	The 20 person-day cap applies to procurement support "within Phase 1". Residual support continuing into Phase 2 is "on an ad hoc basis, within the overall person-day allocation, without additional payment"; therefore it does not count toward the 20-day Phase 1 cap, but it does count toward the overall allocation and is not paid separately.
58.	Different sections of the ToR appear to indicate different implementation periods for the Training-of-Trainers (ToT) activities, referring respectively to May–August 2027, June–August 2027 and June–September 2027. Could the Contracting Authority please confirm the intended implementation window for the ToT activities that tenderers should use when preparing the technical proposal, staffing plan and Gantt chart?	The ToT programmes shall run at the start of Phase 2 and conclude, along with all other trainings, within the Phase 2 window (Months 8–18). ToT shall run before the cyclone season and pilot deployment in October 2027–March 2028. Relative project months should be adjusted accordingly.
59.	Could the Contracting Authority please confirm that Phase 2 / Conditional Tranche 1 is intended to run from Months 8–18 of the assignment?	Yes: Phase 2/Conditional Tranche 1 runs from Months 8–18.
60.	In light of the scope and complexity of the assignment, and taking into account the clarifications required regarding the	It's not possible to extend the deadline for submission of proposals. A corrigendum was published already extending the deadline to November 3, 2026

	implementation schedule, milestone requirements and associated technical and financial implications, would the Contracting Authority consider extending the tender submission deadline to allow tenderers sufficient time to incorporate the responses to clarification questions into their technical and financial offers?	
61.	Number of hard copies: Clause 9.1 requires submission in hard copy and on a USB stick but does not specify the number of copies. Could you please confirm how many paper copies are required (e.g. one original plus a given number of copies)?	One paper copy and a USB stick- technical and financial proposal must be separated in both formats
62.	Envelopes: Should the technical and financial proposals be submitted in separate sealed inner envelopes, or together in a single sealed envelope?	The ToR refers to a sealed envelope placed inside a second closed envelope addressed to Enabel. technical and financial proposal must be separated in both formats
63.	USB stick content: Should the USB stick contain the complete tender as signed PDF files? Are editable versions (e.g. Word or Excel) also required or accepted?	A hard copy and USB are required; the tender, annexes, and ESPD must be signed. It is recommended to include the complete signed PDF version; editable versions are neither required nor expressly accepted.
64.	Tender reference: The cover page states MOZ2200-10363, while the Terms of Reference and the submission instructions state MOZ22005-10363. Could you please confirm which reference should be used on the envelopes and documents?	MOZ22005-10363
65.	Duration of Phase 2: Section 5.2.2 indicates Months 8–16 for Conditional Tranche 1, while Sections 5.3 and 5.5 indicate Months 8–18 (June 2027 – April 2028). Could you please confirm the applicable duration?	Phase 2/Conditional Tranche 1 runs from Months 8–18.
66.	Training of Trainers timing: The ToR mention different windows for the ToT programmes (May–August 2027 in the award criteria, June–September 2027 and June–August 2027 in Section 5.4). Since Phase 2 is expected to start in June 2027, could you please confirm the intended period for the ToT	The ToT programmes shall run at the start of Phase 2 and conclude, along with all other trainings, within the Phase 2 window (Months 8–18). ToT shall run before the cyclone season and pilot deployment in October 2027–March 2028. Relative project months should be adjusted accordingly.
67.	Can EUR 200,000 turnover threshold can be met collectively, including entirely by the lead member?	Yes, the financial capacity of consortium members can be assessed collectively. The lead member (or any other member) may cover the entire threshold.

68.	Can a newly established foreign consortium member submit financial accounts for its available years as available from the public tax agency in Italy?	Yes, the member may submit financial statements for the available financial years from Italy
69.	Does a subcontractor need to provide financial statements?	Subcontractors are not required to submit financial statements.