Palestine

Contracting Authority: ENABEL

Call for proposals under the project:

Quality Education and Learning – QEL

PSE22001

STEM/STEAM TEACHER EDUCATION PATHWAYS FOR PRE-SERVICE STUDENTS AND NEWLY RECRUITED TEACHERS IN PALESTINE

Guidelines for Applicants

Reference: PSE22001-10129

Deadline for Submitting Proposals: 1 December 2026 15:00PM.

Warning

This is a one-stage Call for Proposals, without a concept note. The proposal and its annexes must be submitted together.

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1 STEM/STEAM Teacher Education Pathways for Pre-Service Students and Newly Recruited Teachers in Palestine

1.1 CONTEXT

Palestine's **National STEM Education Framework 2025–2030** recognizes STEM education—Science, Technology, Engineering and Mathematics—as an important driver of economic development, technological innovation and improved learning. MoEHE and its partners have started implementing the Framework to improve student achievement in STEM and strengthen transversal competences such as creativity, critical thinking, and problem-solving. Together, these skills support employability, innovation and economic resilience in Palestine.

Through the Belgian-funded **Quality Education and Learning** intervention, which covers the West Bank, East Jerusalem and Gaza, and the EU-funded **RISE** project in East Jerusalem, Enabel has already substantially contributed to Palestine's STEM flagship programme. Its support has included equipping more than 40 schools with STEM resources, strengthening the capacity of the **National Institute for Education and Training (NIET)**, which is responsible for in-service teacher training, and supporting the Palestinian **STEAM Network** of civil society organisations providing extracurricular STEAM activities. Enabel now aims to connect these investments more systematically with pre-service teacher education and the induction of new teachers. Other **partners**, including the **World Bank, UNICEF and Taawon**, have also been supporting STEM education and teacher professional development in Palestine.

While Quality Education and Learning intervention has broader geographic coverage, this Call for Proposals is limited to the West Bank, including East Jerusalem.

The specific added value of this Call lies in complementing existing initiatives by supporting Palestinian higher education institutions to develop, pilot, certify, prepare for accreditation and support institutionalisation or institutional uptake of two complementary STEM/STEAM teacher education pathways: one for pre-service teacher education and one for the induction of newly recruited teachers referred by NIET. By linking pre-service teacher education with the induction of newly recruited teachers, the Call aims to strengthen continuity between initial preparation and professional development, while embedding practice-oriented, inclusive and student-centred STEM/STEAM pedagogy in teacher education.

Outputs from this call may generate relevant experience, evidence, and institutional foundations that could inform a future Erasmus+ CBHE proposal or other complementary initiatives.

1.2 OBJECTIVES OF THE CALL FOR PROPOSALS AND EXPECTED RESULTS

Building on the National STEM Education Framework 2025–2030 and earlier investments by MoEHE, NIET, Enabel and other partners, this Call will support Palestinian higher education institutions to develop, pilot, certify or formally recognise, prepare for accreditation and institutionalise within their own systems two complementary, practice-oriented STEM/STEAM teacher education pathways:

(i) a pre-service pathway for students at the higher education institution who aspire to enter the teaching profession.
(ii) An induction pathway for newly recruited teachers referred by NIET, to be developed in close collaboration with MoEHE and NIET.

In this Call, each **pathway** refers to a structured learning route for a specific target group, while each **package** refers to the concrete set of materials, tools, certification or recognition arrangements and accreditation documentation developed to deliver the pathway and support its institutionalisation within the selected higher education institution. The induction pathway package must also support preparation for wider institutional uptake through coordination with MoEHE and NIET.

Both pathways should combine practical classroom experience, including practicums and, where relevant, FabLab's or mobile STEM labs, with student-centred STEM/STEAM pedagogy that promotes hands-on, inquiry-based, interdisciplinary and inclusive learning.

The applicant higher education institution will lead the academic design, piloting, review, certification or formal recognition, accreditation preparation and institutionalisation of both pathways within its own system. During the grant period, each pathway must lead to an appropriate university-recognised or certified credential. Full AQAC accreditation is encouraged where feasible but is not mandatory within the grant period; at minimum, the applicant must complete the required accreditation documentation package and a realistic roadmap for submission, follow-up and completion for each pathway. For the **pre-service pathway**, the higher education institution will retain flexibility to define the most appropriate format, such as credit-bearing courses, electives, certificates or micro-credentials, in line with its academic offer and accreditation requirements. For the **NIET-referred induction pathway**, MoEHE and NIET will provide strategic direction, define national needs, share relevant curriculum foundations and materials, participate in technical review, validate alignment with national priorities and support preparation for wider institutional uptake through agreed coordination arrangements. The action therefore connects higher education institution-based pre-service teacher education with NIET's induction and professional development offer for newly recruited teachers.

The general objective (impact) is : Future and newly recruited teachers are better prepared to deliver inclusive, practice-oriented and learner-centred STEM/STEAM education in Palestinian schools.

The specific objective (outcome) is: By the end of the grant period, selected Palestinian higher education institutions have developed, piloted, certified or formally recognised, prepared for accreditation and institutionalised both pathways within their own systems, and have prepared the induction pathway for wider institutional uptake through support, in coordination with MoEHE and NIET.

Expected results and outputs

Minimum participant targets: Each proposal must reach at least 50 higher education students, 50 newly recruited teachers referred through NIET and 25 education professionals. These minimum targets apply to **each individual** action, must be reflected in the applicant's results framework, implementation approach and budget, and are not cumulative across the Call.

Result 1: A STEM/STEAM pre-service teacher education pathway for higher education students has been developed, piloted, certified or formally recognised, prepared for accreditation and institutionalised within the selected higher education institution.

Output 1.1 – Governance and coordination: A pathway-specific technical committee is established and operational to guide academic alignment, quality assurance, certification, accreditation preparation and institutionalisation. The committee must involve the awarded lead applicant, the MoEHE Higher Education Department and Enabel. The awarded lead applicant, as contracting beneficiary, coordinates the committee and serves as the common institutional link with the technical committee established for the induction pathway.

Output 1.2 – Pre-service curriculum package: A coherent STEM/STEAM pre-service curriculum package is developed for higher education students who aspire to enter the teaching profession. The package includes learning units or modules, teaching and learning materials, assessment tools,

practicum arrangements, mentoring support and implementation of resources.

Output 1.3 – Pedagogy and practical application: Student-centred STEM/STEAM pedagogy is integrated into the pathway, promoting hands-on, inquiry-based, interdisciplinary and practice-oriented learning through classroom application, practicum arrangements and, where relevant, links with FabLab's or mobile STEM labs.

Output 1.4 – Certification and accreditation preparation: The pre-service pathway leads to certification or another university-recognised credential within the grant period. Full AQAC accreditation is encouraged where feasible; at minimum, the applicant prepares the required accreditation documentation package and a realistic roadmap for submission, follow-up and completion.

Output 1.5 – Completion by higher education students: At least 50 higher education students complete the pre-service STEM/STEAM teacher education pathway and receive the relevant university-recognised certificate, credential or completion document.

Result 2: A STEM/STEAM induction pathway for newly recruited teachers referred by NIET has been developed, piloted, certified, prepared for accreditation, institutionalised within the selected higher education institution, and prepared for wider institutional uptake through coordination with MoEHE and NIET.

Output 2.1 – Governance and coordination: A separate pathway-specific technical committee is established and operational to guide national alignment, quality assurance, certification, accreditation preparation, institutionalisation within the selected higher education institution and wider institutional uptake. The committee must involve the awarded lead applicant, MoEHE, NIET, relevant MoEHE departments, and Enabel. Coordination with relevant partners, including the World Bank, UNICEF, and Taawon, is mandatory for the induction pathway. The appropriate form of engagement will be established in consultation with the partners concerned through the agreed coordination arrangements. The awarded lead applicant, as contracting beneficiary, coordinates the committee and serves as the common institutional link with the technical committee established for the pre-service pathway.

Common coordination requirement: The two committees remain separate, but the awarded lead applicant is the common coordinating entity. It must ensure regular information exchange, coherent planning, consistent quality standards, aligned certification and accreditation preparation, consolidated follow-up and reporting, and timely escalation of decisions affecting both pathways.

Output 2.2 – Baseline review of existing MoEHE, NIET and Enabel foundations: A structured review is conducted of existing STEM/STEAM curricula, NIET training content, MoEHE STEM/FabLab materials, Enabel-supported resources and relevant partner contributions. This review serves as the baseline for the NIET-referred induction pathway and informs the design, adaptation, certification and accreditation preparation of the programme, ensuring that the pathway builds on validated materials, avoids duplication and responds to national induction needs.

Output 2.3 – NIET-referred induction curriculum package: A coherent STEM/STEAM induction curriculum package is developed for newly recruited teachers referred by NIET, in close collaboration with MoEHE and NIET. The package includes learning units or modules, training materials, assessment tools, classroom application arrangements, mentoring support and implementation resources.

Output 2.4 – Alignment with NIET, MoEHE and partner resources: The induction pathway builds on NIET and MoEHE curriculum foundations, including STEM/STEAM classroom and FabLab training content, and may draw on relevant partner-supported materials where appropriate.

Output 2.5 – Pedagogy and classroom application: Student-centred STEM/STEAM pedagogy is integrated into the induction pathway, promoting hands-on, inquiry-based, interdisciplinary and inclusive classroom practice through mentoring, classroom application and induction support.

Output 2.6 – Certification and accreditation preparation: The induction pathway leads to a certified diploma, module certificate or recognised training package within the grant period. Full AQAC accreditation is encouraged where feasible; at minimum, the applicant prepares the required accreditation documentation package and a realistic roadmap for submission, follow-up and completion.

Output 2.7 – Completion by NIET-referred teachers: At least 50 newly recruited teachers referred through NIET complete the STEM/STEAM induction pathway and receive the relevant certified diploma, module certificate or recognised training completion document.

Cross-cutting outputs and common themes applying to both results

Cross-cutting Output 1 – Inclusion and accessibility: Both pathways integrate practical inclusion measures to make STEM/STEAM learning accessible and inclusive for learners with disabilities, including adaptations in pedagogy, materials, classroom application and assessment where relevant.

Cross-cutting Output 2 – Accreditation and recognition: Both pathways must lead to certification, formal recognition or another relevant credential within the grant period. Full AQAC accreditation is encouraged where feasible but is not mandatory within the grant period; at minimum, the applicant must complete the required accreditation documentation package and a realistic roadmap for submission, follow-up and completion for each pathway.

Cross-cutting Output 3 – Shared capacity development for education professionals: At least 25 education professionals, shared across the two pathways according to need, strengthen their capacity to support practice-oriented STEM/STEAM pedagogy, mentoring, classroom application, quality assurance, institutionalisation within higher education institutions, wider institutional uptake and sustained use of the pathways after the grant period. These professionals may include university teacher educators, NIET trainers, practicum supervisors, school-based mentors and relevant MoEHE staff.

Cross-cutting Output 4 – Institutional learning and sustainability: Lessons learned from both pathways are documented and used to refine the packages, support institutional ownership and inform future teacher education, induction, professional development or complementary initiatives.

The table below clarifies the indicative distinction between the two deliverable packages expected under this Call, while highlighting the common expectations that apply to both.

Element	Pre-service package	NIET-referred induction package	Common expectations
Target group	At least 50 higher education students aspiring to enter the teaching profession	At least 50 newly recruited teachers referred by NIET	At least 25 education professionals, shared across the two pathways according to need, may include university teacher educators, NIET trainers, practicum supervisors, school-based mentors and relevant MoEHE staff.

Element	Pre-service package	NIET-referred induction package	Common expectations
Institutional lead	Lead Palestinian higher education institution	Lead Palestinian higher education institution, in close coordination with MoEHE and NIET	The awarded lead applicant retains academic leadership, certification responsibility and the institutionalisation role, and serves as the common coordinating entity for both pathway-specific technical committees.
Institutionalisation	Institutionalised within the selected higher education institution	Institutionalised within the selected higher education institution and prepared for wider institutional uptake with MoEHE and NIET	Both pathways must be institutionalised within the selected higher education institution
Main purpose	Integrate practice-oriented STEM/STEAM pedagogy into pre-service teacher education	Strengthen the induction offer for newly recruited teachers	Both contribute to better STEM/STEAM teaching in Palestinian schools
Content basis	HEI academic offer, teacher education requirements and relevant MoEHE/STEM resources	Existing MoEHE, NIET and partner materials, including NIET STEM classroom curriculum and MoEHE STEM/FabLab curriculum	Both should align with the National STEM Education Framework 2025–2030
Format and credential	Credit-bearing course, elective module, certificate, micro-credential or other university-recognised credential	Certified diploma, module or recognised training package linked to induction	Certification or another recognised credential is expected for each package within the grant period
Coordination	Coordination with the MoEHE Higher Education Department	Mandatory coordination with MoEHE, NIET, relevant MoEHE departments and relevant partners, including the World Bank, UNICEF and Taawon. The appropriate form of engagement will be established in consultation with the partners concerned through the agreed coordination arrangements.	Separate technical committees are required for the two pathways. Coordination between them is channeled through the awarded lead applicant to ensure aligned governance, validation, quality assurance, planning and reporting.
Practice orientation	Practicum, classroom application, mentoring, assessment, feedback and links	Classroom application, mentoring and induction support	Both should promote hands-on, inquiry-based, interdisciplinary and inclusive STEM/STEAM pedagogy

Element	Pre-service package	NIET-referred induction package	Common expectations
	with practice schools		
Accreditation preparation	Required AQAC documentation package and a realistic roadmap for submission, follow-up and completion, reflecting the HEI route and qualification format	Required AQAC documentation package and a realistic roadmap for submission, follow-up and completion, reflecting the induction package	Full AQAC accreditation is encouraged where feasible; at minimum, each pathway must include the required documentation package and a realistic roadmap for submission, follow-up and completion.

Applicants may not modify the mandatory results but may propose additional results or outputs that reinforce the objectives of the Call.

1.3 AMOUNT OF THE FINANCIAL ENVELOPE MADE AVAILABLE BY THE CONTRACTING AUTHORITY

The overall indicative budget available under this Call is **EUR 230,000**. Enabel intends to award two to three grants, subject to the quality of the proposals received and the availability of funds. Each application must request between EUR 50,000 and EUR 100,000, whether co-applicants participate. Enabel reserves the right not to allocate all available funds.

Proposals meeting all applicable thresholds will be considered for funding in descending order of their evaluation scores, at their evaluated grant amounts. Where the next-ranked proposal cannot be financed within the remaining budget, that proposal and all subsequent eligible proposals will be placed on the reserve list. Enabel may leave part of the available budget unallocated. Insufficient remaining funds will not justify a material reduction in the selected proposal's scope or budget.

A proposal may be submitted either by one eligible Palestinian higher education institution acting as the lead applicant without co-applicants, or by one eligible Palestinian higher education institution acting as the lead applicant together with one or more co-applicants. The participation of co-applicants is encouraged where it adds clear technical or institutional value but is not mandatory.

Grant amounts:

Any grant application under this Call for Proposals must fall within the following amounts:

Type of application	Minimum amount	Maximum amount
All applications, whether submitted by a lead applicant alone or with one or more co-applicants	**EUR 50,000**	**EUR 100,000**

The grant range is defined to allow applicants to submit a budget reflecting the actual cost of their project. Applicants are encouraged to request only the amount necessary for the effective and efficient implementation of the proposed activities.

The maximum amount indicated above applies to the initial application. Enabel may, during implementation, subject to the availability of additional resources, grant additional funding to one or more beneficiaries selected under this call for proposals, when such funding is duly justified.

Co-financing

No co-financing is required under this Call for Proposals.

2 RULES APPLICABLE TO THIS CALL FOR PROPOSALS

These guidelines define the rules for submitting, selecting, and implementing actions funded under this Call for Proposals.

2.1 Eligibility Criteria

There are three sets of eligibility criteria concerning:

(1) The actors:

the applicant, meaning the entity submitting the proposal (Section 2.1.1);

where applicable, its co-applicant(s). Unless otherwise specified, the applicant and co-applicant(s) are jointly referred to as the "applicants" (Section 2.1.1);

(2) The actions:

the actions eligible for grants (2.1.3);

(3) Costs:

The types of costs that can be included in the calculation of the grant amount (2.1.4).

2.1.1 Applicants, co-applicants, associates and contractors

2.1.1.1 Applicant

To be eligible for grants, the applicant must meet the following conditions:

Must be AQAC-accredited Palestinian university or higher education college registered with MoEHE, with eligible legal status.. (AQAC accreditation certificate, MoEHE registration certificate).

- **A.** be a legal entity; **and**
- **B.**1 be a public actor **, OR**

  B.2 be a private non-profit actor or a foundation

- **C.** pursue an objective that is consistent with the objectives of Belgian Development Cooperation as set out in Chapter 2 of the Law of 19 March 2013 on Belgian Development Cooperation, namely;
  - Sustainable human development
  - Strengthening democracy and the rule of law, including good governance,
  - Respect for human dignity, human rights in all their dimensions, and fundamental freedoms,
  - Inclusive, equitable, and sustainable economic growth, prioritizing local entrepreneurship, the social economy, and the ILO Decent Work Agenda

- **D.** Be a specific type of organisation such as non-governmental organisation, public sector operator, local authority. **AND**

- **E.** Be established in: **Palestine**.

- **F**

- Be directly responsible for preparing and managing the action with the co-applicant(s) and not acting as an intermediary.
- Be currently engaged in pre-service teacher education, including BAEd programmes, teaching diplomas or other relevant teacher preparation pathways for primary education and/or STEM-related subjects; **and**
- Have institutional capacity to develop, adapt, pilot, certify and institutionalise practice-oriented STEM/STEAM pedagogy within teacher education; **and**
- Demonstrate willingness and capacity to work closely with relevant departments of MoEHE (including NIET and the Higher Education Department) and Enabel throughout the design, piloting, review, certification, accreditation preparation and institutionalization process, especially for the NIET-referred induction pathway.

- **G.** The applicant may act individually or with one or more co-applicants;

If grants are awarded, the applicant **becomes the contracting beneficiary identified in Annex E** (Grant Agreement). The contracting beneficiary is the main point of contact for the contracting authority. They represent any other beneficiaries (co-applicants) and act on their behalf, coordinating the implementation of the action.

2.1.1.2 Co-applicant(s)

The co-applicant(s) participate(s) in the definition and implementation of the action, and the costs they incur are eligible in the same way as those incurred by the applicant.

The co-applicants must meet the following conditions:

- **A.** be a legal entity; **and**
- **B.1** be a public entity, OR
- **B.2** be a private non-profit entity or a foundation

And

- **C.** pursue an objective that is consistent with the objectives of Belgian Development Cooperation as set out in Chapter 2 of the Law of 19 March 2013 on Belgian Development Cooperation, namely;
  - Sustainable human development
  - Consolidation of democracy and the rule of law, including good governance,
  - Respect for human dignity, human rights in all their dimensions, and fundamental freedoms,
  - Inclusive, equitable, and sustainable economic growth, prioritizing local entrepreneurship, the social economy, and the ILO Decent Work Agenda

- **D.** Be a specific type of organisation such as non-governmental organisation, public sector operator, local authority.
  And
- **E.** Be established[1] in: **Palestine**;

  And

[1]The establishment is determined based on the organisation's statutes, which must demonstrate that it was incorporated under the domestic law of the country concerned and that its registered office is located there. Consequently, a legal entity whose articles of association were established in another country cannot be considered an eligible local organisation, even if it is registered locally or if a memorandum of understanding has been concluded.

- **F.**
  - Be directly responsible for the preparation of the action with the lead applicant; and
  - Have institutional capacity to develop, adapt, pilot, certify and institutionalise practice-oriented STEM/STEAM pedagogy within teacher education; **and**
  - Demonstrate willingness and capacity to work closely with relevant departments of MoEHE (including NIET and the Higher Education Department) and Enabel throughout the design, piloting, review, certification, accreditation preparation and institutionalization process, especially for the NIET-referred induction pathway.

The co-applicants must sign the mandate included in Part B, Section 2.6 of the grant application.

If a grant is awarded, any co-applicants become, along with the contracting beneficiary, beneficiaries of the action.

Furthermore, the contracting beneficiary and the co-beneficiaries must conclude **a written internal agreement outlining, at a minimum, their practical arrangements for coordination, internal reporting, the transmission of information and supporting documents, the management of difficulties and irregularities, as well as the practical arrangements for financial transfers and regularization between them**. This internal agreement supplements the guidelines and all elements of the Grant Agreement, without being able to deviate from them. In case of contradiction or doubt, these documents prevail over the internal agreement.

2.1.1.3 Grounds for exclusion:

The applicant and any co-applicant(s) (if applicable) may not participate in this call for proposals or be beneficiaries of grants if they are in one of the situations of exclusion.

The grounds for exclusion are detailed in Annex VII of the Grant Agreement template provided in Annex E of these guidelines.

The applicant and each co-applicant must each **sign a declaration regarding the exclusion criteria, available in the annex**, attesting that they do not fall into any of the categories listed and undertaking to provide the following supporting documents:

- Criminal record extracts for the applicant and co-applicants (legal entity) as well as for their directors (members of the management or supervisory body). Where no criminal record extract exists for legal entities in the country of establishment concerned, the criminal record extracts of the directors are sufficient;
- Document(s) certifying that the applicant and co-applicant(s) are up to date with their social security contribution payments;
- Document(s) certifying that the applicant and co-applicant(s) are up to date with their tax payments;
- Document(s) certifying that the applicant and co-applicant(s) are not bankrupt, in liquidation, insolvent, or subject to a judicial composition agreement.

These documents do not need to be submitted with the application; a declaration on honor is sufficient. **However,** Enabel will request supporting documents from applicants once ranked for grant allocation to verify the information provided.

For documents not accessible via a free national database in a European Union Member State, the applicant must be able to provide supporting documents within 15 calendar days of Enabel's request. Applicants are therefore strongly advised not to wait for Enabel's request and to request the necessary documents as soon as possible from the competent authorities in their country of residence. Indeed, the processing time for certain documents can be lengthy.

2.1.1.4 Associates and Contractors

The following individuals are not joint applicants. They do not need to sign the "mandate" declaration:

Associates

Other organisations may be associated with the action. These associates actively participate in the action but are not eligible for the grant. Therefore, they may not receive any remuneration, salary, fees, management fees, or any other form of financial compensation for their participation. Coverage of costs related to these associates is limited to daily allowances and necessary, justified travel expenses directly related to their active participation in the action. These associates must not meet the eligibility criteria mentioned in point 2.1.1. The associates must be listed in Part B, Section 2.8 of the grant application, entitled "Applicant's Associates Participating in the Action."

Contractors

Contracting beneficiaries may engage contractors to perform services necessary for the implementation of the action. An associate cannot, within the framework of this same action, also be a contractor for services, works, or supplies. The selection of contractors is subject, depending on the nature of the contracting beneficiary, either to the rules applicable to public procurement when it is a public entity, or to the rules set out in Annex VIII of the model Grant Agreement when it is a private entity.

2.1.2 Eligible actions: for which actions can a proposal be submitted?

2.1.2.1 Definition

Actions eligible for funding under this Call for Proposals must constitute a self-contained project comprising a coherent set of activities with clearly defined objectives that are consistent with the objectives and results described in Section 1.2.

The proposed action must adhere to a strict framework, defined by the following elements:

2.1.2.2 Guiding principles for formulating the action:

The proposed action must be fully aligned with the general objective, specific objective, expected results, and outputs set out in Section 1.2. It must contribute to ensuring that future and newly recruited teachers are better prepared to deliver inclusive, practice-oriented and learner-centred STEM/STEAM education in Palestinian schools.

By the end of the grant period, the action must have developed, piloted and certified both complementary pathways, prepared them for accreditation, institutionalised them within the lead applicant's system, and prepared the induction pathway for wider institutional uptake through coordination with MoEHE and NIET. Each proposal must therefore address both Result 1 and Result 2 and all associated and cross-cutting outputs. Applicants may not modify the expected results but may propose additional results or outputs where these clearly reinforce the mandatory results and objectives of the Call.

1. Results-based and integrated action design

The proposal must present a coherent intervention logic linking activities, outputs, results, indicators, targets, timeline and budget to the general and specific objectives in Section 1.2. The two pathways must be designed as distinct but complementary components of one action: a pre-service pathway for higher education students who aspire to enter the teaching profession and an induction pathway for newly recruited teachers referred by NIET. The proposal must explain how the pathways respond to the needs of their respective target groups, create continuity between initial teacher preparation and

induction, and make efficient use of shared expertise, facilities, resources and capacity-development measures.

2. Result 1: pre-sevice teacher education pathway

For Result 1, the action must develop, pilot, certify, prepare for accreditation and institutionalise a STEM/STEAM pre-service teacher education pathway for higher education students. The proposal must provide for:

- **Output 1.1 – Governance and coordination:** establishment and operation of a pathway-specific technical committee involving the awarded lead applicant, the MoEHE Higher Education Department and Enabel to guide academic alignment, quality assurance, certification, accreditation preparation and institutionalisation. The awarded lead applicant, as contracting beneficiary, coordinates this committee and serves as the common institutional link with the induction-pathway committee;
- **Output 1.2 – Pre-service curriculum package:** development of a coherent package comprising learning units or modules, teaching and learning materials, assessment tools, practicum arrangements, mentoring support and implementation resources;
- **Output 1.3 – Pedagogy and practical application:** integration of student-centred, hands-on, inquiry-based, interdisciplinary and practice-oriented STEM/STEAM pedagogy through classroom application, practicums and, where relevant, links with FabLab's or mobile STEM labs;
- **Output 1.4 – Certification and accreditation preparation:** delivery of a university-recognised certificate or other relevant credential within the grant period, together with the required AQAC accreditation documentation package and a realistic roadmap for submission, follow-up and completion; and
- **Output 1.5 – Completion by higher education students:** completion of the pathway by at least 50 higher education students, who receive the relevant university-recognised certificate, credential or completion document.

The lead applicant may define the most appropriate format for the pre-service pathway, such as credit-bearing courses, electives, certificates or micro-credentials, provided that it is consistent with the institution’s academic offer, certification arrangements and accreditation requirements.

3. Result 2: NIET-referred induction pathway

For Result 2, the action must develop, pilot, certify, prepare for accreditation and institutionalise within the lead applicant a STEM/STEAM induction pathway for newly recruited teachers referred by NIET, and prepare it for wider institutional uptake through coordination with MoEHE and NIET. The proposal must provide for:

- **Output 2.1 – Governance and coordination:** establishment and operation of a separate pathway-specific technical committee involving the awarded lead applicant, MoEHE, NIET, relevant MoEHE departments and Enabel to guide national alignment, quality assurance, certification, accreditation preparation, institutionalisation and wider institutional uptake. Coordination with relevant partners, including the World Bank, UNICEF and Taawon, is mandatory for the induction pathway. The appropriate form of engagement will be established in consultation with the partners concerned through the agreed coordination arrangements. The awarded lead applicant, as contracting beneficiary, coordinates this committee and serves as the common institutional link with the pre-service-pathway committee;
- **Output 2.2 – Baseline review:** a structured review of existing STEM/STEAM curricula, NIET training content, MoEHE STEM/FabLab materials, Enabel-supported resources and relevant partner contributions, to avoid duplication and ensure that the pathway responds to national induction needs;
- **Output 2.3 – NIET-referred induction curriculum package:** development, in close collaboration with MoEHE and NIET, of a coherent package comprising learning units or

modules, training materials, assessment tools, classroom application arrangements, mentoring support and implementation resources;

- **Output 2.4 – Alignment with NIET, MoEHE and partner resources:** systematic use and adaptation of relevant NIET and MoEHE curriculum foundations, including STEM/STEAM classroom and FabLab content, and appropriate partner-supported materials;
- **Output 2.5 – Pedagogy and classroom application:** integration of student-centred, hands-on, inquiry-based, interdisciplinary and inclusive STEM/STEAM classroom practice through mentoring, classroom application and induction support;
- **Output 2.6 – Certification and accreditation preparation:** delivery of a certified diploma, module certificate or recognised training package within the grant period, together with the required AQAC accreditation documentation package and a realistic roadmap for submission, follow-up and completion; and
- **Output 2.7 – Completion by NIET-referred teachers:** completion of the pathway by at least 50 newly recruited teachers referred through NIET, who receive the relevant certified diploma, module certificate or recognised training completion document.

4. Institutional leadership and responsibilities

The awarded lead applicant, as contracting beneficiary, must retain overall responsibility for the preparation, management and coordination of the action and for achievement of all mandatory results and outputs. It must provide academic leadership for the design or adaptation, piloting, review, certification, accreditation preparation and institutionalisation of both pathways within its own system. It must coordinate both pathway-specific technical committees as the common institutional link, consolidate their decisions and reporting, and ensure that planning, quality standards, certification and accreditation preparation remain aligned across the two pathways. Where co-applicants participate, their roles, responsibilities, expertise, expected contribution and added value must be clearly defined, without fragmenting accountability or duplicating functions.

For the induction pathway, MoEHE and NIET must provide strategic direction, define national needs, share relevant curriculum foundations and materials, participate in technical review, validate alignment with national priorities and support wider institutional uptake through agreed coordination arrangements. The lead applicant remains responsible for academic design, certification, accreditation preparation and institutionalisation within its own system.

5. Development, piloting and quality assurance methodology

The methodology for each pathway must include a structured and evidence-informed process covering needs and baseline analysis; curriculum development or adaptation; preparation of materials, assessment tools and implementation resources; technical review; piloting with the intended target group; collection and analysis of participant, trainer, mentor and stakeholder feedback; revision based on evidence; quality assurance; certification; accreditation preparation; and finalisation of the complete pathway package. The proposal must identify the applicable quality standards, review mechanisms, institutional responsibilities and decision-making arrangements.

6. Cross-cutting outputs and common themes

The action must operationalise the four cross-cutting outputs defined in Section 1.2:

- **Cross-cutting Output 1 – Inclusion and accessibility:** both pathways must integrate practical measures for equitable participation and for learners with disabilities, including adaptations in pedagogy, materials, classroom application and assessment where relevant. Gender equality and inclusion must be reflected in participant selection, curriculum content, delivery arrangements, monitoring and disaggregated reporting;
- **Cross-cutting Output 2 – Accreditation and recognition:** both pathways must lead to certification, recognition or another relevant credential within the grant period and must

include preparation of the required AQAC accreditation documentation and a realistic roadmap for submission, follow-up and completion;

- **Cross-cutting Output 3 – Shared capacity development for education professionals:** at least 25 education professionals, shared across both pathways according to need, must strengthen their capacity to support practice-oriented STEM/STEAM pedagogy, mentoring, classroom application, quality assurance, institutionalisation, wider institutional uptake and sustained use of the pathways. These professionals may include university teacher educators, NIET trainers, practicum supervisors, school-based mentors and relevant MoEHE staff; and
- **Cross-cutting Output 4 – Institutional learning and sustainability:** lessons from both pathways must be documented and used to refine the packages, strengthen institutional ownership and inform future teacher education, induction, professional development or complementary initiatives.

7. Alignment, complementarity and sustainability

The action must align with the National STEM Education Framework 2025–2030 and build on relevant work already undertaken by MoEHE, NIET, Enabel and other partners. It must demonstrate complementarity, avoid duplication and make appropriate use of validated curricula, materials, facilities and institutional resources. Sustainability measures must address continued use of the pathway packages, retention and application of strengthened capacities, integration within the lead applicant's academic, administrative and quality-assurance structures, and, for the induction pathway, preparation for wider institutional uptake with MoEHE and NIET.

8. Monitoring, learning, feasibility and value for money

The proposal must include measurable indicators and practical arrangements for monitoring delivery, participation, completion, quality, learning outcomes, institutional progress and risks. Data should be disaggregated by sex, disability and other relevant characteristics where applicable. The scope, work plan, governance arrangements, staffing, participant targets, timeline and budget must be realistic and mutually consistent. Costs must be clearly linked to activities, outputs and results; duplication must be avoided; and existing institutional resources should be used appropriately. The design must include proportionate mitigation and contingency measures for operational, institutional, academic, financial and contextual risks, including access or mobility constraints that may affect implementation.

2.1.2.3 Ineligible actions

- Actions consisting solely or primarily of sponsoring the participation of individuals in workshops, seminars, conferences, and congresses conducted abroad*;*
- Actions involving direct cash transfers to individuals

2.1.2.4 Duration

The action must have an implementation period of at least **10 months** and no more than **14 months**, followed by a separate three-month close-out and reporting period. The grant period including closing period must not extend beyond **30 June 2028.**

Applicants must justify the proposed duration and sequencing of each phase and demonstrate that the full pathway, including pilot, assessment, review, award of the credential, institutionalisation within the selected higher education institution and preparation for wider institutional uptake, can be completed within the maximum implementation period. Any variation from the indicative phasing must be duly justified while remaining within the 14-month maximum.

2.1.2.5 Final beneficiaries of the action

Sectors/Themes

Education (primary, secondary)

Teacher training, including practical training

STEM/STEAM education (science, technology, engineering, arts and mathematics), including STEM/STEAM mindsets and pedagogy; interdisciplinary and transdisciplinary teaching methods; and active, experiential, hands-on, inquiry-based and design-based learning.

Transversal (21st-century) skills, including creativity, design and innovative thinking, problem-solving, critical thinking and collaboration.

Target groups:

Each proposal must reach the minimum participant targets specified in Section 1.2. These targets must be reflected in the applicant's results framework, implementation approach and budget.

Primary beneficiaries

1. 1. At least **50** newly recruited teachers referred through NIET, preferably trained before or during the 2027–2028 academic year. Where feasible and agreed with MoEHE and NIET, in-service teachers with limited prior preparation in STEM/STEAM pedagogy may participate as additional beneficiaries. They may not be counted toward the mandatory minimum of 50 newly recruited teachers referred through NIET2. At least **50** students enrolled in relevant higher education institution-based teacher education programmes and/or, where appropriate, students from STEM/STEAM-related disciplines whose participation strengthens the interdisciplinary and practice-oriented nature of the pathway. 3. At least **25** education professionals or other relevant education stakeholders, including university teacher educators, NIET trainers, practicum supervisors, school-based mentors and/or relevant MoEHE staff.

Secondary beneficiaries: Mentor teachers and teachers in participating practice schools.

Final beneficiaries: Grade 1–11 learners, including learners with disabilities, benefiting from improved, practice-oriented STEM/STEAM teaching

2.1.2.6 Geographic coverage

The action must be implemented in Palestine and is geographically limited to the West Bank, including East Jerusalem.

2.1.2.7 Types of Activities

The following indicative, non-exhaustive list describes the types of activities that may be funded. Eligible actions must comprise a coherent project aligned with Section 1.2 and must establish two distinct but complementary, certified and practice-oriented STEM/STEAM teacher education pathways: one for pre-service higher education students and one for newly recruited teachers referred through NIET.

The action must combine academic development, classroom and practicum application, university-issued certification, capacity development, institutionalisation within the selected higher education institution, wider institutional uptake, monitoring and learning, and a feasible roadmap towards higher accreditation and scale-up.

Activities may be organised jointly where this adds value, but proposals must clearly distinguish the content, target group, certification route, institutionalisation arrangements and accreditation documentation for each package**.** Preparation for wider institutional uptake applies specifically to the NIET-referred induction package.

Eligible activities include:

- **Pathway and curriculum package design:** design of two distinct but complementary STEM/STEAM teacher education packages: one pre-service package for higher education

students and one induction package for newly recruited teachers referred by NIET. Each package should include its own learning units, training and learning materials, assessment tools, practicum or classroom application arrangements, mentoring support and implementation resources. For the NIET-referred induction package, applicants must build on existing MoEHE, NIET and partner materials prepared and vetted to date, including NIET STEM classroom curriculum and MoEHE STEM/FabLab curriculum as minimum foundations. For the pre-service package, applicants should explain how these resources will be used, adapted or complemented where relevant;

- **Certification and accreditation preparation:** preparation and delivery of a university-recognised credential during the grant period, together with AQAC accreditation documentation packages, including evidence, curriculum documentation, assessment arrangements, quality assurance information, institutional approvals and a realistic roadmap for submission, follow-up and completion;

- **Piloting and participant training:** implementation of a complete pilot cycle for each package, including participant selection, delivery, classroom and practicum application, mentoring, feedback, assessment, revision of materials and documentation of lessons learned, covering at least 50 newly recruited teachers referred through NIET, 50 higher education students under the pre-service package and 25 education professionals supporting implementation in one or both packages. Any participating in-service teachers are additional beneficiaries and may not be counted toward the mandatory minimum of 50 newly recruited teachers referred through NIET;

- **Coordination of the two pathway-specific committees:** establishment and operation of separate technical committees **for** the pre-service and induction **packages**. The awarded lead applicant, as contracting beneficiary, must coordinate both committees and channel information, decisions and reporting between them to ensure alignment with national priorities and coherent implementation across the action. For the NIET-referred induction package, coordination with MoEHE, NIET and relevant partners, including the World Bank, UNICEF and Taawon, is mandatory regarding participant referral, use of relevant NIET, MoEHE and partner curriculum foundations, technical validation and links with NIET's induction and professional development functions. The appropriate form of engagement with these partners will be established in consultation with the partners concerned through the agreed coordination arrangements. For the pre-service package, the relevant committee must coordinate with the MoEHE Higher Education Department to ensure alignment with higher education policy, teacher education requirements and accreditation preparation;

- **Practice schools and classroom application:** collaboration with selected practice schools to organise practicums, mentoring and classroom application of STEM/STEAM pedagogy, including, where relevant, use of fablabs or mobile STEM labs

- **Capacity development for education professionals:** capacity development for university teacher educators, NIET trainers, practicum supervisors, mentor teachers, school-based mentors and other relevant education professionals to support practice-oriented STEM/STEAM pedagogy;

- **Learning, sustainability and scale-up:** implementation of a monitoring, evaluation, learning and reporting package, and preparation of a sustainability and scale-up roadmap explaining how each package, credential and institutional arrangement will continue after the grant period.

Proposed actions should demonstrate the following:

- **clear institutional leadership** by the lead applicant higher education institution, including responsibility for academic quality, certification, accreditation preparation, institutionalisation within the selected higher education institution and preparation for wider institutional uptake of both packages;

- **credible coordination arrangements** with MoEHE, NIET and the MoEHE Higher Education Department, showing how roles, validation, referrals, institutionalisation within the selected higher education institution, wider institutional uptake and decision-making will be organised for each package;

- a feasible certification **and accreditation approach**, including a recognised credential to be delivered within the grant period and a credible AQAC documentation package and roadmap for each package;

- **strategic alignment and complementarity** with the National STEM Education Framework 2025–2030 and relevant initiatives supported by MoEHE, NIET, Enabel, World Bank, UNICEF, Taawon, PRIME-TT and other partners, with clear measures to avoid duplication;

- **quality of the pedagogical approach**, demonstrating how student-centred, practice-oriented, interdisciplinary and inquiry-based STEM/STEAM learning will be integrated into both packages;

- **credible classroom application and learning cycle**, showing how piloting, mentoring, feedback, assessment, revision and documentation of lessons learned will improve the quality and usability of each package.

- **practical inclusion measures** to make STEM/STEAM learning accessible and inclusive for learners with disabilities.
- **a credible sustainability and scale-up plan**, explaining how each package, credential and institutional arrangement will continue after the grant period and may inform future teacher induction, professional development or higher education initiatives.

The following types of **activities are not eligible**:

- Workshops and conferences of a religious, political, or spiritual nature;
- Activities consisting exclusively or primarily of general operating funding for the applicant or their partners, without a direct link to the proposed action;
- Activities limited to one-off events, visibility actions, or communication campaigns, when they are not part of a coherent intervention strategy contributing to the expected results;
- Activities that do not have a direct and demonstrable link to the objectives, expected results, and intended end beneficiaries;

2.1.2.8 Third-Party Funding[2]

Third-party funding refers to mechanisms by which part of the grant may be transferred to third parties to contribute to the achievement of the action's objectives.

Within the framework of this call for proposals, two mechanisms are not eligible costs:

- **sub-grants**: which consist of granting funding to sub-beneficiaries for the implementation of sub-actions contributing to the achievement of the action's objectives;

[2]These third parties are neither partners nor contractors.

- **financial support to final beneficiaries**: which consists of providing direct financial support to certain final beneficiaries of the action.

These two mechanisms are distinct. Their use is only possible when expressly authorized in the sections below, and only under the conditions stipulated therein.

a.) Sub-grants:

Sub-granting is **not eligible** under this grant.

Direct Beneficiaries of the activities must belong to the applicant's and/or co-applicant's natural intervention environment, consistent with their mandate, mission, and scope of action.

These include:

- beneficiaries, groups, or organisations already supported by the contracting beneficiary within the framework of their mission;
- their existing institutional and operational partners;
- Other recognized actors in the same sector or area of intervention, with proven expertise and whose involvement demonstrably contributes to achieving the results.

b.) Financial support to final beneficiaries-

The applicant and, where applicable, the co-applicants **may not** offer financial support to final beneficiaries to help achieve the objectives of the action.

2.1.2.9 Visibility

Applicants must take all necessary measures to ensure the visibility of funding or co-financing by Belgian cooperation[3]. The contracting beneficiary must always mention the **"Belgian State**" as the donor or co-donor in public communications relating to the grant-funded action.

2.1.2.10 Number of applications and Grant Agreements per applicant

The applicant **cannot** submit more than <**one**> application under this call for proposals.

Each entity may participate in only one proposal under this call, whether as lead applicant or co-applicant. The required annexes, including the signed mandate and, where applicable, a memorandum of understanding, must confirm each co-applicant's formal approval of its participation. If validation establishes that a listed co-applicant did not approve its participation, the proposal submitted by the lead applicant will be automatically rejected. If the same entity appears as lead applicant or co-applicant in more than one proposal, all proposals involving that entity will be automatically rejected.

2.1.3 Cost eligibility: which costs can be included?

2.1.3.1 Eligible costs

- Only eligible costs can be covered by the grant. The categories of eligible and ineligible costs are specified below. The budget constitutes both an estimate of projected costs and an overall ceiling for eligible costs. Reimbursement of eligible costs may be based on one of the following, or any combination thereof: Direct costs (management and operational costs) actually incurred by the contracting beneficiary;

To be eligible for the purposes of this call for proposals, costs must meet the conditions set out in Article 4 of the Model Grant Agreement (see Annex E of these guidelines).

[3] or other donor, as applicable

- **Structural costs:** these are capped at 7% of the total amount of operating costs financed by Enabel.

The applicable rate for structural costs will be calculated in advance by Enabel based on an analysis of the contracting beneficiary's balance sheet. Enabel may also use an external organisation to estimate this rate.

Once the rate is accepted, the structural costs are fixed and do not need to be justified.

Structural costs will be paid during the grant period based on actual, eligible operating expenses accepted by Enabel.

2.1.3.2 In-kind contributions

"In-kind contributions" refers to goods or services provided free of charge by a third party to the contracting beneficiary. Since in-kind contributions do not involve any expenditure for the contracting beneficiary, they are not eligible costs and are not taken into account when justifying co-financing.

2.1.3.3 Ineligible Costs

The following costs are not eligible:

1. Accounting entries not resulting in a cash outflow;
2. Provisions for risks and charges, losses, debts, or potential future debts;
3. Debts and accrued interest;
4. Doubtful receivables;
5. Exchange losses;
6. Credits to third parties;
7. Guarantees and sureties
8. Costs already covered by another grant;
9. Invoices issued by other organisations for products and services already grant-funded;
10. Subcontracting through service or consultancy contracts to staff members, board members, or members of the general assembly of the grant-funded organisation;
11. Subletting of any kind to oneself;
12. Purchases of land or buildings, unless such purchases are essential for the direct implementation of the action;
13. Costs related to compensation in the event of a claim arising from the organisation's civil liability;
14. Severance pay for the notice period not worked;
15. Purchases of alcoholic beverages, tobacco, and related products;
16. Salary bonuses[4]

[4]A salary bonus should be understood as the payment of a "bonus" triggered by a staff member's participation in the action funded by Enabel or which is linked in any way to the individual's performance in the action or to the performance of the action itself. This is not an eligible cost. However, there are payments that could be described in the same way and could still be considered part of the normal salary package and therefore eligible (i.e., variable components of salary). These payments must be made regardless of the staff member's participation in the activity funded by Enabel.

2.2 SUBMISSION OF THE APPLICATION AND PROCEDURES TO FOLLOW

The application must be submitted in a single submission and include all required documents: the proposal completed according to the provided template, the budget, the logical framework, the declarations, and the applicable annexes. The required documents must be submitted according to the procedures specified in these guidelines and in the grant application package.

2.2.1 Proposal Content

Proposals must be submitted in accordance with the instructions in the grant application package annexed to these guidelines.

Applicants must submit their proposal in English.

Applicants must complete the proposal as carefully and clearly as possible to facilitate its evaluation.

Any major error or inconsistency in the proposal (for example, inconsistencies in the amounts shown in the budget spreadsheets) may lead to the immediate rejection of the proposal.

Clarification will only be requested when the information provided is unclear and therefore prevents the contracting authority from carrying out an objective evaluation.

Handwritten proposals will not be accepted.

The following annexes must be attached to the proposal:

1. The statutes or articles of association of the applicant and any co-applicants, accompanied by a translation into the language of the call for proposals when they are not in French, English, or Dutch.
2. An external audit report prepared by a certified public accountant, certifying the applicant's accounts for the last available financial year when the total amount of grants requested exceeds EUR 300,000 (not applicable to public applicants). Potential co-applicants are not required to submit an external audit report.
3. A copy of the most recent financial statements of the applicant and any co-applicants (income statement and balance sheet for the last two completed financial years)[5].
4. The legal entity form (see Annex D of these guidelines), duly completed and signed by each applicant (i.e., one applicant form and forms for each potential co-applicant), accompanied by the required supporting documents.
5. Declaration of honour regarding exclusion criteria (applicants and co-applicants)

Please note that only the proposal and the annexes that must be completed (budget, logical framework) and the annexes identified above will be evaluated. It is therefore very important that these documents contain **ALL** relevant information concerning the action. No annexes other than those explicitly required by these guidelines may be attached. Any unrequired annex will not be opened or evaluated**.**

2.2.2 Where and how to send proposals?

Proposals, including all attachments, must be submitted **in hard copy** to the Enabel office in Ramallah at the address below. **A memory stick containing digital copies** of all documents must also be included. Proposals sent to the email address designated for questions and answers will not be accepted.

[5]This does not apply to public bodies or where the accounts are, in practice, the same documents as the external audit report already provided under point 2.

Applicants must ensure their proposal is complete. Incomplete proposals may be rejected.

Submission Address:

Enabel Ramallah
Royal Building
Al Balou', Mecca Street, Al Bireh
Ramallah and Al Bireh Governate

2.2.3 Deadline for submitting proposals

The deadline for receiving proposals **is 1 December 2026 at 15:00PM Palestine time**. Only proposals actually received by the specified date and time will be considered.

2.2.4 Other information about proposals

An information session regarding this call for proposals will be held online via Microsoft Teams **on 26 October 2026 at 11:00**

Microsoft Teams meeting

Join: https://teams.microsoft.com/meet/3365122811582525?p=gMh5SNtFaAIz5bhcYN

Meeting ID: 336 512 281 158 252 5

Passcode: vR2RP2W7

Applicants may also send their questions by email, no later than 21 days before the deadline for submitting proposals, to one of the addresses listed below, clearly indicating the reference of the call for proposals:

Email address: < **Info_CFP_10129@enabel.be** >

The Contracting Authority is not obliged to provide clarification on questions received after this date.

Answers to questions received on time will be published or communicated no later than 11 days before the deadline for submitting proposals.

In order to ensure equal treatment of applicants, the Contracting Authority cannot give prior opinions on the admissibility of applicants or of an action.

The answers to these questions, as well as any other important information relating to this procedure, will be published in due course on the Enabel website page where this call for proposals is published. It is therefore recommended that you consult this page regularly to stay informed of the questions, answers, and other information published.

2.2.5 Checklist by type of third-party funding

Not Applicable

2.3 EVALUATION AND SELECTION OF PROPOSALS

The proposals will be examined and evaluated by the Contracting Authority with the assistance, where appropriate, of external assessors. All actions submitted by applicants will be evaluated according to the steps and criteria described below.

If the examination of the proposals reveals that the proposed action does not meet the eligibility criteria described in point 2.1, the proposal will be rejected on this basis alone.

2.3.1 Opening, administrative review, eligibility verification, and evaluation of proposals

The following elements will be examined:

Step 1: Opening

During the opening of proposals, compliance with the submission deadline will be verified. Any proposal submitted after the deadline will be automatically rejected.

Step 2: Administrative and eligibility verification

Each proposal will be examined to verify whether it meets all the criteria of the verification grid provided in Annex F2bV.

If any requested information is missing or incomplete, the proposal in question may be rejected on that basis alone and will not be evaluated further.

Step 3: Evaluation

Proposals that meet the conditions of administrative verification and admissibility will be evaluated.

The quality of the proposals, including the proposed budget and the applicants' capacity, will be scored out of 100 on the basis of the criteria and sub-criteria set out in the proposal evaluation grid in Annex F2bE.

The evaluation considers both the applicants' operational and financial capacity and the quality of the proposed action.

Section 1, "Operational and Financial Capacity," assesses whether the applicants possess the necessary resources, experience, expertise, and financial stability to successfully implement the proposed action. It covers, in particular, relevant experience, available technical expertise, operational and financial management capacity, and the stability and sufficiency of funding sources.

This section is broken down into sub-criteria 2.1to 2.4of the evaluation grid. It is scored and contributes to the proposal's overall score. It also has a disqualifying effect: if the score obtained for the "Operational and Financial Capacity" section is less than 12/20, the proposal is rejected, regardless of the score obtained in the other sections. Similarly, if any of the sub-criteria in this section receives a score of 1/5, the proposal is rejected.

The other sections of the grid allow for an assessment of the quality of the proposed action in relation to the objectives and priorities of the call for proposals. They focus in particular on the relevance of the action and its consistency with the call's objectives, the quality of the activities and implementation methods, organisation, governance and monitoring and evaluation, risk management, sustainability, the operational integration of cross-cutting themes, as well as the consistency and effectiveness of the proposed budget.

The evaluation criteria are divided into sections and subsections. Each sub-category will be assigned a score between 1 and 5 as follows: 1 = very poor, 2 = poor, 3 = average, 4 = good, 5 = very good.

Only proposals that meet the applicable minimum thresholds and obtain an overall score of at least 60/100 may be considered for a grant, within the limits of the available budget and according to their ranking.

The selected proposals are listed in a provisional allocation table, ranked in descending order of score and within the limits of the available budget. The other proposals that have met the required thresholds are placed, in the same ranking order, on a reserve list.

In the event of a tie between several proposals ranked where the total budget available for the call is insufficient to fund all tied proposals, the proposals concerned will be ranked according to the scores obtained on the following criteria, applied successively:

1. Quality of activities and implementation methods;
2. Organisation, governance, and monitoring and evaluation;
3. Risk management, sustainability, and operational integration of cross-cutting themes;
4. Budget and cost-effectiveness.

If the tie persists after application of these criteria, the evaluation committee will issue a reasoned recommendation based on the most decisive qualitative elements for achieving the objectives of the call, in accordance with the principles of equal treatment, transparency, and traceability.

Step 4: Verification of the absence of grounds for exclusion

Applicants listed in the provisional allocation table will be asked to provide supporting documents attesting to the absence of grounds for exclusion. If these documents are not submitted within 15 days, the proposals in question will be rejected.

Step 5: Organisational analysis

As part of the evaluation process, Enabel will conduct an organisational analysis of the applicants listed in the provisional allocation table to verify that they have the necessary capacities to ensure the proper implementation of the action. This analysis will focus in particular on the organisation's legal framework and governance, its organisational structure, its technical capacities, its human resources, its financial management systems, its audit and internal control mechanisms, and its procurement procedures.

The organisational analysis has an indicative validity period of four years from its completion or validation by Enabel. During this period, Enabel may use the existing analysis for the purposes of a new call for proposals, without prejudice to its right to request any additional information, to carry out a targeted update, or to conduct a new analysis when circumstances warrant.

Enabel may, where appropriate, take into account recent organisational analyses or comparable assessments carried out by third parties over the past four years, provided they are deemed relevant, sufficiently comprehensive, and reliable with regard to the requirements of this call for proposals. However, Enabel reserves the right to request any additional information or to conduct its own analysis if it considers it necessary.

The results of this analysis will, in particular, help define the risk management measures to be included in the Grant Agreement and specify the monitoring and control procedures that Enabel intends to apply during the implementation of the grant. If this analysis reveals deficiencies such that the proper execution of the grant cannot be guaranteed, the proposal in question may be rejected at this stage. In this case, the first proposal on the reserve list will be subject to the same process. Step 6: Selections Following steps 4 and 5, Enabel finalizes the selection of successful proposals, ranked according to their score and within the limits of available funds.

Any applicant subsequently selected from the reserve list, particularly if additional funds become available, will also have to undergo steps 4 and 5 described above.

Step 6: Optimization

After the proposal selection, the provisionally selected applicant(s) may be invited by Enabel to participate in an optimization phase for their proposal before the Grant Agreement is signed.

In this context, Enabel will provide the applicant(s) concerned with structured and reasoned feedback, based on observations from the evaluation, in order to clarify, strengthen or adjust certain elements of the proposal to improve its clarity, coherence, and operational effectiveness.

This step is conducted exclusively with the selected applicant(s) and does not constitute a renegotiation of the grant, a modification of the award decision, or a reopening of the competitive bidding process. The requested adjustments cannot call into question the elements that formed the basis for the proposal's selection.

Step 7: Finalization of the Award

Following the optimization step, if applicable, Enabel finalizes the awarding of the grants. The final decision identifies the selected beneficiaries and the grant amounts awarded to each, taking into account the evaluation results, available funds, and, where applicable, any adjustments agreed upon during the optimization phase. This decision serves as the basis for preparing and signing the Grant Agreements.

2.3.1.1 2.4 Notification of the Contracting Authority's Decision

2.3.2 Content of the Decision

The applicant will be notified in writing of the Contracting Authority's decision regarding the application and, if the application is rejected, the reasons for rejection.

When an applicant believes they have been wronged by an alleged error or irregularity committed during a grant procedure, or believes the procedure was tainted by an act of maladministration, they may file a complaint with the contracting authority.

In this case, the complaint will be addressed to the author of the contested decision, who will endeavor to investigate and respond to the complaint within 15 working days. Alternatively, or if the response is deemed unsatisfactory by the applicant, they may contact the relevant Operations Director at headquarters via the email address complaints@enabel.be.

See https://www.enabel.be/fr/content/gestion-des-plaintes

Complaints related to integrity issues (fraud, corruption, sexual exploitation or abuse, etc.) must be addressed to the Integrity Office via the address https://www.enabel.be/who-we-are/integrity/

A complaint cannot be used to request a second evaluation of the proposal solely on the basis of disagreement with the award decision.

2.3.3 Indicative Timetable

	Date	Time*
Information Meeting (if necessary)	26 October 2026	11:00 Link
Deadline for requests for clarification to the Contracting Authority	10 November 2026 (21 days before the submission deadline)	16:00
Last date on which clarifications are published by Enabel	20 November 2026 (11 days before the submission deadline	16:00
Deadline for submitting proposals	**1 December 2026**	**15:00**
Request for certificates and supporting documents relating to the grounds for exclusion (see 2.1.1 (2))	7 December 2026	16:00
Receipt of certificates and supporting documents relating to the grounds for exclusion	14 December 2026	16:00
Organisational analysis of applicants whose proposals were accepted.	10 January 2027	-
Notification of the award decision and transmission of the signed Grant Agreement	15 January 2027	-
Signature of the Grant Agreement by the contracting beneficiary	No later than 15 days after notification of the award	-

*** Provisional date.** All times are in the local Palestine time of the contracting authority.

This indicative timetable may be updated by the contracting authority during the procedure. In this case, the updated timetable will be published on the website **www.enabel.be / www.jobs.ps**

2.4 IMPLEMENTATION CONDITIONS FOLLOWING THE CONTRACTING AUTHORITY'S DECISION TO AWARD THE GRANT

With the grant award decision, an agreement based on the contracting authority's standard Grant Agreement (Annex E of these guidelines) will be proposed to the contracting beneficiaries.

By signing the proposal (Annex A of these guidelines), applicants accept in advance, should they be awarded a grant, the contractual conditions set out in this standard agreement.

Enabel reserves the right, however, based on the organisational analysis, where applicable, or other elements of the evaluation, to introduce specific contractual clauses into the agreement or to adapt certain standard contractual provisions contained in the standard agreement.

2.4.1 Separate Bank Account

If a grant is granted, the contracting beneficiary is required to open a separate bank account or, failing that, a separate sub-account to identify the funds received. This account must be opened in euros, where this option exists in the country concerned.

The financial identification form (Annex VI of the Grant Agreement) relating to this separate bank account, certified by the bank[6], must be submitted by the contracting beneficiary to Enabel, along with the signed copies of the Grant Agreement, after they have been notified of the award decision.

2.4.2 "Processing of Personal Data."

Enabel undertakes to process with the utmost care the personal data communicated to it within the framework of this call for proposals, in accordance with applicable legislation on the protection of personal data, including the General Data Protection Regulation (GDPR). Where the Belgian law of 30 July 2018 on the protection of natural persons with regard to the processing of personal data provides for stricter requirements, Enabel also complies with them. In the context of participation in a call for proposals for the award of grants, Enabel collects, in particular, the contact details of the contact persons or authorized representatives of the entity submitting the application, such as surname, first name, professional telephone number, professional email address, position, and the name of the organisation represented. In certain cases, Enabel may also be required to collect a criminal record extract or equivalent document concerning the head of the applicant organisation. This data is processed to the extent that its collection is necessary for compliance with the legal obligations applicable to Enabel in the context of managing and allocating its grants. For more information, please consult Enabel's privacy statement at the following link:https://www.enabel.be/fr/rgpd-declaration-de-confidentialite/

2.4.3 Transparency.

In the interest of transparency, Enabel undertakes to publish an annual list of contracting beneficiaries. By signing the Grant Agreement, the contracting beneficiary agrees to the publication of the contract title, the nature and purpose of the contract, their name and location (address),and the contract amount.

LIST OF ANNEXES

Note that the list of annexes must be adapted according to the call for proposals and that they must be published at the same time as the guidelines

Documents to be completed

Annex A: Grant application file (proposal) (Word format)

AnnexB: Budget (Excel format)

AnnexC: Logical framework (Word format)

AnnexD1: Legal entity form (Word format)

AnnexD2: Declaration on honour regarding the grounds for exclusion

Documents for information

Annex E: Model Grant Agreement including annexes:

Part A: Specific conditions

Part B: General conditions

[6]The bank must be located in the country where the contracting beneficiary is established.

Annex III: Model payment request.

Annex IV: Template for Transfer of Assets Ownership

Annex IVB: Identification of recipient beneficiaries of assets (optional)

Annex IVC: Identification of assets retained by Contracting Beneficiary (optional)

Annex V: Legal Entity Form (Private or Public)
Annex VI: Financial Identification Form
Annex VII: Grounds for Exclusion
Annex VIII: Public Procurement Principles (in the case of a private contracting beneficiary)

Annex F2bV: Administrative Verification and Eligibility Checklist for a Proposal

Annex F2bE : Evaluation Checklist for a Proposal

ANNEX G: PER DIEM RATES: RATES IN FORCE AT the representation of the country concerned