

MINUTES OF THE NON-COMPULSORY INFORMATION MEETING

Contract title: Public Contract for Provision of Post Training Support to Formalize Businesses of 80 youth enterprises and Provision of consultancy services to facilitate and conduct Innovation Challenge for Trainers of Trainers (ToTs) in Mini Hubs

Reference: UGA22003-10452

The non-compulsory information meeting was held on 17th September 2026 at 10:00 am, Kampala time online.

N°	Issue / question raised	Response
1.	Could you please clarify whether the 15-days practical training will be conducted at one central location for all the mini hubs, or the training will be conducted separately and sequentially at each mini hub?	The practical training will be conducted separately at each of the four mini hubs: one in Arua, two in Terego, and one in Yumbe. The pitching event will be organised at one central location, bringing together participants from all four mini hubs.
2.	Could you please provide further clarification on the e-learning component, including the specific activities and deliverables expected from the service provider?	The e-learning component is expected to include digital broadcasting, e-learning, prototyping, and other relevant activities that support and enhance e-learning. These will constitute the key outputs under this component.
3.	How will turnover be assessed for a non-profit organisation? Will the assessment be based on the organisation's overall annual revenue, or specifically on revenue generated from similar projects?	Turnover will be assessed based on the organisation's total annual revenue as seen from the financial statements shared. It will not be assessed based on revenue from similar projects.
4.	Could you please clarify whether experience with similar assignments from other geographical areas will be considered, or the experience must specifically be from the West Nile region	Yes, all experience with similar assignments including those outside the West Nile region is acceptable. Similar assignments carried out in other regions or parts of the world will also be considered, provided they were completed within the last three years.
5.	Request you clarify on the requirements and process for the performance bond, including when it will be required and how it will be submitted?	A performance bond will be required from the successful bidder where the contract value is EUR 50,000 or above. The performance bond shall be equivalent to 5% of the contract value and must be submitted within 30 days of receiving the award notification. See section B under Financial Guarantees of the tender document

6	Could you please provide the estimated budget for this tender?	The estimated contract value is confidential to the contracting authority as this is a competitive tender and financial offers form part of the evaluation award criteria.
7.	Which currency are you looking at Ugx or Euros.	The currency for this contracting procedure is Euro.
8.	The meaning of 11-month implementation Versus 15-month duration.	The actual implementation period of contract activities by the contractor is 11 months, the additional 4 months is time in between that is allowed for the contracting authority to review and approve the deliverables submitted by the contractor at each stage of the contract implementation period..
9.	The exact definition of the 80 youth enterprises in relation to the number of beneficiaries to the tender.	This is clearly broken down in the tender document under targets, refer to pages 37 and 38
10.	What is the distribution in terms of geography compared to Districts in West Nile as this are spread out and have implication to the budget.	Target not less than 3 districts out of the 6. It's upon the contractor to study the terms of reference provided and come up with a competitive technical and financial offer, well knowing that technical and financial proposals form the basis for contract award.
11.	If the contractor is responsible for supporting registration, who pays the licensing fees and what does formalization mean in relation to this call.	The beneficiaries shall be responsible for payment of registration and /or licencing fees where applicable. On the issue of the meaning of formalization, kindly refer to the described Objectives and expected results under 2.0 Objectives of the public contract and expected results. Read through from pages 36 ,37 to 38. However, Business Formalization in this context means walking the start-up enterprises through a journey of formally registering their businesses, guiding them to have key business documents such as receipts, invoices in place, having bank accounts in the names of the business, having trading licence, having records, having business plans among others for them to operate formally under the laws of Uganda.
12.	Does Enabel have predetermined booster kits for specific enterprises, or this are determined by the assessment.	This is clearly defined in the tender document Refer to pages 55 to 65 under Tender form - Prices - lot 1 and 2. All items and quantities for

		booster kits are pre-defined and predetermined there.
13.	Are the enterprises already existing or mobilization has to be done sometime, as a company we would like to manage the risk in case there is any from the word go.	All the enterprises are existing and lists and locations are available, however field mobilization is part of the role of the consultant. Enable will only provide list and location of the enterprises.
14.	How do you define evidence and verification of outcomes, clarify the parameters.	The targets are clearly defined in tender documents under 2.0 Objectives of the public contract and expected results. see pages 36-38 of the tender document. However, evidence will be based on the documents certifying the specific task has been completed for example but not limited to: • Bank account opening-account number. • Business Registration-Registration certificate, trading license. • Booster kits-distribution and acceptance lists. • Trainings conducted- Signed attendance sheets, photos and training reports etc.
15.	Clarify the boundary between Enabel and Contractor backstopping principle after project closure.	This is a one-off contract all engagements end with the project closure. However, the hired consultant may be reached mutually binding without any binding contract after the project closure especially for follow up of participants for tracer studies or future impact assessments by Enabel without costs.
16.	In case of delays between Enabel and the contractor are contract extensions permitted.	Contract extensions that result from the failures on the part of the contractor are not permitted and Infact all delays resulting from such failures attract fines for delay without need for notice. See section G of the tender document In case of delays for factors beyond the control of the contractor shall be assessed and the fines may be waived.